

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 21st July 2010 at 7.30pm in The Nelson Suite of the Village Hall.

ACTION

Present

Chairman Geoffrey Moulton, Vice Chairman David Hook, Liz Allen (from part way through public participation), Debbie Ashford, Kevin Cunningham, Richard Delf, Peter Workman and the Clerk - Ian Nelson.

Members of the public present

Mr I Cundy, Mrs S Cundy, Mrs D Freeman.

Apologies

No apologies were received.

Minutes of the previous meeting

The minutes of the meeting on 26th May 2010 were approved and signed.

Public Participation

Mrs Freeman is vice chair of Hempnall Primary School and explained that the front playground is in a very bad state due to the numerous drains and pipes and the roots from the tree in the playground. Unfortunately this falls within the schools budget to have this work done and it will cost a considerable amount of money. The school has some money which we had put aside for this but the total amount now estimated is a lot higher than we had anticipated. She asked if the Parish Council could help. Capital cost is £79,000 and the school has £60,000. The funds need to be raised by October 2010.

It was noted that the parish council did not have any reserve to cover this in the current financial year and that it would not be until 30 April 2011 that the first half years precept for 2011/12 were to be received.

Mr Hook suggested that the school put in an application to the Education Trust which next meets in November, although he thought that any grant from this source would not be large enough to meet the entire shortfall.

Planning Applications

New application since the last meeting:

There were none.

Applications approved since the last meeting:

Mr G Tallamy, Old Orchard, Mill Rd, Hempnall - Proposed two storey rear extension & replacement double garage.

Mr G Tallamy, Old Orchard, Mill Rd, Hempnall - Proposed demolition of garage and replacement with new.

Claim for public rights over Back Lane

We await NCC response, the clerk to monitor.

IN

Change of use of Queens Head

No movement since last meeting.

IN

LDF

The clerk had written to the planning inspectorate to support the inspectors above view.

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Mrs Allen declared an interest in the next item.

ACTION

Hempnall School Chestnut Tree

Mr Hook had consulted with Robin Taylor re the confusion over which plan was passed by NCC compared to those presented to HPC for consultation. The clerk had written to Paul Rudkin pointing out the apparent error in the planning process re the plans passed compared to those put to public consultation. Mr Rudkin had promised to investigate.

Norfolk Mineral & Waste LDF

Mr Hook had reviewed the paper left with him by the clerk and reported that none of the changes directly affect Hempnall.

Matters arising from previous parish council meetings

NALC Clerk of the year

Mr Moulton apologised for not submitting the application.

Internal Audit

The Clerk reported that the internal audit for the year ended 31st March 2010 had been completed by Mrs Franks and that he had thanked and paid her. There were no matters to bring to the attention of councilors.

Annual Accounts to 31/03/10

The accounts and the statement of assurance had been signed by the Clerk as Responsible Financial Officer and Mr Moulton as Chairman. These together with the internal audit report had been submitted for external audit.

Back Lane Willow Trees & Fencing

Awaiting possible adoption of Back Lane.

IN

Hugmore Registration

The solicitor at SNC had indicated that registration had been applied for.

The clerk had made enquiries with the solicitor re sale of the property and for details of the Land Registration No. – Still awaiting reply. It has now been 60 months (5 years) since registration was requested from SNC!

IN

Playing Field Wire Fence Repair

Mr Delf to liaise with Mark Havens for his quote.

RD

Football Club Lamp posts

The clerk had written to the Football Club requesting the posts be repaired and made safe. Mr Delf to follow up at the next PUA meeting – the clerk to let him have a copy of the letter.

RD
IN

ROSPA play area report

Mr Delf reported that he had continued to liaise with Mr Ellis who will provide a quote for the work required.

RD

Play bark replacement

Mrs Allen reported that the cost of bark from her source was approximately ½ the price of that recently purchased but must be collected from Weston Longville. Mr Delf proposed, Mrs Ashford seconded and it was unanimously agreed that 4m³ of bark be purchased and Mr Delf offered to transport it at cost. Mrs Allen to provide details to Mr Delf.

LA/RD

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ACTION

Parking on The Street

Mr Cunningham had met with a highways official and reported that they said it was a police matter. The official indicated that normal traffic would be quicker if parking was not allowed on the road. He suggested that residents report bad parking to the police. It was agreed to notify people of this in the summer newsletter.

IN

Adoption of BT phone box at the Three Horseshoes

We await BT. The clerk to monitor.

IN

Dog Bins

Mr Cunningham had met with a highways official and agreed that the new dog bin could be sited on either side of the road near the junction of The Krons and Fairstead Lane. It was agreed that a site meeting be held to decide which place to position it at 12.30 on 22 July.

KC/DA/
LA

Moles

They were not a problem at the moment.

Hempnall Church Google location

Mrs Allen reported that its location is not accurate in Google and that a user had been sent to Shelton in error.

Clarification re Hempnall Trusts and the chapel

It was established that the Church & Town Estate Property Charity distributes its income 50% to The Hempnall Trust, 25% to the Town Estate Educational Foundation and 25% to the Church Estate Charity. Mrs Cundy also stated that the trust deed of the Church Estate Charity did restrict it to the support of the church rather than the chapel.

Correspondence

Information Packs

The items placed in the information pack envelope circulated to all Councillors on 21st July 2010 were:

Tasburgh Quarterly & Church News Summer 2010
Tasburgh Parish Council Annual Report 2009/10
GNDP info
Norfolk Link issue 177
Norfolk RCC Signpost June 2010
NRCC Where can I get to?
Clerks & Councils Direct issue 70

No further matters were raised from the above.

Items given directly to Councillors or representatives since the last main meeting were:

Funding for Village Halls
Parish Crime Statistics for May 2010
South Norfolk Alliance Conference - 8 July 2010
GNDP info – DH only
LAISUp2Date
Joint Core Strategy for Broadland, Norwich & South Norfolk - Long Stratton response – DH only
Community Wildlife - New Funding Programme from BIG
Saffron Community Foundation
Sustainable Communities Act proposals

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Opportunity to explore what works well in community empowerment
South Norfolk Design Awards 2010
Fields in Trust
Notes from Clerks Consultation Meeting held 9 June 2010
Democracy Day: Monday 19th July 2010, Norfolk
Temporary Road Closure – Bussey’s Loke Hempnall
Parish Crime Statistics for June 2010
Highway Rangers
NALC LAIS 1298 Emergency Budget
Norfolk Police Authority's Local Policing Plan Summary 2010-2013
Invitation to Pennoyer Centre opening event
National Insurance Relief Letter
Drain cover thefts
Norfolk Village Games
Licensing Act 2003 - Statement of Licensing Policy Review

ACTION

Items placed directly onto the parish notice boards were:

Notice/Agenda for 21st July 2010 meeting.
Notice/Agenda for 30th June 2010 meeting.
Notice/Agenda for 26th May 2010 meeting.
Discover South Norfolk poster
NCC Money worries poster
List of Trustees re Hempnall Trust
NRCC Where can I get to?
Hempnall Trust Info.

Website

The following changes had been made since the last main meeting:

Made Parish Council minutes of 12th May 2010 final.
Added Parish Council draft minutes of 26th May 2010.
Added Notice/Agenda for 30th June 2010 meeting.
Made Parish Council minutes of 26th May 2010 final.
Added Parish Council draft minutes of 30th June 2010.
Added Notice/Agenda for 21st July 2010 meeting.

No further matters were raised from the above.

Norfolk Fire Authority Safety Plan 2011/14

The clerk informed the meeting of the consultation period to 15th August. The proposal can be seen on the website www.norfolkfireservice.gov.uk and responses can be made online or by email to consultation@fire.norfolk.gov.uk.

Community Wildlife - New Funding Programme from BIG

The clerk informed the meeting of the grants available from between £300 and £10,000. Mr Hook reported that the Property charity had considered opening up the meadows off the Krons to the public and took the information re the grants to follow up on behalf of the Church & Town Estate Property Charity.

Wind Turbine Land Owners

Mrs Allen reported that Mr Moore had not received the second letter from the parish council requesting that he allow the parish council access for it's bat survey. The clerk confirmed it had been sent by Royal Mail. The clerk will resend and provide a copy to Mrs Allen.

IN

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Financial Statements

ACTION

Movements since last meeting

The clerk presented the financial statement attached to these minutes showing the movements from 27th May to 21st July 2010. The statement was in line with the annual budget. Mr Delf proposed, Mrs Allen seconded and it was unanimously agreed that the statement be approved.

Clerk's Salary Review

Mrs Allen proposed and Mr Ashford seconded and it was unanimously agreed that the clerk's salary be increased by 2.5% to take effect from 1st July 2010, his annual salary review date. The clerk was thanked for his services over the last year.

IN

Playing field Users Association Report

Mr Delf reported that there are no further points to report.

Play Area Report

See above re ROSPA report. Mr Delf to liaise with Mr Ellis with a view to accelerating the work programme.

RD

Policy re publication of letter to the parish council

The clerk reported that since the 18th March 2009 the text of 7 letters had been published in the minutes of the parish council.

Ms Allen proposed, Mr Cunningham seconded and it was unanimously agreed that the clerk create a separate section in the minutes to record letters from parishioners. It was noted that all letters to the council were a matter of public record and could be inspected by contacting the clerk. It was agreed that it would still be appropriate to publish the appropriate extracts of letters in the minutes from time to time if it was felt useful in reporting a point in at issue.

IN

Parish Dog Warden

Mr Delf proposed, Mrs Ashford seconded and it was unanimously agreed that the clerk should contact SNC to establish the rules relating to the parish council appointing a Dog Warden. Likewise to investigate bye-laws re the playing field.

IN

Items for Summer Newsletter

- Back Lane adoption
- Complain to police
- New dog bin
- Speed watch volunteers
- Parking in front of driveways

The Clerk to draft and issue.

IN

Items for next main meeting agenda

- Bylaws relating to the playing field

IN

Mrs Allen declared a pecuniary interest in the next items and left the meeting.

Mr Moulton declared an interest in the next items and Mr Hook chaired the meeting.

Wind Turbines

Mr Hook reported that there is no new news other than that Enertrag had written to Shotesham parish council to state that they would take their non response to a letter to indicate that they supported the new proposed application. Most parishes surrounding Hempnall had been approached in a similar fashion but notably Hempnall had not. Given that a response from a parish council may prejudice that council's predetermination position, it would be very unlikely that a council would respond to such a request. Thus Enertrag taking non-response to represent support would give a false picture.

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Bat Survey

ACTION

The expert's brief had been clarified. The clerk to inform the expert of the bats in and around the church.

The clerk had written to the other adjacent land owners, Messrs Hodge and Pull and had obtained formal permission for access.

Mr Hook handed the chair back to Mr Moulton.

There being no further business, the meeting was closed at 8.55pm.

Signed _____ Date 15th September 2010

FINANCIAL STATEMENT

Presented to meeting on 21st July 2010

Current Account

(Payments)/Receipts since last meeting :	£
12/05/2010 Web space & Virus protection	(86.52)
29/05/2010 Norse - playing field grass cutting	(603.03)
26/05/2010 VAT	(79.33)
02/06/2010 Ian Smith Services - Grass cutting	(220.42)
07/06/2010 Interest NSB	7.22
15/06/2010 Eon – streetlights	(11.60)
30/06/2010 MHB Services Ltd - June	(12.11)
30/06/2010 Ian Nelson Salary	(828.54)
01/07/2010 Transfer BPA to C/a	850.00
05/07/2010 Interest NSB	6.99
07/07/2010 M&JF Ltd - Internal Audit	(88.13)
07/07/2010 Tr bpa to c/a	400.00
15/07/2010 Eon – streetlights	(11.60)
21/07/2010 Ian Smith Services - Grass cutting	(220.42)
	<u>(897.49)</u>
Closing Balance	<u>144.17</u>

Business Premium Account

(Payments)/Receipts since last meeting :	£
07/07/2010 Tr bpa to c/a	(400.00)
01/07/2010 Transfer BPA to C/a	(850.00)
08/03/2010 Interest BPA	0.72
07/07/2010 Interest BPA	1.10
	<u>(1,248.18)</u>
Closing Balance	<u>12,516.41</u>