

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 7th June 2011 at 7.30pm in The Mill Centre

ACTION

Present

Chairman Geoffrey Moulton, Liz Allen, Kevin Cunningham, Richard Delf, Mike Turner, Peter Workman and the Clerk Ian Nelson.

Members of the public present

None.

Apologies

Apologies were received from David Hook, David Pointer, Debbie Ashford and District Councillor Mr Windridge

Declarations of Interest

None were declared.

Minutes of the previous meeting

The minutes of the meeting on 7th June 2011 were approved and signed.

Public Participation

Nobody in attendance.

Planning Applications

New application since the last meeting:

There were none.

Applications approved since the last meeting:

Mr & Mrs Andrew Pointer, 6 Bainard Rise, Hempnall re proposed single storey rear extension to existing bungalow.

Mr R Allen, Manor Farm, The Street, Hempnall - Proposed extension and internal alterations.

Mr Darrel Harwin, Cydonia, Field Lane, Hempnall - Proposed Demolition of existing 2 bed bungalow with attached single garage, removal of old oil tank, removal of old septic tank. Placement on site of caravan for temporary living space during construction phase. Erection of new 2 bed bungalow with attached single garage, installation of new heating oil tank and bund, installation of new bio-disk foul waste treatment plant below ground.

Applications refused since the last meeting:

Mr A Coppin, White Lodge, Mill Road, Topcroft - Retrospective application for standing of farm machinery used in connection with applicant's agricultural business.

Lighting at Roadtechs, Barondale Road

The clerk had written to Roadtechs on 16th March 2011 requesting that they review their lighting policy. A response had still not been received.

Mr Hook had informed the clerk prior to the meeting that as he was familiar with the ELZ and IMP25 and that he was prepared to review the previous planning applications for compliance with these policies and to compare the above with what was actually in place on site.

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Mr Moulton proposed, Mr Turner seconded and it was unanimously agreed that Mr Hook should undertake the review and report to the next meeting. DH

Old Chicken shed site, B1527

ACTION

The clerk had written to SNC planning dept to report the suspected unauthorised development but had not received a response as yet. The clerk to monitor. IN

Change of use of Queens Head

The clerk had written to SNC to enquire how, if the property is registered as a pub, it be used as a residential dwelling as at present as this seemed to be a change of use by default. SNC responded as follows *"The building always had a mixed use with the public house on the ground floor with flat/residential above. I am aware the flat is still being used for residential purposes, but not the ground floor. This will continue to be monitored."*

Financial Statements

Approval of Annual Accounts to 31/03/11

The Clerk had distributed the accounts for the year to 31/03/11 to all Councillors with explanatory commentary. Mr Delf proposed, Mr Workman seconded and it was agreed unanimously that the accounts be approved and the statement of assurance be signed. Authorisation was given for them to be signed by the Clerk as Responsible Financial Officer and Mr Moulton as Chairman. GM/IN

It was noted that there was still information required by the auditor from Mr Youngman to confirm balances as at 31/03/11. The clerk to continue to liaise to ensure that the information is received and seen by the auditor to enable the annual return to be submitted to the external auditors in order to comply with the statutory deadline. IN

Submission of documents

Mrs Allen proposed, Mr Turner seconded and it was agreed unanimously that the Clerk be authorised to submit the statement of accounts; the statement of assurance and the internal auditor's report once completed. IN

Digital Switchover

Mr Turner notified the meeting that he had volunteered his services to the NRCC (Norfolk Rural Community Council). Its objective is to make sure that no elderly people and people with special needs are left with a blank screen after the switch off of the Analogue TV Transmitters at Tacolneston due to happen in November this year. All persons over the age of 75 will receive correspondence from the help scheme to switch over to digital TV very shortly and will be offered a very reasonable price to convert any Analogue TV using the well known digibox. In view of this if Mr Turner requested that if any parish council members knew of anyone in the surrounding area who may be vulnerable could they please inform him so that he can pass this on to the Digital switch over help scheme. He will pin leaflets to the Mill Centre and Village Hall notice boards advising on the switch over. ALL

It is suggested that this will be put in the next HPC Newsletter IN

Items for next main meeting agenda

- Container painting IN

There being no further business, the meeting was closed at 8.10pm.

Signed _____ Date 5th July 2011