

# HEMPNALL PARISH COUNCIL

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## Minutes of the Parish Council meeting held on Tuesday 9th September 2014 at 7:30pm in The Mill Centre

### ACTION

#### Present

Vice Chairman Mr David Hook (Took the chair), Mrs Liz Allen, Mr David Pointer, Mr Mike Turner, and the Clerk Mr Ian Nelson.

#### Members of the public present

Mr Roger Parker, Mrs Sylvia Cundy, Mr Ian Cundy, Mr Derek Cracknell, Mrs Annabelle Conway, County Councillor Alison Thomas.

#### Apologies

Apologies were received from District Councillor Windridge, Mr Geoffrey Moulton, Mrs Debbie Ashford, Mr Richard Delf, Mr Peter Workman.

#### Declarations of Interest

Mrs Allen declared an interest in the wind turbine, planning applications re Mr R Allen and Swan Meadow matters.

Mr Pointer and Mrs Allen declared an interest in the village hall car park matter.

#### Minutes of the previous meeting

The minutes of the meeting on 8<sup>th</sup> July 2014 were approved and signed.

#### Openness of Local Government Bodies Regulations 2014

The clerk reported that, as previously emailed, on 6 August, the above regulations gave the public rights to film and report council meetings, including meetings of committees and sub-committees, using digital and social media. The clerk had circulated guidance notes on this to councillors prior to the meeting, ensured a laminated copy of these is displayed at the meeting and added them to the council's website.

#### Public Participation

Mr Cracknell reported that another rail is broken on the multi-unit and suggested that urgent action be taken to restrict access. Likewise there is damage to the smaller slide.

#### County/District Councillor update

Mrs Thomas reported that workshops are being held re NCC budget proposals to consider how best to make £17.5m of cuts needed in addition to those budgeted last year

There will be 4 amnesty events at recycling centres but Morningthorpe has not been included, Mrs Thomas has asked why. The closest centre involved is Ketteringham.

Mrs Thomas spoke in support of the planning application to be considered later re Jack in the Box Nursery, Morningthorpe.

#### Planning Applications

##### **New applications since the last meeting:**

Mr M Rudling, Meadow Farm Silver Green Hempnall Norfolk NR15 2NL - Variation of Condition 2, to rotate cart lodge 90 degrees, of permission 2013/0896/H - Proposed detached car port, wood store and play room. – Recommended approval. IN

Mrs Louise Chapman, Woodman Cottage Mill Road Hempnall Norfolk NR15 2LP - Reinstate driveway to side of property and a drop kerb to be installed – Recommended approval. IN

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Mr R Allen , Manor Farm , The Street, Hempnall, Norwich, NR15 - Proposed erection of general purpose agricultural building's. – Recommended approval. IN

Mr R Allen , Manor Farm , The Street, Hempnall, Norwich, NR15 - Demolition of existing courtyard wall and re-building of wall with insertion of gates. – Recommended approval. IN

## **Applications approved since the last meeting:**

Ms Denise Hulse, Walsingham Cottage, Lundy Green, Hempnall - Alterations to existing detached cottage.

Mr & Mrs Reeder, Lime Tree Farm, Fairstead Lane, Hempnall - Replacement of conservatory roof with Guardian system roof.

Mr A Bryant, 2 Broaden Lane, Hempnall, Norfolk, NR15 2LU - Non material amendment to planning permission 2013/0784H - Amendment to style of windows and finish with smooth render on new extension.

## **Applications outside the parish boundary**

The clerk had established that by using the SNC website, notifications could be obtained of any planning applications in neighbouring villages within a 3 mile radius. He had signed up for this service and was receiving notifications. We do however not receive hard copies of the plans.

## **Application Number 2014/1744 - Land At Willow Lodge, Hempnall Road, Morningthorpe**

Variation of Condition 2 of permission 2011/1579/F - repositioning of approved proposed workshop for the storage and renovation of helicopter parts – Mr Hook reported that this application is currently judged as invalid by officers at SNC.

## **Jack in the Box Nursery, Morningthorpe ref 2014/1495**

Land At Willow Lodge Hempnall Road Morningthorpe Proposed childcare nursery including car parking and new road access.

The applicant, Mrs Annabelle Conway stated that she will be purchasing the land with a view to increasing and improving the facilities currently available to residents. She also wished to retain the rural nature of the location and enhance this with further tree planting. She made further representations to support her application.

Mr Allen proposed, Mr Hook seconded and it was unanimously agreed to support this application but it was also agreed to express concerns about the potential for additional development on or near this site. It is on the edge of landscape type: Rural River Valley which is designated as high landscape value and afforded special protection in SNC plans. Thus apart from any future expansion of the proposed nursery it was agreed we would not support any further development at this location. IN

**Mr David Carr, The Grove, Hempnall Road, Fritton, Norfolk, NR15 2LN ref 2014/1524** re Retrospective application for Change of use to a mixed use for vehicle storage and depollution facility, motorsport preparation and associated sales, storage, repairs and web based parts supply business.

Mr Pointer proposed, Mr Turner seconded and it was agreed 3 votes for and 1 abstention to support this application so long as the exterior appearance does not change. Again, the same concerns were expressed about the potential for additional development on or near this site, as it is on the edge of landscape type: Rural River Valley which is designated as high landscape value and afforded special protection in SNC plans. Thus it was agreed that we would not support any further expansion of development at this location. IN

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## Wind Turbines - Application 2013/0105 - revised

Mrs Allen left the meeting.

### *General Update*

Mr Hook reported that the matter was with the Secretary of State who has received the recommendation of the inspector (not yet publically disclosed). The Secretary of State is targetted to report by 17<sup>th</sup> September 2014.

Mrs Allen returned to the meeting.

## Meeting re Long Stratton Area Action plan impact

Mr Hook provided copies of the plans. The clerk has a CD thereof which can be borrowed by councillors.

Mr Hook will be attending the meeting at 6pm on Thurs 18th Sept. The pre-submission representation period ends at 5pm on 25 October 2014. The representation form can be completed online at [www.south-norfolk.gov.uk/longstratton](http://www.south-norfolk.gov.uk/longstratton).

Concerns to be raised by Mr Hook at the meeting are to include:

- The need for a roundabout at the B1527 / A140 crossroads
- 1800 extra homes
- Potential for rat running through the Krons / The Street
- The potential for increased light pollution and other negative effects on surrounding countryside
- Increased congestion and traffic
- Impact on Hempnall stores if more supermarkets are built

DH

## Application 2013/1630 - Spring Wood Hempnall

Mr Tony Tilford of Norfolk Bat Group wrote as follows:

*"You will note from the SNC Planning portal that I have been corresponding on behalf of the Norfolk Bat Group in relation to the very long-running planning application for Spring Wood Hempnall. Like yourselves we feel this proposed development should not take place and have therefore committed our members to considerable expense for legal fees from the UK's top ecological solicitors. Despite our arguments, as put to South Norfolk Planners, being strongly supported by current legislation the planning portal continues to register the application as 'under consideration' and perhaps not by coincidence the statutory period for determination has now expired. This period includes an 8 weeks statutory consideration period plus six months in which the applicant could have made an appeal. Under these circumstances the applicant is continuing to reside on site despite his temporary licence to remain there having expired over 20 months ago (19th October 2012).*

*We presume this situation will be allowed to do so until South Norfolk Council are reminded of their obligations under the terms of that licence to proceed with enforcement. We hope you will join us in stating this position to the South Norfolk Enforcement Officer opportunity to pre-empt the possibility of the applicant making a new and similar application, Should that happen we could have a re-run of the recent farcical exercise."*

Mrs Allen proposed, Mr Pointer seconded and it was unanimously agreed that the clerk writes to SNC to point out that this matter should have been dealt with by now and the site cleared.

IN

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## **Gypsies and Travellers Local Plan (GTLP) Issues and Options Consultation**

The Gypsies and Travellers Local Plan (GTLP) Issues and Options Consultation will take place between 29th August and 5pm on 24th October 2014. It seeks to set out how the Council will meet the accommodation needs of the Gypsy and Traveller community across the district in order to meet the identified future need and satisfy the requirements of the National Planning Policy Framework (NPPF). Full details of all the documents and response form are available on the Councils' planning web page at <http://www.south-norfolk.gov.uk/gtlp> with hard copies available to view at the Council offices, in Long Stratton. The clerk has a CD of the relevant documents which councillors are requested to study.

ALL

The clerk to agenda for the next meeting

IN

## **Matters arising from previous parish council meetings – completed**

### **Donation to charity**

Mr Hook had informed the clerk of his chosen charity and the payment was being made.

### **Traffic signs**

The clerk had requested that the Highway Rangers clean the traffic signs and cut back vegetation that hides the signs.

## **Matters arising from previous parish council meetings – awaiting others**

### **Nobb's Lane Hedges**

Mr Hook would continue to monitor.

DH

## **Matters arising from previous parish council meetings – for discussion**

### **Swan Meadow Footpath**

Mr Moulton had attended a sight meeting with David Lincoln and agreed a suggested plan and costing is being prepared. To report at next meeting.

GM

Mr Cundy asked that when considering changes to footpaths, councillors should consider the knock on consequences to surrounding areas. He cited the footpath between Bungay Rd and Busseys Loke. Mr Cundy suggested that the diagonal footpaths be fenced off to encourage use of the other path. Mr Pointer suggested that councillors review footpaths to agree which were key to parishioners with a view to arranging for their maintenance by NCC or the parish council. It was agreed to agenda this for the November meeting.

ALL  
IN

### **Nobb's Lane Spur**

Mr Hook had submitted the forms to NCC and the clerk had received and acknowledgement of receipt. NCC are having difficulty identifying the status of relevant adjoining paths. The application process is ongoing.

DH

### **Parish Council Notice Board**

The clerk had contacted a glazing contractor to see if the door could be replaced but the contract was unable to offer a solution. Mrs Allen volunteered to ask Mr Medlar to advise on the matter, either personally or through his contacts.

LA

### **General notice board**

To be considered at the same time as above

LA

## **Recycling Centre from outside the Three Horse Shoes PH**

The clerk wrote to NCC Highways in May and chased in August to request that they tidy up the area by extending the kerb to prevent vehicles from damaging the area and investigate the removal of the phone box. A response is awaited.

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## **Village Hall Car Park**

The clerk had placed the contract in liaison with Mr Roger Parker. Mr Parker reported that the village hall committee were satisfied that the work had been carried out correctly.

The clerk had informed the PUA and the grass cutting contractor of the closure of access.

The clerk had circulated an agreement presented to him by the Village Hall Committee re the payment by HPC of its share of the cost of car park repairs.

Mr Turner proposed, Mr Hook seconded and it was unanimously agreed that the agreement be signed by the clerk on behalf of the council. IN

The clerk confirmed receipt of the loan from the Village Hall Committee and receipt of their 50% share of the cost of the repair. The clerk to pay the supplier. IN

## **District Councillor's £1,000 pot**

The clerk had circulated the guideline supplied by Mr Windridge re application criteria.

It was unanimously agreed that the clerk apply for the grant to assist with the equipment on the playing field. IN

## **Repair to playing field main unit**

Mr Moulton had liaised with Mr Delf about the repairs and their report is awaited. GM/RD

The clerk had contacted the suppliers to find the price of replacement steps but as yet, despite being chased the supplier had not provided a quote. The clerk will continue to chase. IN

It was noted that there were other grant bodies such as Tesco Charity Trust Community Awards and Saffron Housing that could be applied for.

Mr Cracknell's comments were taken into account.

Mrs Allen proposed, Mr Pointer seconded and it was unanimously agreed that the clerk should contact the insurance company for advice. Mrs Allen to liaise with Mr Ellis to ensure that the multi-unit steps and slide were fenced off and suitable signs displayed to prevent people using the equipment. In addition Mrs Allen would liaise with Mr Ellis to arrange for a new tyre to be fitted to the swings to replace the split one. IN  
LA  
LA

Mr Cracknell kindly volunteered to check the area each Sunday and report back any action required.

## **Churchyard Grass Cutting Quality**

Mr Cundy reported a marked improvement. The clerk to report back to contractor. IN

## **ROSPA report / Re-turf swing area / Youth shelter**

Mr Delf's report is awaited, however it was noted that there were no high risk matters identified. RD

Complaints had been received from parishioners as to the state of the play area, some of which are addressed by the action under the heading above re the Repair to playing field main unit.

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## Correspondence

**Items given directly to Councillors or representatives since the last main meeting were:**

Various police crime summaries  
Relevant notices/agenda and minutes  
Emergency Road Closure – re of the U76049 Silver Green Road from its junction with C204 Alburgh Road for 266m in an easterly direction.  
The right for Parish Councils to sell electricity  
Invitation to briefing on South Norfolk Council Gypsies and Travellers Local Plan consultation  
Advance notification of Local Plan Consultation  
FREE defibrillator and first aid session  
Long Stratton Area Action Plan - Representations at Publication  
Streamlining the process for Householder applications.  
Invitation to Waste Matters in Norfolk Conference  
No further matters were raised form the above.

**Items placed directly onto the parish notice boards were:**

Notice/Agenda for parish council meeting 9th September 2014  
Notice re Audit completion

No further matters were raised form the above.

## **Website**

The following changes had been made since the last main meeting:

Added Notice/Agenda for parish council meeting 9<sup>th</sup> September 2014.  
Added Parish Council approved minutes of 10<sup>th</sup> June 2014.  
Added Parish Council draft minutes of 8<sup>th</sup> July 2014.  
Added various planning application details  
Added Filming at Council meetings – Guidance  
Added signed off Annual Return 31<sup>st</sup> March 2014

No further matters were raised from the above.

## **CPRE footpath survey**

The clerk to respond.

IN

## Correspondence from Parishioners

### **Concern over the use of Shotgun**

A parishioner had written regarding his concern over the use of shotgun near his property near Broaden Lane. The matter had been dealt with to his satisfaction by the police.

### **Grass cutting in Coronation Crescent**

Mrs Liz Craske had written to point out the lack of regular cutting of grass in this area and the clerk had brought the matter to the attention of Saffron Housing.

### **Parking at Mill Rd / Field Lane Junction area**

Mr Hook reported that Mr Derek Keeler had reported that there are often cars parked on the pavement in this area.

It was unanimously agreed that the clerk ask the residents concerned to consider the effect this had on pedestrians and other road users.

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## **Chance for Norfolk parishes to boost local mobile phone signal**

Mr Lou Chapman had written to Mr Moulton to ask the parish council to consider

Applications must be received by 14 October 2014 and there can be only one application per community.

It was noted that at present the village would not qualify as it does not meet the band width criteria.

## **Financial Statements**

### **Movements since last meeting**

The Clerk presented the financial statement attached to these minutes showing the movements from 9<sup>th</sup> July 2014 to 9<sup>th</sup> September 2014. The statement was in line with the annual budget. Mr Hook proposed, Mr Pointer seconded and it was unanimously agreed that the statement be approved.

### **External Audit of accounts to 31/03/14**

The clerk reported that a clean audit report had been received and the appropriate notices had been displayed on the parish council notice board.

### **Clerk's Salary Review**

This was carried forward due to lack of councillors present.

IN

### **Play Area & Playing Field**

Mr Delf was not present and had not submitted a report.

### **Leaves on pavement**

An item arising at the last parish meeting concerned the level of leaf litter on the pavements in the autumn and it had been agreed to re agenda at the September meeting. The clerk suggested that the Highway Rangers could be asked to ensure leaves were cleared this year, Mr Pointer proposed, Mr Turner seconded and it was unanimously agreed that the clerk contact the Highway Rangers accordingly.

IN

### **Items for Newsletter**

- Car park
- Play area
- Parking on pavements and at junctions

The clerk to draft and issue.

IN

### **Items for next meeting**

No extra items identified.

### **Date of next meeting**

The following meeting (subject to receipt of applications) will be primarily planning at 7:30pm on 14<sup>th</sup> October 2014

The next Parish Council main meeting will take place on 11<sup>th</sup> November 2014 at 7.30pm.

There being no further business, the meeting was closed at 9:54pm.

Signed \_\_\_\_\_ Date 14<sup>th</sup> October 2014

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## FINANCIAL STATEMENT

Presented to meeting on 9 September 2014

### Current Account

<b>(Payments)/Receipts since last meeting :</b>		<b>£</b>
25/07/2014	DPA subs	(35.00)
07/07/2014	NSIB Interest	5.14
15/07/2014	CGM Landscape - Grass Gutting	(56.68)
01/08/2014	HMRC - tax paid	(351.20)
05/08/2014	NSIB Interest	5.31
20/08/2014	Mazars LLP - External Audit	(240.00)
20/08/2014	Save the Children - D Hook	(250.00)
20/08/2014	Playsafety Ltd - ROSPA report	(92.40)
		<u>(1,014.83)</u>
	<b>Closing Balance</b>	<b><u>1,218.02</u></b>

### Business Premium Account

<b>(Payments)/Receipts since last meeting :</b>		<b>£</b>
		None
		<u>0.00</u>
	<b>Closing Balance</b>	<b><u>18,585.97</u></b>