

**Hempnall Parish Council - Notice & Agenda**  
**Parish Council meeting to be held at 7:30pm on Tuesday 17 July 2018**  
**The Mill Centre**

**1 Apologies - ALL**

**2 Declarations of Interest - ALL**

**3 Minutes of previous meeting - Chair**  
19 June 2018

**4 Public Participation - Chair**

**5 County/District Councillor update**

**6 Planning**

- 6.01 New Applications - see website - Chair
- 6.02 Approvals/Refusals/Withdrawals - Chair
- 6.03 Applications outside the parish boundary - IN
- 6.04 Affordable Housing / Millfields phase 2 - DH
- 6.05 Long Stratton Development briefing session
- 6.06 Greater Norwich Local Plan - additional sites - DH
- 6.07 Hempnall Planning policy No 2 - DH
- 6.08 Strawberry farm - MT

**7 Matters arising - completed**

- 7.01 Chair and other Officers - website updated - IN
- 7.02 SNC Planning Policy Open Space SPD - responded - IN
- 7.03 GDPR Documents - issued - IN
- 7.04 Standing Orders - updated - IN
- 7.05 Churchyard Moles - attended to - IN
- 7.06 SAM2 Brackets - received - IN/MT
- 7.07 Parking on Playing Field - VH Committee informed - LA
- 7.08 State't of assur' & fin reg review - signed and sent - IN/DH
- 7.09 Internal Audit - thanked and paid - IN
- 7.10 Annual Accounts - signed and published - IN
- 7.11 Annual Governance and Accountability Return - sent - IN
- 7.12 Notice of expenses - displayed - IN
- 7.13 Complaints Procedure - updated - IN
- 7.14 Action Plan - published - IN
- 7.15 Phone box - painted - RD

**8 Matters arising - awaiting others**

- 8.01 Nobb's Lane Spur - awaiting form completion - DH
- 8.02 Wildlife survey of the churchyard - await PCC - DH
- 8.03 Local Council Award Scheme - c/f Aug 2018 - IN
- 8.04 MUGA - awaiting sign - IN
- 8.05 Bus stop opposite the Three Horse Shoes improv - NCCH
- 8.06 Speed limits painted on the road - NCCH
- 8.07 Playing Field Oak Tree sign - awaiting contractor - IN
- 8.08 The tug-o-war poles - await R Allen - LA

**9 Matters arising - for discussion**

- 9.01 Road safety matters NCC report - DH
- 9.02 Parish Partnership 2019-20
- 9.03 Appointment of Data Protection Officer ("DPO") - IN
- 9.04 Play Area Repairs & ROSPA report - RD
- 9.05 Playing Field container - RD
- 9.06 Improvements to Swan Meadow footpath - DH
- 9.07 The Greens bus shelter - RP
- 9.08 Football Club Balls - DH
- 9.09 SAM2 Report - RT
- 9.10 Community Speed Watch - SB
- 9.11 Footpath Maintenance - HR
- 9.12 Notice boards - RD

**10 Correspondence/Website**

- 10.01 General list - IN
- 10.02 Items From Parishioners - IN
- 10.03 Other items received since issue of agenda - IN

**11 Financial Report - IN**

- 11.01 Movements since previous meeting - IN
- 11.02 Quarterly Budget Report - IN
- 11.03 Clerk's Salary Review / GDPR Pay - DH

**12 Tennis club sign - LA**

**13 Items for Newsletter - All**

**14 Items for next meeting - All**

- 14.01 External Audit
- 14.02 Dates for next year's meetings

**15 Date of Next Meetings - All**

- 15.01 Planning Meeting 21/08/18 @ 7:30pm - Mill Centre
- 15.02 Main Meeting 18/09/18 @ 7:30pm - Mill Centre

Issued by The Clerk to Hempnall Parish Council on 12/07/18

Members of the public and press welcome.

Contact the Parish Clerk with any queries on 01508 498467 after 7.30pm please.