

# HEMPNALL PARISH COUNCIL

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## Minutes of the Parish Council meeting held on Tuesday 29th October 2013 at 7:30pm in The Mill Centre

ACTION

### Present

Chairman Mr David Hook, Mr Richard Delf, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

### Members of the public present

Mr Roger Parker, Mr Ian Cundy  
Mrs Hilary Battye (to end of the wind turbine matter)

### Apologies

Apologies were received from County Councillor Alison Thomas, District Councillor Michael Windridge, Mr Geoffrey Moulton, Mrs Liz Allen, Mrs Debbie Ashford.

### Declarations of Interest

There were none.

### Minutes of the previous meeting

The minutes of the meeting on 8<sup>th</sup> October 2013 were approved and signed.

### Public Participation

#### **Swan Meadow footpath**

Mr Cundy commented that he had walked the Swan Meadow footpath twice recently and he did not see too much wrong with its current position. He considered that it was a benefit that it is fenced off especially when there were cattle in the field.

Mr Parker stated that walking through seemed ok but he felt that push chair and wheel chair users would find it difficult, especially if they met somebody coming the other way.

Mr Workman and Mr Delf echoed Mr Parker's comments but suggested a digger bucket be used to level it out between the fence and the hedge to aid walkers and pushchair/wheelchair users.

#### **Footpath near Manor Farm**

Mrs Battye asked if there was a reason why the footpath opposite Manor Farm has been diverted from the route used over decades. Mr Hook indicated that there was another path in the area that seemed to have been obstructed. It was agreed to agenda for the next main meeting.

IN

### County/District Councillor updates

None received.

### Wind Turbines - Application 2013/0105 - revised

#### **Parish Poll**

The parish poll took place on 21<sup>st</sup> October on the question : "Do you support the planning application (SNC Ref 2013/0105 as amended) by Streetwood Wind Farm Norfolk Limited (Agent's name: TCI Renewables Limited) for the erection of 3 wind turbines in Hempnall ?" Answer - Yes/No.

The result was as follows:

Yes 90 votes = 17.83% (2.09% decrease since last time)

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No 415 votes = 82.17% (2.09% increase since last time)

**ACTION**

There were 5 ballot papers that could not be determined.

Approximately the same turnout as the last parish poll.

Having considered the above result, Mr Delf proposed, Mr Turner seconded and it was unanimously agreed to respond to the planning application to recommend refusal and to submit a full response.

IN

## ***General Update***

The clerk had submitted the interim response to SNC prior to the poll.

The clerk had drafted and produced the flyer advertising the exhibition and the parish poll and provided councillors with the leaflets, distribution lists and maps. Councillors had distributed the leaflets to all properties in the village. The exhibition took place on the 17<sup>th</sup> October at the Mill Centre.

SNC had granted an extension to the consultation period from 27 September to 4<sup>th</sup> November.

Modifications had been made to the static and animated photomontages by Mr Blackledge.

## ***Preparation of full response to planning application / planning lawyer***

Mr Hook gave background information relating to Michelle Bolger's (SNC Landscape Consultant) and to the weight she had given to a comment made by Inspector Lavender.

## ***Meeting at SNC***

A potential meeting has been arranged on the 31 October at 12 O'clock at SNC to enable Hempnall Parish Council to present its new photomontage evidence and express its concerns about aspects of the application to the lead officer, Mrs Mellors and to David Edleston and Tim Horspole, Director of Growth and Localism. Mr Delf proposed, Mr Turner seconded and it was unanimously agreed that representatives of Hempnall Parish Council should attend this meeting and that Messrs Hook, Delf, Turner and Nelson should attend. Councillors and the clerk to meet at 11:45 in the reception at SNC.

DH/RD/  
MT/IN

Mr Delf proposed, Mr Workman seconded and it was unanimously agreed that if it was felt necessary by those attending the above meeting to consult a planning lawyer to assist in the parish council's response to the planning application, one could be approached up to a cost of £1,000. In the meantime Mr Hook to research a suitable lawyer and likely cost.

DH

It was noted that Michelle Bolger's October LVIA review was not yet on the SNC website despite it being completed for quite some time.

Mr Workman proposed, Mr Delf seconded and it was unanimously agreed that Mr Hook prepare the full response to the planning application and distribute it to voting councillors on 1<sup>st</sup> Nov for comment/approval by 3<sup>rd</sup> November in order that it could be submitted to SNC on 4<sup>th</sup> November.

DH/ALL  
IN

Mr Hook proposed, Mr Workman seconded and it was unanimously agreed that the content of the full response together with the animations form the basis of the presentation to SNC planning committee, which will be given by Mr Hook with the clerk assisting. The clerk to request that the parish council be allocated 10 minutes for the presentation instead of the standard 5 minutes. It was noted that the planning meeting could be as early as the 4<sup>th</sup> December.

DH/IN

IN

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## Planning Applications

ACTION

### **New applications since the last meeting:**

Mr Brian Edwards, Land At Spring Farm North Of Spring Lane Hempnall Norfolk - Retention of existing caravans and to allow up to 20 conventional static caravans to be sited on land. Erection of portacabin to provide social area for seasonal staff. Caravans will be used to house seasonal staff on farm from end of January to end of November annually. – Mr Workman proposed, Mr Delf seconded and it was unanimously agreed to recommend refusal on the grounds that 20 additional caravans is excessive for the size of the site and the operation.

IN

### **Applications approved since the last meeting:**

Mr P Ellis, Queens Head Mill Road Hempnall Norwich NR15 2LP - Partial Demolition, Alterations and Extensions, Erection of Garage and Ancillary Works.

### **Springwood – Potential Traveller’s Site**

The clerk had written to SNC to ask if Springwood was being seriously considered as a travellers site and if so pointing out that the existing enforcement order should be enforced and that SNC should comply with the results of their previous consultation. SNC had responded but failed to answer the questions so the clerk had asked again but received no response to date.

IN

It was noted that District Councillor Windridge had written to oppose the application.

The clerk read an email relating the bat surveys at Springwood. It was unanimously agreed that the clerk use this information to submit a further response to the application.

IN

### **Matters arising from previous parish council meetings – completed**

#### **Autumn Newsletter**

The clerk had drafted and issued.

#### **Mr Day’s photographs**

The clerk had obtained permission from Mr Day to hold on to his photo album for use at this meeting.

#### **Dog Bin – Busseys Loke**

The clerk had responded to Mrs Bennett..

#### **Parking Old Market Way**

The clerk had drafted an article on this matter in the Autumn newsletter.

#### **Footpath Maintenance**

The clerk had informed County Councillor Thomas the parish council’s opinion was that NCC recommences its full footpath maintenance program.

#### **Dates for next year’s meetings**

The clerk had booked the Mill Centre.

#### **Sunken Road – Broaden Rd**

The clerk had immediately reported this to NCC Highways.

#### **Local Area Flood Map**

The clerk had responded to the Environment Agency.

#### **Site Specific Consultation**

The clerk had written to SNC to restate the parish council’s preferred option and stated its disappointment that parishioners views have not been taken into account.

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## ACTION

### Matters arising from previous parish council meetings – awaiting others

#### **Relocation of Queen's Head Recycling Unit**

We await confirmation from SNC that envelopes and glass would be allowed in the green wheelie bins from next spring.

RD

### Matters arising from previous parish council meetings – for discussion

#### **Broadband speed for Hempnall**

The clerk had attended a meeting at SNC and reported that Hempnall was in phase eight of the fibre optic roll out and thus would not receive up to 24Mbs broadband until autumn 2015. Some outlying properties may receive slower speeds but a minimum of 2Mbs was the minimum target for all properties.

#### **Swan Meadow Footpath**

Taking into account the public comment earlier in the meeting, Mr Delf proposed, Mr Workman seconded and it was unanimously agreed that as the old route of the footpath had been fully accessible by push and wheel chair users the clerk should write to the landowner to see if they would be kind enough to level the path with a digger between the hedge and the fence to make the new route accessible by these users.

IN

#### **Re-turf swing area**

Carried forward to next meeting.

RD

#### **Notice Board**

Mr Workman reported that the notice board had been repaired.

#### **Repair of Play Unit**

Mr Delf reported that there was a broken piece of wood on the unit, Mr Delf will inspect and arrange repair.

RD

#### **ROSPA report**

Mr Delf will report on this at the next meeting.

RD

#### **Youth Shelter on playing field**

Mr Delf will report on this at the next meeting as part of the ROSPA report.

RD

#### **Moles - Old Church Yard**

In the absence of both Messrs Cunningham & Moulton the quotations for an annual contract was c/f.

GM/KC

It was noted that moles were endangering the football pitches on the playing field as well.

#### **Nobbs Lane Spur**

The clerk reported that PROW do not keep a record of who the landowners are adjacent to footpaths etc.

The clerk had obtained the relevant forms to apply for registration of the track off Nobbs Lane as a public right of way. Mr Hook reported that NCC had indicated that it was possible to apply for adoption of the spur.

It was agreed that our footpath officer, Mr Rose, be contacted with a view to arranging for completion of the forms and report back to the next parish meeting. The clerk to provide the forms to Mr Hook.

DH  
IN

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## **Hempnall Village Hall Car Park**

Some Councillors had inspected the car park. It was noted that as the work will not need to be undertaken until spring and it was generally felt that time should be given to allow other councillors to inspect. The matter to be carried forward.

**ACTION**

IN/ALL

## **Correspondence**

### ***Information Pack***

There was no pack to distribute.

### **Items given directly to Councillors or representatives since the last main meeting were:**

Various police crime summaries  
SNOFP notice for parish Councils  
Long Stratton Area Action Plan  
Pre-submission Documents: Site Specific Allocations - Wymondham Area Action Plan, Development Management Policies  
Delivering a planning system fit for the 21st century  
Flashing school signs  
Norfolk Putting People First Consultation  
DCLG explore how planning can be used to strengthen communities  
Notice of Parish Poll  
Better Broadband for Norfolk  
Village Competitions  
HPC Newsletter – Parish Poll Special  
Parish Partnerships Scheme  
Norfolk County Council Yearbook - 2013/14  
Draft parish poll leaflet  
Road Safety Meeting Thursday 31 Oct 6pm South Norfolk  
Food and Agriculture Hub for Broadland and South Norfolk - Draft Supplementary Planning Document  
Tas Valley Neighbourhood Board Meeting Flordon Church Wednesday 6 November 7pm  
Are you concerned about the quantity of housing proposed for your parish and the Greater Norwich area?  
Are public services changing? Survey.  
The future of the national planning system  
Next electrical reuse & recycling event

### ***Items placed directly onto the parish notice boards were:***

Notice/Agenda for parish council meeting 16<sup>th</sup> September 2013.  
Notice/Agenda for parish meeting 26<sup>th</sup> September 2013.  
Notice/Agenda for parish council meeting 8<sup>th</sup> October 2013.  
Notice/Agenda for parish council meeting 12<sup>th</sup> November 2013.  
Notice of Parish Poll  
HPC Newsletter – Parish Poll Special  
Parish Poll Result

No further matters were raised from the above.

### ***Website***

The following changes had been made since the last main meeting:

Added Parish Council draft minutes of 10<sup>th</sup> September 2013.  
Added Parish Council approved minutes of 10<sup>th</sup> September 2013.  
Added Parish Council draft minutes of 16<sup>th</sup> September 2013.  
Added Parish Council approved minutes of 16<sup>th</sup> September 2013.

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Added Parish Council draft minutes of 8<sup>th</sup> October 2013.  
Notice/Agenda for parish council meeting 16<sup>th</sup> September 2013.  
Notice/Agenda for parish meeting 26<sup>th</sup> September 2013.  
Notice/Agenda for parish council meeting 8<sup>th</sup> October 2013.  
Notice/Agenda for parish council meeting 12<sup>th</sup> November 2013.  
Added various planning application details  
Removed reference to the Bridge club.  
Added 2014 diary dates.  
Updated Oil Buying Group Registration Form  
Notice of Parish Poll  
HPC Newsletter – Parish Poll Special  
Added parish poll result  
Added Declaration of result of parish poll – official notice  
Added Parish Poll Result

**ACTION**

No further matters were raised from the above.

## **CPRE “Too Much Housing” meeting at the Assembly Rooms, Norwich on 26<sup>th</sup> November**

Mr Hook stated that he will be attending this meeting and is happy to report back to the next parish council meeting. – To be put on next agenda.

DH  
IN

## **Correspondence from Parishioners**

Items not covered under other headings are as follows:

### **Ray Youngman**

The clerk read an email from Mr Youngman resigning from his position as grounds man for the playing field

It was unanimously agreed that to take this matter to the PUA meeting this week.

RD/PW

### **Smithy’s Cottage / Church corner**

The clerk made councillors aware of Mr Bruce Rumsby’s, (the owner of Smithy’s Cottage on The Street, email to NCC Highways requesting traffic calming measures on the corner between his house and the church.

Mr Hook proposed, Mr Workman seconded and it was unanimously agreed that the clerk write to NCC Highways to encourage them to investigate taking appropriate measures. The clerk to copy in Mr Rumsby.

IN

## **Financial Statements**

### **Movements since last meeting**

The Clerk presented the financial statement attached to these minutes showing the movements from 11<sup>th</sup> September to 29<sup>th</sup> October 2013. The statement was in line with the annual budget. Mr Delf proposed, Mr Workman seconded and it was unanimously agreed that the statement be approved.

### **D Cracknell**

Mr Delf proposed, Mr Workman seconded and it was unanimously agreed that a gratuity of £600 be paid for his sterling work around the village over the last year in maintaining the bus shelter, litter clearance and bin emptying. The clerk to write a thank you letter and make payment.

IN

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## **Budget/Precept 2014/15**

**ACTION**

The Clerk informed councillors that SNC plan to issue precept forms, grant and tax base information via e-mail by 20th December. They will request the completed forms to be returned to us by 20th January, thus the precept will be put on the agenda for 14<sup>th</sup> January 2014. The clerk indicated that to fall in line with SNC timetables the precept is likely to be considered at our January meeting in future years rather than the November meeting.

IN

## **Play Area & Playing Field**

Mr Delf said that there was nothing to report that had not been mentioned above.

## **Bin near village sign**

Mr Workman reported that the bottom of the green bin needed repair.

Mr Moulton had written to the clerk to state that the PC notice board is looking very tired, the highways sign is rusted and the village sign is in urgent need of a revamp.

It was unanimously agreed to consider this at the next meeting.

IN

## **Hedges**

Mr Workman reported that parishioners around the Old Market Way area and The Street are encroaching on footpaths. It was agreed to put in the next newsletter.

IN

## **Items for Newsletter**

The following items were identified for the next newsletter:

- Result of poll
- Hedges

The clerk to draft and issue.

IN

## **Items for next meeting**

No extra items raised.

## **Date of next meeting**

The following meeting (subject to receipt of applications) will be primarily planning at 7:30pm on 10<sup>th</sup> December 2013

The next Parish Council main meeting will take place at 7.30pm on 14<sup>th</sup> January 2014.

There being no further business, the meeting was closed at 9.35pm.

Signed \_\_\_\_\_ Date 10<sup>th</sup> December 2013

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## FINANCIAL STATEMENT

**Presented to meeting on 29 October 2013**

### Current Account

<b>(Payments)/Receipts since last meeting :</b>		<b>£</b>
05/09/2013	NSIB Interest	7.43
11/09/2013	tr BPA to C/a	1,000.00
11/09/2013	I Nelson - extra pay	(500.00)
16/09/2013	SNC rent	200.00
30/09/2013	Norse - Grass Cutting	(678.75)
30/09/2013	tr BPA to C/a	950.00
30/09/2013	I Nelson salary and expenses	(942.65)
25/10/2013	CPRE Subs	(29.00)
25/09/2013	precept	15,750.00
30/09/2013	tr C/a to BPA	(14,500.00)
08/10/2013	CGM (Norwich) Ltd - Grass cutting	(56.68)
08/10/2013	2b Lanscape Consultancy Ltd - Photo Montages	(504.00)
08/10/2013	Ecotext Ltd - Ornotholgical report	(300.00)
08/10/2013	Eon - Electricity	(10.17)
10/10/2013	The Mill Centre	(100.00)
07/10/2013	NSIB Interest	5.62
29/10/2013	Hempnall group of parishes - HPC Newsletter	(30.00)
		<u>261.80</u>
	<b>Closing Balance</b>	<b><u>398.94</u></b>

### Business Premium Account

<b>(Payments)/Receipts since last meeting :</b>		<b>£</b>
02/09/2013	interest	4.29
11/09/2013	tr BPA to C/a	(1,000.00)
30/09/2013	tr BPA to C/a	(950.00)
30/09/2013	tr C/a to BPA	14,500.00
		<u>12,554.29</u>
	<b>Closing Balance</b>	<b><u>46,321.97</u></b>