

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 3rd March 2010 at 8.05pm in The Nelson Suite of the Village Hall.

ACTION

Present

Chairman Geoffrey Moulton, Vice Chairman David Hook, Liz Allen, Debbie Ashford, Richard Delf, Peter Workman and the Clerk - Ian Nelson.

Members of the public present

District Councillor Windridge, Mr I Cundy, Mrs S Cundy.

Apologies

Apologies were received from Kevin Cunningham and Hamish Rose.

Minutes of the previous meeting

The minutes of the meeting on 27th January 2010 were approved and signed.

Public Participation

No comments made.

Parish Meeting

The following matters were raised at the parish meeting held earlier in the evening.

Parking on The Street

It was generally agreed that it was a problem that needed monitoring for various reasons. Mr Hook proposed, Mr Delf seconded and it was unanimously agreed that the matter be reported to NCC Highways for advice on how to deal with the problem of preventing parked cars blocking resident's driveways.

IN

Roland Drive

The clerk to chase up NCC re road repairs generally.

IN

Play area

These points will be considered under the play area report section below.

Minutes in the shop

The clerk to speak to the shop manager to try and obtain their permission to have the minutes on the post in a bulldog clip as this method worked well under the management of the previous shop owners.

IN

Planning Applications

New application since the last meeting:

There were none.

Applications approved since the last meeting:

Mr C Florence , The Bungalow, Bungay Rd, Hempnall - Proposed dormer window to front elevation and kitchen extension to rear.

MKG Ltd, The Grove, Fritton - Change of use of existing glass fibre moulding and storage B1 & B2 use to vehicle storage and depollution facility.

Mr R Moore, 39A Alburgh Rd, Hempnall - Proposed single storey extension to rear of the property to provide a utility room and sun lounge.

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Applications refused since the last meeting:

Mr Kevin Cunningham, Cunningham Auto, Bungay Rd, Hempnall - Retention of change of use to commercial garage, steel container, summerhouse, lean to structure for domestic storage and lean to structure for commercial use.

ACTION

Claim for public rights over Back Lane

Mr Rose is holding the application forms for action.

HR

Volunteers for the application so far are: Janette Franks, Ian Nelson, David Hook, Geoffrey Moulton, Richard Delf, Liz Allen, Bobby Bennett, Sue & Peter Workman, Mr & Mrs I Cundy. Mrs Cundy agreed to contact a friend with a view to finding the last volunteer. The clerk to follow up with Mr Rose.

IN/HR

Change of use of Queens Head

No movement since last meeting.

It was noted that the sign advertising the business was still the old one for Pubmaster. Mr Hook proposed, Mrs Ashford seconded and it was unanimously agreed that the clerk writes to SNC pointing this out as it indicated that marketing since the purchase of the property may not have been as effective as it could have been.

IN

Matters arising from previous parish council meetings

Parking on Old Market Way

Mrs Ashford had drafted a suitable article for the parish newsletter / Winter HPC Newsletter and the clerk had issued the HPC newsletter and submitted the article to the parish newsletter.

Nobb's Lane

A notice regarding the s53 of the Wildlife & Countryside Act 1981 re Norfolk Council (Woodton) Modification order 2010 has been advertised in the Eastern daily Press on 29th January. Objection and representations can be made up until 12th March 2010.

Grass Cutting Contract

The clerk had given notice to all those concerned re the new contract.

Hempnall Football Club

The clerk had written to the PUA and Village Hall Committee and Football Club.

Dog Bins

The clerk reported that a new metal dog bin had been ordered and delivery was awaited.

IN

The clerk had issued another reminder re use of dog bins to the parish newsletter.

Parish Meeting

The clerk had issued the standard notice/agenda.

Winter Newsletter

The clerk had drafted and issued.

See-Saw installation

Mr Ellis is to install the see-saw when the weather permits.

RD

Hugmore Registration

The solicitor at SNC had indicated that the statutory declaration would be sent to the Land Registry to start the process as soon as she had received the cheque she had requested from SNC. The clerk to monitor progress.

IN

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	ACTION
The clerk was asked to make enquiries with the solicitor re sale of the property.	IN
Back Lane Willow Trees & Fencing Awaiting possible adoption of Back Lane.	IN
Adoption of BT phone box at the Three Horseshoes The clerk reported that he was to attend a meeting at SNC on 6 th March on this subject and would report the outcome thereafter.	IN
Playing Field Wire Fence Repair The clerk chased Mark Havens for his quote but had not received it.	IN
ROSPA play area report Mr Delf and Mrs Allen are to consider the latest ROSPA report for the next meeting.	RD/LA
Moles The clerk had responded to Mr Youngman. The clerk presented the 3 quotes to the meeting. Mrs Allen declared an interest in the matter. It was unanimously agreed (with Mrs Allen abstaining) that Mr Reed's quote should be accepted. The clerk to inform the relevant parties.	ININ
There is a dead tree in churchyard outside east window that requires attention. There is also another tree with branches needing attention. Mr Moulton proposed, Mrs Allen seconded and it was unanimously agreed that Messrs Hook and Moulton, as tree wardens, should inspect the trees and make recommendations.	GM/DH
<u>Correspondence</u>	
<i>Information Packs</i> The items placed in the information pack envelope circulated to all Councillors on 3 rd March 2010 were: War Memorial Trust conference 04/12/10 Clerks & Councils Direct issue 67 CPRE Norfolk Awards 2009 Voluntary Norfolk info The Playing Field Winter 2010 Tasburgh Newsletter Norfolk Line Issue 175 SNC re Gypsy & Traveller DPD No further matters were raised form the above. Items given directly to Councillors or representatives since the last main meeting were: Various Southwatch alerts Various planning application notices Notice/Agenda for 27th January 2010 meeting Notice/Agenda for 3rd March 2010 meeting HPC Newsletter Winter 2009/10 Inspire East Newsletter - January 2010 Joint meeting of the Norfolk RCC Council and Norfolk Rural Forum on 3 February Notice/Agenda for 27th January 2010 meeting Notice/Agenda for 3rd March 2010 meeting Sustainable Communities Act Amendment Bill	

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NALC's Local Council Awards 2010 ACTION
NALC Consultation Service re Abolition of Cheques
NALC Consultation Service re Planning & National Policy Statements Programme
Tas Valley SNAP meeting notice
NALC Training 2010
Norfolk Rural Services Call for evidence - service provision in market towns
Connecting Norfolk Workshop - 3 Feb
NALC Leadership Academies 2010
NALC Scamnesty 2010
Meeting re phone boxes
Parish Crime Statistics for January 2010
NALC re LAIS 1291 Post Office Banking
NALC re LAIS 1292 Vetting & Barring
Waveney Valley Workshop
Norfolk RCC - Chair of Trustees
Waveney Valley Workshop
Norfolk RCC - Chair of Trustees
NALC re Local Government Review
Inspire East e-Newsletter - February 2010
Norfolk Rural Support Network
Merits Committee - Call for evidence on draft Exeter and Norwich Structural Changes Orders
NALC re LAIS 1293 Planning Application Consultees List
NALC re LAIS 1294 Improving Planning Engagement with Consultees
NALC re LAIS 1295 Development Management
Making Communications Work for Local Authorities
New National Occupational Standards for Community Development

No further matters were raised from the above.

Items placed directly onto the parish notice boards were:

Notice/Agenda for 3rd March 2010 meeting.
HPC Newsletter Winter 2009/10
Norwich Park & Ride information
Notice/Agenda for 27th January 2010 meeting
Notice/Agenda for 3rd March 2010 parish meeting

No further matters were raised from the above.

Website

The clerk had designed and launched the new look website and Mrs Ashford had contacted many businesses and clubs in the village to ensure contact information was up to date. New facilities were included on the site such as easy access to planning applications.

Made Parish Council minutes of 18th November 2009 final.
Added Parish Council draft minutes of 6th January 2010.
Made Parish Council minutes of 6th January 2010 final.
Added Parish Council draft minutes of 27th January 2010.
Added Winter Newsletter
Added Notice/Agenda for 27th January 2010 meeting.
Updated Diary for extra meeting.
Added Notice/Agenda for 3rd March 2010 meeting.
Added Notice/Agenda for 3rd March 2010 parish meeting.

No further matters were raised from the above.

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Speeding Traffic

ACTION

Mrs Ashford read an email from Mr David Burrows, a resident of Roland Drive, requesting flashing speed limit signs.

Mr Moulton read from the SAM speed check reports which the clerk had shown to Mr Burrows already. These indicated that in general the traffic speeds were within the limits which would mean that Highways would not fund flashing signs as requested by Mr Burrows.

Councillors sympathised with Mr Burrow's comments but as the matter had been thoroughly researched in the recent past it was felt that no further action could be taken at this time except to encourage a volunteer group such as that in Saxlingham Nethergate. The clerk is to respond to Mr Burrows and place an article in the next PC newsletter.

IN

Dog Bins – Fairstead Lane

The clerk read an email from Mr M Bennett, a resident of Roland Drive, with a request for a dog bin in Fairstead Lane. Mr Allen proposed, Mrs Ashford seconded and it was unanimously agreed that the bin be purchased and the clerk should investigate a suitable site and in due course make arrangements with SNC for it to be emptied.

IN

Parish Member of Standards & Ethics Committee

The deadline for voting is 19th April 2010.

Dogs Poisoned

A resident of Hempnall, who did not wish to be identified but whose identity was known, wanted to warn others that very recently their house had been broken into and their dogs were poisoned. It is apparent that the intension was not burglary.

Financial Statements

Movements since last meeting

The clerk presented the financial statement attached to these minutes showing the movements from 7th January to 3rd March 2010. The statement was in line with the annual budget. Mr Delf proposed, Mrs Ashford seconded and it was unanimously agreed that the statement be approved.

Playing field Users Association Report

Mr Delf reported that the PUA had requested that the clerk request that the contractors cut the grass to a height of 1.5inch as they were currently cutting it too short.

IN

The motorcycle donuts had been reported to police.

The PUA financial report was circulated.

Play Area Report

See above re ROSPA report. Mrs Allen reported that the see-saw site had been finalised to ensure good access for all.

Mr Delf proposed, Mr Allen seconded and it was unanimously agreed that two big bags of bark be purchased and Mr Ellis be asked to spread it.

IN

Appointment of PC reps for Town Estate Educational Foundation

David Hook and Pauline Brookes are reaching the end of their 4 year term, both of whom have expressed a willingness to continue to act. Mr Delf proposed, Mr Workman seconded and it was unanimously agreed that Mr Hook & Mrs Brookes be elected as PC reps. The clerk to write to both thanking them for their service and write to the secretary of the trust to inform them of their election.

IN

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Spring Newsletter

ACTION

The clerk to draft and issue the Spring newsletter with the following content:

- Car Parking re driveways, £70 fine
- Dog bin
- Community anti-speed volunteers

IN

Items for next main meeting agenda

- Appointment of Chair and other Officers
- Internal Audit
- Approval of Annual Accounts to 31/03/10
- Notice of expenses
- Insurance renewal
- Member's Interests
- Standing Orders Review
- Risk Assessment Review
- Hempnall Church Google location
- Clarification re Hempnall Trusts and the chapel

IN

Wind Turbines

Mrs Allen declared a pecuniary interest in the next items and left the meeting.

Mr Moulton declared an interest in the next items and Mr Hook chaired the meeting.

Wind Turbine reapplication

Mr Hook stated that the councillors can not express an opinion in advance of receiving a planning application but for information Enertrag have indicated in the Diss Express that they would be submitting a revised application for four wind turbines in September 2010.

Mr Hook went on to say that Enertrag had met with Paul Witham of SNC and presented him with a revised site plan for 4 turbines 140m high. A copy of the map provided by Enertrag was circulated to the meeting for information.

Funding for Bat Survey

It was generally felt that in order for the parish council to properly consider a revised planning application it would need to have sufficient information relating to bats and thus consideration should be given to the parish council having its own bat survey. Such a survey would need to be carried out between April to September. It was noted the quality of Enertrag's environmental statement and other evidence had been criticised before so it was felt that it would be unwise for the parish council to rely solely on Enertrag's bat survey.

Mr Moulton said that SHOWT had met with a local bat expert and had identified other experts recognised both in the UK and Europe. He indicated that SHOWT had funds from the last campaign to put help pay for an expert.

Mr Workman stated that just as Enertrag's experts may be seen by some to be bias towards Enertrag's cause, the same criticism could be levied at any expert engaged by SHOWT. He felt it would therefore be better if the parish council engaged its own expert.

Mr Delf proposed, Mr Workman seconded and it was unanimously agreed that the clerk should obtain quotes for a bat survey and a meeting be called to consider this matter further.

IN

There being no further business, the meeting was closed at 9pm.

Signed _____ Date 14th April 2010

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FINANCIAL STATEMENT

Presented to meeting on 3rd March 2010

Current Account

(Payments)/Receipts since last meeting :

06/01/2010	M Glanfield - sign erection	(50.00)
31/01/2010	MHB Services Ltd - Dec**	(12.11)
15/01/2010	E-on Streetlight Electricity	(11.60)
05/01/2010	Interest NSB	7.21
27/01/2010	Hempnall Village Hall - hire fees	(104.98)
27/01/2010	Dreamweaver software for website	(97.90)
27/01/2010	post / copying and phone charges	(21.61)
	NRCC subs	(15.00)
03/03/2010	MHB Services Ltd - Jan	(12.11)
07/02/2010	Further contribution from SHOWT - JAWG	409.97
15/02/2010	E-on Streetlight Electricity	(11.60)
05/02/2010	Interest NSB	7.22
16/02/2010	MHB Services Ltd - Refund	3.00
17/02/2010	Saxlingham n PC re JAWG	373.84
		<u>464.33</u>

Closing Balance 2,420.00

Business Premium Account

(Payments)/Receipts since last meeting :

0.00

Closing Balance 6,614.59