HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 1st September 2010 at 7.30pm in The Nelson Suite of the Village Hall.

ACTION

Present
Chairman Geoffrey Moulton, Vice Chairman David Hook, Kevin Cunningham (from public participation), Richard Delf, David Pointer (from Moles), Hamish Rose and the Clerk - Ian Nelson.

Members of the public present
Mrs Angela Roberts, Mr I Cundy.

Apologies
Apologies were received from Debbie Ashford, Liz Allen, Peter Workman, The clerk explained that District Councillor Mr Windridge had called to say that he had a full time position in London and thus was unable to attend this evening but hoped to attend once a quarter. It was his intention to submit a written report in future if he were unable to attend in person.

Minutes of the previous meeting
The minutes of the meeting on 21st July 2010 were approved and signed following Liz Allen's amendments.

Public Participation
Mr Cundy reported that the moles had returned to the closed churchyard.

Planning Applications

New application since the last meeting:
Mr & Mrs Hewitt, 6 Nuttele Close, Hempnall - Proposed kitchen extension – Recommended approval. IN

Mr Simon Spaul, Re The Brambles, Hardy's Loke, Hempnall - Proposed erection of two storey extension to north east and north west elevations. Changes to openings to north west elevation. Erection of three bay detached garage. – Recommended approval. IN

Applications approved since the last meeting:
Mr Richard Buck , Grange Farm, Lundy Green, Hempnall - Proposed Erection of 16,000 bird Free Range Egg Unit, 2 x feed silos, Access Way and Hard Standing

Claim for public rights over Back Lane
NCC has acknowledged the application. The clerk to monitor. IN

Change of use of Queens Head
The clerk reported that the SNC website shows that in an email dated 25 August 2010, the Economic Development Officer of SNC is recommending that a fresh advertising campaign be carried out. The clerk to monitor. IN

Matters arising from previous parish council meetings

Parking on The Street
The clerk had notified people to report incidents to the police in the summer newsletter.

Parishioners letters
The clerk had identified these separately in the minutes.

Chairman's initials _____

Summer newsletter **ACTION**
The clerk had issued.

Back Lane Willow Trees & Fencing
Awaiting possible adoption of Back Lane. IN

Hugmore Registration
The solicitor at SNC had indicated that registration had been applied for.

The clerk had made enquiries with the solicitor re sale of the property and for details of the Land Registration No. – Still awaiting reply. It has now been 62 months (over 5 years) since registration was requested! The clerk has asked Mr Windridge for assistance to progress this matter. IN

Adoption of BT phone box at the Three Horseshoes
We await BT. The clerk to monitor. IN

Playing Field Wire Fence Repair
Mr Delf had liaised with Mark Havens for his quote which is due shortly. RD

Football Club Lamp Posts
The clerk had provided Mr Delf with a copy of the letter sent to the Football Club. Mr Delf stated that he had reported this to the PAU and was informed that the Football Club had this in hand. The clerk to chase for a response. IN

ROSPA play area report
See play area report below.

Play bark replacement
Mr Delf said the he would transport the bark in two weeks time. RD

Dog Bin
The site meeting had been held and it was recommended that the bin be sited just before the junction of Fairsted Lane and the Krons near the BT ground works. The clerk to order the bin. IN

Policy re publication of letter to the parish council
At the last meeting the agreed policy had been agreed as where appropriate to publish the extracts of letters in the minutes from time to time if it was felt useful in reporting a point at issue. Mr Hook expanded on the reasoning behind this and it was agreed that each letter would need to be considered on the facts at the time and the significance of the issue to which the letter relates.

Moles
Mr Delf reported that the football pitches were fine but it was noted from Mr Cundy's comment above that the old churchyard needed attention. Mr Moulton proposed, Mr Delf seconded and it was agreed by majority that the clerk should engage the mole catcher to deal with this. IN

Parish Dog Warden
The clerk had contacted SNC to establish the rules relating to the parish council appointing a Dog Warden. He had been informed that the warden would need to be an employee of the parish council (could be for Nil pay) in order to be covered by insurance and have the legal powers afforded to them. The person must also be trained and accredited by SNC and once they have successfully passed this training they will be able to issue fixed penalty notices for dog fouling and littering offences and have a more in -depth understanding of the laws regarding dogs and littering. SNC periodically run training

Chairman's initials _____

courses which last a day and are free to attend, although a CRB check is also required and this would need to be paid for by Hempnall PC. The next training session is around October time. Mr Delf proposed, Mr Moulton seconded and it was agreed, with one abstention, that the clerk should approach the volunteer with the above information with a view to engaging him as an employee. **ACTION** IN

Village school new entrance / tree felling and replanting proposals
Mr Hook reported that the chestnut tree had been felled but the multi-stemmed chestnut had been retained. Mr Hook wished to thank Mr Taylor, the SNC landscape officer, for the amount of effort that he had put in to try and save the tree. Mr Hook also reported that the planting plan had been improved by the addition of 3 large oak trees in mitigation. Mr Hook to monitor. DH

Correspondence

Information Packs
The items placed in the information pack envelope circulated to all Councillors on 1st September 2010 were:

Countryside Voice magazine summer 2010
CPRE Campaign Bulletin summer 2010
CPRE Fieldwork magazine August 2010
NALC annual report 2009/10
Norfolk Link issue 178
The Playing Field summer 2010
Clerks & Councils Direct issue 71
Tasburgh qtly newsletter

No further matters were raised form the above.

Items given directly to Councillors or representatives since the last main meeting were:

Crowd Wise' Tools Training - 5th August 2010
LAIS 1301 State of the Countryside
LAIS 1302 Big Society
LAIS 1303 Liberating the NHS
LAIS 1304 Community Right to Build
New Community of Practice - East of England Community Development Network
Local referendums to veto excessive council tax increases – Consultation
South Norfolk Sustainable Communities Day
Engaging with young people event
Local Development Framework
Parish Crime Statistics for July 2010
Community Right to Build
Paul Rudkin letter re Horse Chestnut Tree at entrance to Hempnall School, The Street
NALC re Chairmanship Training
Community Organiser Consultation - Community Development Network
NALC Autumn Training
CLG invite ideas for Big Society
SNAP Survey
Update from your Safer Neighbourhood Team
NALC Events Bulletin
GNDP Core Strategy DPD Examination
Green Buildings in Norfolk Open Days 2010
Proposed Council Tax Increase Referendums

No further matters were raised form the above.

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Items placed directly onto the parish notice boards were: **ACTION**

Notice/Agenda for 1st September 2010 meeting.

No further matters were raised form the above.

Communications from Parishioners since the last meeting:
Jill Edden with a Hempnall population query.
Kate Daynes of Hempnall WI Re Storage of Village Records – on agenda.
B Sutton re ivy on churchyard boundary – on agenda.

No further matters were raised from the above.

Website
The following changes had been made since the last main meeting:

Made Parish Council minutes of 30th June 2010 final.
Added Parish Council draft minutes of 21st July 2010.
Added Notice/Agenda for 1st September 2010 meeting.
Updated for planning applications.

No further matters were raised from the above.

Council Tax Referendums Norfolk
NALC had brought the above to the parish council's attention stating that Local Referendums to Veto Excessive Council Tax Increases was published on 30 July 2010 and is one of the most important consultations for local councils as it potentially directly impacts on the historic freedom for local councils to set their own spending framework. The consultation can be found at www.communities.gov.uk . The clerk had previously circulated the detailed briefing to councillors. Mr Moulton read further extracts from the email.

Mr Hook proposed, Mr Pointer seconded and it was unanimously agreed that the clerk should respond to NALC to support the idea of keeping council tax as low as possible for larger councils but point out that it would seriously restrict the effectiveness of small parish councils to raise funds for local projects if they were restricted by a % increase. Hempnall Parish Council had previously supported many such projects to the benefit of the village which required large one off % increase that was never-the-less comparatively small in quantum. IN

Storage of Village Records
Hempnall W.I. had written to say that they have a number of records including old minute books relating to the branches activities over many years which capture and explore important aspects of village's past. They have been seeking somewhere to store these records safely. Unfortunately there is not any space available at the Mill Centre. They felt it would be appropriate to store the records with other documents relevant to the village and wished to enquire if the Parish Council had considered establishing such an archive.

Mr Moulton proposed, Mr Delf seconded and it was unanimously agreed that the clerk recommend the use of the Norwich Records Office. IN

Ivy on churchyard boundary
Mr Moulton reported that Mrs B Sutton of the Longhouse, The Street which borders the old churchyard had written to request that something be done re ivy encroaching on her property from the churchyard.

Chairman's initials _____

Mr Moulton had inspected the site this evening and reported that there was at present very little ivy. Mr Moulton proposed, Mr Pointer seconded and it was unanimously agreed that Ian Smith be instructed to pull off any ivy as part of his grass cutting activities. The clerk is also to research the owner of the fence. **ACTION** IN

Financial Statements

Movements since last meeting
The clerk presented the financial statement attached to these minutes showing the movements from 21st July 2010 to 1st September 2010. The statement was in line with the annual budget. Mr Delf proposed, Mr Hook seconded and it was unanimously agreed that the statement be approved.

Clerk's Salary Review
The clerk explained that at the last meeting the increase had been calculated on the 2008 figure instead of the 2009 figure. Mr Delf proposed, Mr Pointer seconded and it was unanimously agreed that the quantum of the increase calculated on the 2008 figure at 2.5% be ratified. IN

Playing field Users Association Report
Mr Delf reported that the fertiliser and weed spraying was in hand. Mr Delf reported that there was some concern to balance the books of the PUA and that additional income streams were being sought. The estimated deficit was currently circa £150.

Play Area Report
See above re ROSPA report. Mr Delf had liaised with Mr Ellis with a view to accelerating the work programme. Some of the legs of the main play unit had started to rot but these could be strengthened by iron shrouds. Mr Ellis had provided a quote of £225 and indicated that he could deal with this straight away. Mr Delf proposed, Mr Cunningham seconded and it was unanimously agreed that the work be done. Mr Delf to inform Mr Ellis. RD

Mr Delf proposed, Mr Cunningham seconded and it was agreed, with 2 abstentions, that the clerk arrange for this year's annual ROSPA inspection report to be undertaken. IN

Byelaws relating to playing field
The clerk read from the minutes of 20th January 2004 which indicated that DEFRA had stated that the fact the playing field was not fenced off and it had a public footpath running through it would mean that it was very unlikely that we would obtain their sanction for the byelaw. This advice is also clearly stated in the guidance notes. It was with regret agreed to abandon considering applying for a bye-law. The clerk to liaise with SNC for any potential update powers available. IN

Items for next main meeting agenda

- Precept 2011/12 IN

Greater Norwich Development Plan ("GNDP")
Mr Hook stated that the parish council could comment on this, as indeed it had done so in the past. Mr Hook proposed, Mr Delf seconded and it was unanimously agreed that the council's previous comments should be reiterated and that a separate letter be sent to Mr Pickles to support the proposal that centrally imposed housing targets could be abandoned in favour of the concept of local level influence. IN/DH

Chairman's initials _____

Local Development Framework **ACTION**

SNC are planning for housing and employment growth in South Norfolk up to 2026. The public can give their views about the growth of the area and on the pieces of land that have been suggested to SNC. The consultation document can be read and responses made via the website www.south-norfolk.gov.uk/ldf by attendance at the nearest road show venue,

LONG STRATTON – S.N.C. Mon 6th September 2.30pm – 8pm Council Offices, Swan Lane, NR15 2XE

Long Stratton Co-op Sat 9th October 9am – 6pm Car Park, Swan Lane, Long Stratton.

Mr Hook stated that stated that Hempnall was designated as a Service Village which meant it was deemed appropriate for developments of 10 to 20 houses subject to local character etc. Leave out the reference to its previous designation as an "Other Village.

Mr Hook proposed, Mr Pointer seconded and it was unanimously agreed that Messrs Hook, Moulton, Rose and Nelson would also complete the questionnaire based on existing parish council policies and that the general point be made that the parish council would prefer development within the existing development boundary and other small infill sites. The point should also be made that the council is content with its categorisation in the settlement hierarchy and the fact that it is in the rural policy area and to restate the objections to large scale development at Long Stratton. The completed questionnaire to be circulated for review prior to the next meeting. GM/DH/ HR/IN

Mr Moulton declared an interest in the next items and Mr Hook chaired the meeting.

Wind Turbines

Mr. Hook reported that he had no new developments to report.

Bat Survey

The clerk had informed the expert of the bats in and around the church. There had not been a report from the surveyor as yet.

Mr Hook handed the chair back to Mr Moulton.

There being no further business, the meeting was closed at 9.10pm.

Signed _____Date 10th November 2010

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FINANCIAL STATEMENT

Presented to meeting on 1st Sept 2010

Current Account

(Payments)/Receipts since last meeting :		£
27/07/2010	Information Commissioner - DPA renewal	(35.00)
30/07/2010	MHB Services Ltd - July	(12.11)
24/07/2010	Transfer BPA to C/a	500.00
31/08/2010	MHB Services Ltd - Aug	(12.11)
15/08/2010	Eon - streetlights	(11.60)
		429.18
Closing Balance		**573.35**

Business Premium Account

(Payments)/Receipts since last meeting :		£
22/07/2010	Transfer BPA to C/a	(500.00)
		(500.00)
Closing Balance		**12,016.41**

Chairman's initials _____