

# HEMPNALL PARISH COUNCIL

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## Minutes of the Parish Council meeting held on Tuesday 21<sup>st</sup> May 2013 at 7:30pm in The Mill Centre

### ACTION

#### Present

Chairman Mr Geoffrey Moulton Mr David Hook, Mrs Liz Allen, Mrs Debbie Ashford, Mr David Pointer, Mr Mike Turner and the Clerk Mr Ian Nelson.

#### Members of the public present

At various times during the meeting : Mr P Ellis, Mrs M Hook, Mr Roger Parker, Mr Garth Jeffery, Mrs Barbara Jeffery, Mrs Mary Taylor, Mrs Cindy Mayes, Mrs Jenny Braddock, Mr Michael Windridge, County Councillor Alison Thomas.

#### Apologies

Apologies were received from District Councillor Windridge (who will be late as he is at another PC a meeting), Mr Richard Delf, Mr Peter Workman and Kevin Cunningham.

#### Declarations of Interest

Mrs Allen declared a prejudicial interest in the Wind Turbine and Swan Meadow Footpath matters and an interest in the South Norfolk Plan, Development Management Policies, Development Plan Document, Preferred Options (Regulation 18) Consultation matter.

Mr Moulton declared an interest in the wind turbine matter.

#### Appointment of Chair and other Officers

The following appointments were made unanimously:

<u>Office</u>	<u>Office Holder</u>	<u>Proposed</u>	<u>Seconded</u>
Chairman	G Moulton	D Hook	D Ashford
Vice-Chairman	D Hook	G Moulton	M Turner
Village Hall Rep	L Allen	G Moulton	D Pointer
Playing Field Users Reps	R Delf	G Moulton	L Allen
	P Workman	G Moulton	L Allen
Footpaths	H Rose	L Allen	D Ashford
Tree Wardens	D Hook	D Pointer	L Allen
	M Turner		
Highways Liaison Rep	D Ashford	L Allen	D Pointer
Bank Signatories	R Delf	D Ashford	M Turner
	G Moulton		
	K Cunningham		

#### Minutes of the previous meeting

The minutes of the meeting on 9<sup>th</sup> April 2013 were approved and signed.

#### Public Participation

No matters were raised.

#### County/District Councillor updates

Mr Moulton congratulated Mrs Thomas on her re-election. Mrs Thomas reported that the County Council was currently in a state of pause as no leader has been elected.

She commented regarding the current media interest in Norfolk School performance and informed the meeting that South Norfolk performs 8% above the national average.

District Councillor Windridge had sent a written report to the meeting which Mr Moulton read out.

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Mr Hook commented that the report seemed to indicate that Mr Windridge was supportive of the Joint Core Strategy housing targets and the Homes Bonus policy. Mr Hook was particularly concerned that the report implied tacit agreement to the expansion of Long Stratton with a further 1800 house. He pointed out that it had always been the policy of the parish council to oppose these large housing numbers. Mr Windridge responded that the report was more a statement of fact than an expression of opinion.

**ACTION**

Mrs Allen asked if the new homes bonus could be used for affordable housing. Mr Windridge said that he understood that part of it would be via the Community Fund.

Mrs Allen left the meeting. Mr Hook took the chair.

## **Wind Turbines - Application 2013/0105**

### ***General Update***

The clerk updated the parish council's policy document to include the policies passed on 19<sup>th</sup> March.

Additional expert reports and photomontages had been obtained in accordance with the minutes of the 19<sup>th</sup> March.

Additional copies of maps re Footpaths / Listed Buildings had been obtained.

The sub-committee had prepared and submitted the parish council's response to the application.

Application had been made to SNC for an extension to 10 minutes in line with that granted for the Enertrag hearing.

Councillors agreed to send a letter of thanks to Bill Blackledge of 2B Landscape Consultancy Ltd for producing the animations within the original price for the photomontages.

IN

### **Wind Turbine Biodiversity Offsetting**

Nick Bolton, the ecologist representing SNC, had written an Ecology report in which he had indicated that the impact of the turbines could be dealt with by biodiversity offsetting. Mr Hook pointed out that this did not apply in the case of bats because all species of bats are protected by European law.

Mr Hook proposed, Mr Turner seconded and it was unanimously agreed that the clerk and he write a letter to the case officer and to Mr Bolton pointing out why biodiversity offsetting is not applicable in relation to bats (EPS) – copy in Mr Windridge and request his support. In addition Mr Vine to be followed up to respond covering this point.

IN/DH  
IN/DH

### **Wind Turbine Noise**

Mr Hook reported that SNC had engaged consultants to report on the noise effect of the turbines.

Mrs Allen returned to the meeting. Mr Moulton re-took the chair.

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## Planning Applications

ACTION

### **New applications since the last meeting:**

Mr M Burroughs, Mon Abri Field Lane Hempnall Norfolk NR15 2QZ - Amendment to approved scheme of planning application 2012/2304/H to insert a side facing window to the WC compartment – Recommended approval.

IN

Mr P Ellis, Queens Head Mill Road Hempnall Norwich NR15 2LP - Partial Demolition, Alterations and Extensions, Erection of Garage and Ancillary Works – Recommended approval subject to non-removal of the trees that are subject of the tree preservation orders.

IN

Mr A Bryant, 2 Broaden Lane Hempnall Norfolk NR15 2LU - To demolish existing single storey section of dwelling and rebuild as two storey extension. Single storey extension to accommodate shower room and utility area. Provide velux windows in the existing roof for bedroom in roof space. Link existing and new roofs on south east elevation. – Recommended approval.

IN

Mr A Lord, Melrey Silver Green Hempnall Norfolk NR15 2NW - Renewal of planning permission 2010/0596/H - Proposed two storey side extension and demolition of existing bathroom & w/c – Recommended approval.

IN

### **Applications approved since the last meeting:**

Mrs B Jeffrey, Lime Tree Cottage, The Street Hempnall Norfolk NR15 2AD - Proposed Extension of time limit to planning permission 2010/0019/H - Proposed rear 1st floor.

Mrs B Jeffrey, Lime Tree Cottage, The Street Hempnall Norfolk NR15 2AD - Proposed Extension of time limit to planning permission 2010/0020/LB - Proposed rear 1st floor extension.

Mr D Mackie, 3 Silver Green, Hempnall, NR15 2NW - Proposed Two storey extension to side to extend the kitchen, extend the bedroom and form a new utility and en-suite. Single storey dining room to rear.

### **Response re. The South Norfolk Plan, Development Management Policies, Development Plan Document, Preferred Options (Regulation 18) Consultation.**

The draft response re existing parish council policies had been circulated to councillors on the 14<sup>th</sup> May and no amendments had been notified to the clerk.

Mr Hook proposed, Mrs Allen seconded and it was unanimously agreed that the response be emailed to SNC immediately in order to meet the deadline of 22<sup>nd</sup> May.

IN

Mrs Allen stated that she was concerned that there was no changes to the A140/B1527 cross roads as the bypass ended closer to Long Stratton. It was noted that this junction would be even more dangerous with the increased housing in Long Stratton. Mr Windridge stated that he had raised concerns over this already. It was agreed to agenda this for the next meeting.

IN

### **Planning Policies**

The clerk had circulated the existing parish council planning policies prior to the meeting. Mr Hook explained the rationale behind the changes already agreed and the updates were accepted. The clerk to finalise the policy schedule.

IN

### **Matters arising from previous parish council meetings – completed**

#### **Jubilee Oak Tree**

Mr Hook had planted the tree.

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## **Minutes to Mr Cundy**

**ACTION**

The clerk had provided copies to Mr Cundy.

## **Spring Newsletter**

The clerk had drafted and issued.

## **Road surfaces and drainage channels**

The Clerk had contacted SNC to add the following roads to the scheme : Alburgh Rd, Broaden Lane, and Fairsted Lane and mention the cleaning of Bungay Rd pavement.

## **Playing Field Users Association**

The clerk had written to the PUA acknowledging its continued status.

## **Matters arising from previous parish council meetings – awaiting others**

### **Re-turf swing area**

Mr Delf to determine if the turf is still required as the Clerk reported that grass seemed to have grown again. Reference will be made to the ROSPA report.

RD

### **Notice Boards**

Mr Delf to arrange for Mr Cracknell and Mr Workman to repair the notice board.

RD

### **Repair of Play Unit**

Further work is required, so a quote for the work is to be obtained by Mr Delf, who will liaise with the clerk.

RD

### **Application for School Road Safety Scheme**

The application had been submitted to NCC – awaiting outcome.

IN

Mr Hook reported that he had received a call from the Diss Express indicating that the pro turbine group, Power For The Future, had provided information to the paper stating that the Parish Council did not support this scheme. For the record and evidenced by the minutes the parish council does support the scheme and this fact was reported to parishioners in the last parish council newsletter.

### **ROSPA report**

Awaiting ROSPA visit in June.

IN

### **Back Lane Cutting**

The clerk had contacted PROW and they had agreed to add the cutting to their schedule.

IN

### **Local Area Flood Map**

The clerk had written to the Environment Agency pointing out that the map is not accurate compared to the 1968 flood and requested a meeting with councillors to ensure the map was made more accurate, having regard to changes to drainage since 1968. A response is awaited.

IN

## **Matters arising from previous parish council meetings – for discussion**

### **School presentation**

Mrs Allen and Mr Moulton had given a presentation and reported that they had met with the school council and the deputy head. They had explained the work of the parish council to a very interested and enthusiastic audience, for which all credit should go to the school. Mr Moulton said that they had been presented with a bundle of 24 letters on the subject of the wind turbines, 58% of which expressed a view against the turbines.

Mr Moulton & Mrs Allen would like to see more assistance given to the school by the parish council and this will be placed on the next agenda.

IN

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## **Ray Youngman 60 Years Service**

**ACTION**

The bench had been installed, however a letter had been received from the PUA suggesting that it had not been positioned correctly and asking permission to move it slightly further back to allow feet to rest on the concrete. It was agreed that the PUA could do this, the clerk to inform them.

IN

Mr Youngman had written to ask why there had been nothing in the newsletter or the EDP about his bench. The clerk had responded that an article had been put in the parish council newsletter.

## **Youth Shelter on playing field**

The clerk had obtained a quote from the suppliers of the shelter, Monster Play Systems, to attend site, fully strip all grey paintwork on Youth Shelter, remove all rust, prime and paint entire grey framework and the cost would be £2880 plus VAT.

It was unanimously agreed that the clerk should insure that the unit was included in ROSPA's inspection so that their advice could be taken on the matter.

IN

## **Speeding Traffic**

The clerk had placed this matter on the agenda as a result of comments made at the parish meeting and invited Mr Lloyd to attend this meeting to put his thoughts forward. No further contact had been made by parishioners on this matter and as it had been thoroughly explored previously the matter was considered closed.

## **General Power of Competence**

The clerk had recirculated information on this to councillors.

Due to the number of councillors absent it was agreed to carry forward this matter.

IN

## **Footpath Maintenance**

Mr Pointer to obtain a quote for footpath cutting. – c/f

DP

## ***Footpaths crossing church meadow***

The clerk had written to Highways with evidence on their own definitive map of the style's previous existence. A response is awaited.

IN

## **Alburgh Rd and Spring Lane Verges**

Mr Turner had reported that the above were not wide enough for passing traffic and as a result verges were being wrecked.

Mr Turner proposed, Mrs Ashford seconded and it was unanimously agreed that the clerk contact highways to bring this to their attention.

IN

## **Relocation of Queen's Head Recycling Unit**

Mrs Allen had taken this matter to the Village Hall Committee again and the clerk read the committee's response:

*"The committee agreed to have the bottle bank on the village hall car park providing certain assurances can be given by the parish council. We agreed to accommodate the bottle bank for a trial period of one year."*

*The Parish Council must agree to be responsible for the maintenance and upkeep of the facility and regular inspection of the site and any necessary subsequent action must take place promptly.*

*Eventually, if the scheme is successful, we would expect the bottle bank to be neatly fenced.*

*The best site, in view of access for the recovery vehicles, would be next to the cycle racks*

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*near Cunningham's Garage fence.*

**ACTION**

*Car park spaces are often at a premium and in view of this we would expect the Parish Council to support the Village Hall Committee in deterring non user parking at all times.*

*We hope the facility will be appreciated and not abused. The Village Hall Committee must reserve the right to have the bottle bank removed if it feels it is necessary.*

*The question of liability needs to be addressed."*

Mr Cracknell had reported that he already had to pick up more bottles from around the village since the Queens Head site had been vacated.

It was agreed that Mr Cracknell be requested to monitor this and that the clerk check the insurance requirements.

RD  
IN

It was indicated that glass may soon be allowed to be recycled in the household green bins, which would negate the need for a central recycling unit. The clerk to contact SNC to endeavour to ascertain a timescale for this.

IN

## **White Lodge – Topcroft Parish Council**

Mrs R Bennett had written as clerk to Topcroft Parish Council to state that councillors may be aware that for some time there have been issues surrounding the site at White Lodge, and the condition of the highway at the access to the site. Since obtaining planning permission, Topcroft PC have been waiting for the work to commence and for the site to be tidied, Topcroft's District Councillor, (Murray Gray) is now taking this forward with enforcement and Topcroft PC are seeking Hempnall PC's support as the site lies in Hempnall, whilst the road lies in Topcroft. The road is in a poor state of repair and large amounts of mud from the site make the corner very dangerous.

The clerk had written to Topcroft PC for clarification and she had responded that until the barn (subject of the planning application) is built there is no permission to keep machinery on the land.

Mr Turner proposed, Mrs Ashford seconded and it was unanimously agreed that the clerk write a general letter of support to Topcroft PC and copy Murray Gray.

IN

## **Inconsiderate parking**

The clerk had also responded to Mr & Mrs Parker.

The clerk had written to highways to ask them to consider the best solution to the matter and point out other problems in the Street. A response is awaited.

IN

Dr Steven Griffiths had written to the parish council highways officer and the clerk and also supplied photographs of cars parked on the pavement near the doctors surgery. This appears to be a regular occurrence despite off road parking being available either side of the B1527.

Mrs Allen proposed, Mrs Ashford seconded and it was unanimously agreed that the clerk inform the police of the problem.

IN

## **Young People in Hempnall**

The clerk had been contacted by Sarah Woodger, Youth Activities Coordinator for SNC. She had been contacted by PCSO Liz Cook with regard to supporting some local young people in their plight to get transport to Long Stratton so that they can access out of school activities such as roller skating and the youth cafe. She asked if there were other young people in the village who may like to become involved. was hoping that the parish council may be able to provide some guidance as to how to get in touch with young people in the area and whether they would like to play a possible role in this.

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**ACTION**

Mrs Franks who had recently given the parish council £625.09 of Youth club money to hold on trust had commented that she was happy for those funds to be used for something like this but would like to be involved in the decisions. She felt that a mini bus to Long Stratton would be a good idea and that she might be happy to co-ordinate a bus

Mr Moulton proposed, Mr Turner seconded and it was unanimously agreed that the clerk place an article in the newsletter and invite young people and Sarah Woodger, Mrs Franks and PCSO Liz Cook to attend a parish council meeting in July.

IN

## **Oil Buying Group**

The clerk had liaised with Mrs Driver and arranged a separate meeting be called for 28<sup>th</sup> May in the Mill Centre. The clerk had advertised the meeting in the recent parish council newsletter, on the notice board and produced 200 leaflets for Mrs Driver and Mr Page to distribute.

The essentials of the scheme are as follows:

- Each scheme is set up on a Parish basis, but does not have to be run by the PC.
- There is no minimum number of members (well, other than 1) needed to set up a local scheme.
- A named coordinator needs to be identified who will be responsible for publicising the scheme locally and ensuring that registration forms are made available to anyone in the community who wants to join.
- A simple 1 page constitution (attached) is completed and signed by the coordinator.
- A group membership application form (attached) is completed and sent in together with the signed constitution and the NRCC membership fee of £20 (the fee covers all members of the local group and is often, but not always, paid by the Parish Council).
- Prospective individual members complete a registration form (attached) and send it to us. We will then register them with AF Affinity (who deal with the orders) within a few days – we ask people to allow up to 10 days for registration to be completed but turnaround is normally much quicker than that.
- Once registered, individual members phone AF Affinity on 01603-881888 when they want to place an order.
- The best price is obtained by being part of the monthly syndicate bulk order, which means phoning in orders before 5.00pm on the first working day of each month.
- After 5.00pm on the 1<sup>st</sup> working day of the month, the bulk order price is negotiated for all orders received across the county (there are already over 1,700 members countywide).
- If people urgently need oil and can't wait for the bulk order they should ask for an urgent delivery but they won't then get the bulk discount.

Mrs Ashford proposed, Mrs Allen seconded and it was unanimously agreed that £20 NRCC subscription be paid by the parish council if there was sufficient interest in the buying group being formed.

IN

## **Old Church Yard Moles**

A mole catcher had yet to be engaged, the clerk to contact the existing grass cutting contractor.

IN

## **Nobbs Lane Hedge**

The clerk had written to SNC to formally request that the matter be investigated and to point out that the parish council is extremely concerned at the removal of trees and hedges at this site and that we would like the felling to stop. SNC had responded as follows:

*"I (Robin Taylor) have now spoken to the landowner who has told me he is planning to do*

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ditch maintenance along Nobbs Lane, and the vegetation cutting is in anticipation of that. **ACTION**

*He has said that there will be no further works now, due to birds nesting, but that he will be wanting to continue during next winter. I have therefore suggested that I meet him during late summer to discuss what he needs to do in order to ensure that works are kept within the spirit of the Hedgerows Regulations."*

The clerk had investigated who owns this section of Nobbs lane, however he had been informed by PROW that the following applied:

*"With regard to ownership, an ancient byway would usually be owned equally by the adjacent land owners although there must be established highway rights over it. In this case, it is as a Restricted Byway (Woodton RB10) which is to say that it is usable on foot, horseback or unmotorised vehicles although the land owners and any property residents would have a legal right to take motorised vehicles along it. The hedges and ditches are the responsibility of adjacent land owners though so the District should take this on."*

Mr Hook proposed, Mr Turner seconded and it was unanimously agreed that the trees should not have been felled. The clerk to write to Mr Taylor to request a site meeting with Messrs Hook and Turner to look at the matter in more detail.

IN  
DH/MT

## **Correspondence**

### ***Information Pack***

The items placed in the information pack envelope circulated to all Councillors on 21st May.

Countryside Voice  
CPRE Fieldwork  
CPRE Discover the Countryside  
CPRE – Improve travel choices where you live  
Tasburgh Qtly News  
Clerks & Councils Direct issue 87

No further matters were raised from the above.

### **Items given directly to Councillors or representatives since the last main meeting were:**

Various police crime summaries  
Precept Referendums Bill  
Consultations on Development Management Policies and Amended Site Specific  
NALC re Localism Act  
Cafe Cluster  
Code Of Conduct  
Chairs - For Mill Centre or Village Hall  
Current consultations - Amendments to Preferred Options Site Specific Allocations and Preferred Options Development Management Policies  
Chairs - For Mill Centre or Village Hall  
South Norfolk Clean Sweep  
Various Norfolk Constabulary Crime Summaries  
Catalytic converter marking offered to drivers  
Environment Agency re the river  
Modifications to Norfolk Mineral Site Specific Allocations DPD and Norfolk Waste Site Specific Allocations DPD  
Police and Crime Plan 2013-17  
Long Stratton Area Action Plan - Preferred Options Consultation - 20 May to 26 July 2013

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South Norfolk on show

**ACTION**

No further matters were raised form the above.

***Items placed directly onto the parish notice boards were:***

Notice/Agenda for parish council meeting 9<sup>th</sup> April 2013.  
Notice/Agenda for parish council meeting 21<sup>st</sup> May 2013.  
Road Safety Volunteer Poster  
Oil Buying Group Poster

No further matters were raised form the above.

***Website***

The following changes had been made since the last main meeting:

Added Parish Council draft minutes of 19<sup>th</sup> March 2013.  
Added Parish Council draft minutes of 9<sup>th</sup> April 2013.  
Added Notice/Agenda for 9<sup>th</sup> April 2013 meeting.  
Added Notice/Agenda for 21<sup>st</sup> May 2013 meeting.  
Added various planning application details  
Added HPC Newsletter.

No further matters were raised from the above.

**Correspondence from Parishioners**

Items not covered under other headings are as follows:

**Booking the village playing field**

The clerk read an email from Dr & Mrs Gray re use of the playing field for a private function.

It was unanimously agreed that the clerk writes to the PUA to seek permission and suggests the following conditions be set if the PUA find the proposal acceptable:

IN

1. They take full responsibility for the event and ensure that adequate insurance cover is in place.
2. They will ensure all suitable Health & Safety precautions are taken.
3. There is no permanent damage caused to the playing field surface or equipment thereon, in particular to the football pitches and the cost of any such damage would be recompensed in full.
4. We are not able to grant exclusive use of the playing field as it would need to remain open to the public at large.
5. You would tidy up fully after the event and take all our rubbish away with you.

**Swan Meadow Footpath**

The clerk read various letters from parishioners commenting on the erection of the fence.

Mrs Allen commented that the fence had been their only cause of action after numerous requests of people not to trespass, drop litter or allow their dogs to foul had been ignored and on many occasions met with an aggressive response. They had lost cattle to the disease spread via the dog fouling and cows had also aborted their calves. She said that the fence had been erected with the knowledge of PROW and that although by common usage the footpath line had migrated away from the hedge line, the true path was in fact close to the hedge. Mrs Allen said that she had also not cut the grass and trimmed the hedge back.

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Mrs Ashford commented that parishioners felt the path was too narrow and bumpy. **ACTION**

Mrs Allen felt that this would smooth out over time and also commented that she intended to make access to the stream and gift that to the village.

Mr Hook asked if 40 yrs. use of the path in the old line had established a right of way. Mrs Allen repeated that Bob Edwards of PROW had inspected the site and was happy with what they had done.

Mr Moulton proposed, Mr Hook seconded and it was agreed that the clerk contact PROW on the matter to establish that the fence has been put in the correct place and enquire if the 40 years use of the path in a different place had established any rights and also seek a site meeting.

IN

## **Metal detecting**

The clerk read the emails from Liam Nolan of the Norwich Detectors Club requesting access to local farm land to raise money for local good causes.

It was unanimously agreed that the clerk advise Mr Nolan to contact land owners directly. **IN**

## **Financial Statements**

### **Movements since last meeting**

The clerk presented the financial statement attached to these minutes showing the movements from 20<sup>th</sup> March to 21<sup>st</sup> May 2013. The statement was in line with the annual budget. Mrs Ashford proposed, Mr Turner seconded and it was unanimously agreed that the statement be approved.

### **Internal Audit**

The Clerk reported that the internal audit for the year ended 31st March 2013 had been completed by Mrs J Franks who presented a clean report. The clerk to thank Mrs Franks and arrange payment. **IN**

### **Approval of Annual Accounts to 31/03/13**

The Clerk had distributed the accounts for the year to 31/03/13 to all Councillors with explanatory commentary. Mrs Allen proposed, Mrs Ashford seconded and it was agreed unanimously that the accounts be approved and the statement of assurance be signed. Authorisation was given for them to be signed by the Clerk as Responsible Financial Officer and Mr Moulton as Chairman. **GM/IN**

### **Submission of documents**

Mr Moulton proposed, Mrs Ashford seconded and it was agreed unanimously that the Clerk be authorised to submit the statement of accounts; the statement of assurance and the internal auditor's report to the external auditors. **IN**

### **Notice of expenses**

The Clerk had already displayed this annual statement on the notice board.

## **Standing Orders Review**

The clerk had sent copies of the standing orders to councillors to consider prior to the meeting.

Having undertaken the annual review Mrs Ashford proposed, Mr Turner seconded and it was unanimously agreed that the only amendment be :

That standing order 57 be changed from :

“57. Interests

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If a member has a personal interest as defined by the Code of Conduct adopted by the Council on 19th March 2002 then he shall declare such interest as soon as it becomes apparent, disclosing the existence and nature of that interest as required.” **ACTION**

To

“57. Interests

If a member has a personal interest as defined by the Code of Conduct then he shall declare such interest as soon as it becomes apparent, disclosing the existence and nature of that interest as required.”

That standing order 58 be changed from :

“58. If a member who has declared a personal interest then considers the interest to be prejudicial, he must withdraw from the room or chamber during consideration of the item to which the interest relates.”

To

“58. If a member who has declared a personal interest then considers the interest to be an interest in Appendix A of the Code of Conduct adopted by the parish council, which is a sensitive interest, he must withdraw from the room or chamber during consideration of the item to which the interest relates.”

The clerk to update the standing orders and recirculate to councillors and update the website.

IN

## **Risk Assessment Review**

The annual risk assessment review did not result in any amendments.

## **Code of Conduct**

Mr Moulton explained that a complaint had been made to the Standards Committee about words he had used at that meeting in relation to the uplift agreement that had been approved by Mr Stuart Shortman of SNC and Mr Paul Ellis re the change of use application for the Queens Head. Although he stood by his words, he apologised if they had upset anybody as he had not intended to offend.

## **Meeting dates change**

The clerk requested that the following meeting date be altered:

Move 9<sup>th</sup> July to 16<sup>th</sup> July

It was agreed that this was acceptable and the clerk was instructed to make the necessary changes to the hall bookings and diary.

IN

## **Items for Newsletter**

The following items were identified for the newsletter:

- Dog – disease to livestock
- Youth Project
- Oil meeting

IN

## **Items for next meeting**

- Long Stratton Area Action Plan - Preferred Options Consultation

IN

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## Date of next meeting

**ACTION**

The next planning meeting (subject to receipt of applications) will be primarily planning at 7:30pm on 11<sup>th</sup> June 2013.

The Parish Council main meeting will take place at 7.30pm on 16<sup>th</sup> July 2013.

There being no further business, the meeting was closed at 11:07pm.

Signed \_\_\_\_\_ Date 11<sup>th</sup> June 2013

## **FINANCIAL STATEMENT**

### **Presented to meeting on 21st May 2013**

#### **Current Account**

##### **(Payments)/Receipts since last meeting :**

	£
20/03/2013 Tr BPA to C/a	1,000.00
20/03/2013 Ecotext Ltd - Turbine report	(1,200.00)
20/03/2013 Tr BPA to C/a	920.00
31/03/2013 I Nelson salary	(912.84)
27/03/2013 SNC re Parish Poll	(629.65)
11/04/2013 Eon - Electricity	(10.51)
05/04/2013 NSIB Interest	6.16
09/04/2013 A J Medlar - seat installation	(25.00)
20/04/2013 NALC - annual subs	(209.56)
20/04/2013 tr BPA to C/a	500.00
20/04/2013 NRCC - annual subs	(20.00)
25/04/2013 tr BPA to C/a	5,200.00
26/04/2013 2b Landscape Consultancy Ltd - Photo Montages	(5,349.30)
30/04/2013 precept	17,729.00
21/05/2013 Broker Network Ltd - Insurance	(587.04)
04/05/2013 Tr c/a to BPA	(16,000.00)
11/05/2013 Eon - Electricity	(10.17)
21/05/2013 Hempnall Group of Parishes - newsletters	(90.00)
07/05/2013 NSIB Interest	7.15
21/05/2013 MJF Ltd - Internal audit	(60.00)
	<hr/>
	258.24
	<hr/>
<b>Closing Balance</b>	<b><u><u>1,355.50</u></u></b>

#### **Business Premium Account**

##### **(Payments)/Receipts since last meeting :**

	£
20/03/2013 Tr BPA to C/a	(1,000.00)
20/03/2013 Tr BPA to C/a	(920.00)
20/04/2013 tr BPA to C/a	(500.00)
25/04/2013 tr BPA to C/a	(5,200.00)
04/05/2013 Tr c/a to BPA	16,000.00
	<hr/>
	8,380.00
	<hr/>
<b>Closing Balance</b>	<b><u><u>33,084.48</u></u></b>