

# HEMPNALL PARISH COUNCIL

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## **Minutes of the Parish Council meeting held on Tuesday 14th October 2014 at 7:30pm in The Mill Centre**

**ACTION**

### **Present**

Chairman Mr Geoffrey Moulton, Vice Chairman Mr David Hook, Mrs Liz Allen, Mrs Debbie Ashford, Mr Richard Delf, Mr David Pointer, Mr Mike Turner and the Clerk Mr Ian Nelson.

### **Members of the public present**

Mr Roger Parker, Mrs Lisa Mathieson (to end of Project Initiation Document), Mrs Amelia Florance (for public participation)

### **Apologies**

Apologies were received from District Councillor Windridge, County Councillor Alison Thomas, and Mr Peter Workman.

### **Declarations of Interest**

Mrs Allen declared an interest in the wind turbine matter and the planning application relating to Mr R Allan. Also to the access issue raised by Mrs Florance.

Mr Moulton declared an interest in the wind turbine matter.

### **Minutes of the previous meeting**

The minutes of the meeting on 9<sup>th</sup> September 2014 were approved and signed.

### **Public Participation**

#### **The Street – parking Issues**

Mrs Amelia Florance explained the issues arising as a result of inconsiderate motorists parking in front of her driveway which is also a public footpath and access road for Anglian Water.

Mrs Amelia Florance had written to state that the problem is with the school run and very inconsiderate parents who have blocked her driveway and outside their front door making life extremely difficult for them and their neighbours, plus the people almost opposite them. Mrs Florance has constantly put notes on parent's cars which have been blatantly ignored and she is close to despair! She had also had two near misses due to the obstruction caused as she is forced to drive out blind. Mrs Florance has contacted the police and reported that they agree that a yellow line should be put in along the driveway which is also public right of way. Anglia Water also uses the right of way on occasions and she feels that there is no way they would be able to gain access with the ridiculous parking that has taken place. Mrs Florance feels that the parking has been worse since the new term. She has also spoken to the Head Mistress who will be writing to all parents, however, Mrs Florance requests that the Parish Council help her to obtain yellow lines in that area.

Mrs Florance asked if anything could be done about speeding. Mr Moulton and the clerk described the operation of the new electronic speed signs. The clerk to request that Mr Cunningham, who co-ordinates the sign be requested to site it in The Street.

Mrs Ashford proposed, Mr Turner seconded and it was unanimously agreed that the clerk write to Highways to request that double yellow lines be painted across the footpath entrance and opposite across the Pit entrance.

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## Project Initiation Document

ACTION

Mrs Lisa Mathieson had provided a Project Initiation Document for consideration which the clerk had circulated to councillors prior to the meeting. Mrs Mathieson was thanked for her work to date.

It was confirmed that the land is owned by the parish council.

Mr Turner proposed, Mr Pointer seconded and it was unanimously agreed that the equipment should be repaired where possible or taken done if necessary to ensure safety whilst keeping the facilities available for parishioners. At the same time the working party will be formed with a view to regeneration of the whole playing field area, including the possibility of adult outdoor gym equipment.

IN

Mr Delf volunteered to be a member of the working party.

RD

Mrs Mathieson was advised to let the parish council know what capital figures may be required in time for the

Mr Moulton proposed, Mrs Ashford seconded and it was unanimously agreed that a budget of £100 be made available to assist Mrs Mathieson in calling a meeting of parishioners.

IN

## Planning Applications

### **New applications since the last meeting:**

Mrs Allen left the meeting

Mr R Allen, Manor Farm The Street Hempnall Norwich NR15 2AD - Construction of Earth Bund on land East of Hempnall Primary School (Retrospective Application) – Recommended, 5 votes for and 1 against, approval subject to the leylandi hedging that has been planted being removed and replaced with indigenous trees and hedges.

IN

Mrs Allen returned to the meeting

Mrs Michelle Castleton , The Firs , Silver Green, Hempnall, Norwich, NR15 2NW - Remove section of wall between kitchen and dining room – Recommended approval.

IN

### **Applications approved since the last meeting:**

Mr M Rudling, Meadow Farm Silver Green Hempnall Norfolk NR15 2NL - Variation of Condition 2, to rotate cart lodge 90 degrees, of permission 2013/0896/H - Proposed detached car port, wood store and play room.

Mr & Mrs Buck, Grange Farm Lundy Green, Hempnall - Proposed Replacement of 6 windows

Mrs Louise Chapman, Woodman Cottage Mill Road Hempnall Norfolk NR15 2LP - Reinstate driveway to side of property and a drop kerb to be installed.

Mr R Allen , Manor Farm , The Street, Hempnall, Norwich, NR15 - Proposed erection of general purpose agricultural building's.

### **Applications outside the parish boundary**

None

### **Meeting re Long Stratton Area Action plan impact**

Mr Hook had attended the meeting on the 18th Sept and a consultation response has been submitted based upon the points of concern agreed at the parish council meeting held on 9<sup>th</sup> September 2014.

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Mr Hook reported that the main concerns from all parishes were around the increased traffic generated. NCC/SNC were unable to provide the reassurances that attendees required. **ACTION**

## **Wind Turbines - Application 2013/0105 - revised**

Mrs Allen left the meeting.

### **General Update**

Mr Hook reported that the Secretary of State had not met the target date for making his decision and we are still awaiting the outcome. **IN**

Mrs Allen returned to the meeting.

### **Consultations on Planning Applications**

The clerk had previously circulated the consultation email to councillors.

Mr Delf proposed, Mr seconded and it was unanimously agreed that the clerk should respond to SNC selecting Option C – My Council does require printed maps/ plans but is happy to receive these as A3/A4 copies and not the original full scale large paper versions we currently receive. **IN**

### **Queens Head development**

The clerk read out the letter received from a parishioner.

Mr Delf proposed, Mrs Alan seconded and it was unanimously agreed that the outcome of highways response be awaited as the parishioner had already sent her letter to Highways. **IN**

### **Dates for next year's meetings**

The clerk had made the following Mill Centre / Village Hall bookings:

20/01/2015	7.30pm	Parish Council Meeting - Full
17/02/2015 P	7.30pm	Parish Council Meeting - Planning
17/03/2015	7.00pm	Parish Meeting
17/03/2015	8.00pm	Parish Council Meeting - Full
21/04/2015 P	7.30pm	Parish Council Meeting - Planning
19/05/2015	7.30pm	Parish Council Meeting - Full - Annual Meeting
16/06/2015 P	7.30pm	Parish Council Meeting - Planning
14/07/2015***	7.30pm	Parish Council Meeting - Full
18/08/2015 P	7.30pm	Parish Council Meeting - Planning
17/09/2015	7.30pm	Parish Council Meeting - Full
20/10/2015 P	7.30pm	Parish Council Meeting - Planning
17/11/2015	7.30pm	Parish Council Meeting - Full
15/12/2015 P	7.30pm	Parish Council Meeting - Planning

\*\*\* Committee Room 1 Hempnall Village Hall

The clerk to publish on the website. **IN**

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## **Application 2013/1630 - Spring Wood Hempnall** ACTION

The clerk had written to SNC re the enforcement order. The clerk had also chased up and not had a response to either communication.

Mr Hook proposed, Mr Delf seconded and it was unanimously agreed that the clerk writes again to ask why we have not had a reply and why no enforcement action taken. Copy to be sent to District and County Councillor and Richard Bacon. IN

## **Gypsies and Travellers Local Plan (GTLP) Issues and Options Consultation**

The clerk had circulated the paper to councillors prior to the meeting. Mr Hook proposed, Mr Delf seconded and it was unanimously agreed that our response should be brief and should state that all sections of society should be subject to the same planning rules. IN

## **Repair to playing field main unit**

The clerk had contacted the insurance company for advice and had been advised to fence off the dangerous areas and erect keep off signs. This he had done.

The clerk had chased the suppliers to find the price of replacement steps which was quoted at circa £1500. It was agreed these could be replaced for much less.

Mr Delf proposed, Mrs Ashford seconded and it was unanimously agreed that the main unit steps be replaced and the unit painted. A budget of £750 was allocated. In addition the small slide unit is to be removed on safety grounds and the tyre swings to be repaired. The clerk was authorised to pay the costs for the latter matters if they fell within his standing order authority limit. Mr Delf to co-ordinate all of the above. IN  
RD

## **Website – request for business advert**

Mrs Ashford proposed, Mr Turner seconded and it was unanimously agreed that the business / club section of the website be advertised in the next newsletter. Residents of the parish of Hempnall will be given precedence, however, if the service is not provided from within the village other businesses in the area will be listed to provide a useful contact. IN

## **The Hempnall Trust – New Trustee**

Mr Jonathan Holtom, a parish council recommended trustee has tendered his resignation to the trust. The clerk had informed councillors prior to the meeting so consideration could be given to a suitable replacement. It was unanimously agreed that the clerk write to Jonathan to thank him for his service. In addition, all councillors would consider and suitable enquiries to find a suitable replacement for consideration at the November meeting. The clerk to advertise the vacancy in the next newsletter. IN  
ALL  
IN

## **Clerk's Salary Review**

The clerk left the meeting

It was unanimously agreed that a bonus be award of £500. IN

On returning to the meeting, the clerk thanks councillors for their generosity.

## **The Village Hall AGM**

This will take place on Wednesday 26th November at 8pm. As Mrs Allen was willing to be re-elected, Mr Moulton proposed, Mr Pointer seconded and it was unanimously agreed that Mrs Allan be re-elected as the parish council's representative. The clerk to inform the village hall committee. The AGM is open to any councillor to attend. IN

## **Items for Newsletter**

- Trustee vacancy for the Hempnall Trust
- Website business page

The clerk to draft and issue. IN

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**Items for next meeting**

- Quorum at parish council meetings

IN

**Date of next meeting**

The next Parish Council main meeting will take place on 11<sup>th</sup> November 2014 at 7.30pm.

There being no further business, the meeting was closed at 9:05pm.

Signed \_\_\_\_\_ Date 11<sup>th</sup> November 2014

DRAFT