

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 19th May 2015 at 7:30pm in The Mill Centre

ACTION

Present

Chairman Mr David Hook, Vice Chairman Mr Richard Delf, Mrs Liz Allen, Mr Steve Burley, Mr Kevin Cunningham (to correspondence), Mr Hamish Rose, Mr Roger Parker, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

County & District Councillor Mrs Alison Thomas (to end of County/District Councillor update)

Mr Joolz Clarke, Mrs Lesley Mitchenall, Mrs Kathleen Medlar and Mrs Carol Gormal (to the end of public participation)

Mrs Lisa Mathieson and Ms Matilda Jones (to end of windfarm update)

Apologies

No apologies had been given.

Declaration of Acceptance of Office

Councillors presented the clerk with declarations of acceptance of office and the clerk witnessed these and filed in the council's records.

Appointment of Chair and other Officers

The following appointments were made unanimously:

<u>Office</u>	<u>Office Holder</u>	<u>Proposed</u>	<u>Seconded</u>
Chairman	D Hook	R Delf	P Workman
Vice-Chairman	R Delf	P Workman	L Allen
Village Hall Rep	L Allen	D Hook	R Parker
	P Workman	L Allen	
Playing Field Liaison	R Delf		S Burley
Footpaths	H Rose	P Workman	M Turner
Tree Wardens	D Hook	R Delf	L Allen
	M Turner		
	M Turner	R Delf	K Cunningham
Highways Liaison Rep	S Burley		
Bank Signatories	R Delf	S Burley	M Turner
	K Cunningham		
	D Hook		

The clerk to update the website etc. accordingly.

IN

Declarations of Interest

Mrs Allen declared an interest in the wind turbine matter.

Mrs Allen declared an interest in the South Norfolk Local Plan: Proposed Main Modifications and Sustainability Appraisal (4) matter.

Mr Hook and Mrs Allen declared an interest in the matter of the path between the tennis courts and the properties on Bungay Rd and the siting of the new play area.

Mr Workman & Mr R Delf declared an interest in the planning application of Mr & Mrs A Delf and Mr R Delf's planning application.

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Minutes of the previous meeting

The minutes of the meeting on 21 April 2015 were approved.

Public Participation

Road Traffic Incidents on Bungay Rd

Mr Joolz Clarke speaking for the residents present, stated that there had been many accidents and property damaged with a dramatic increase over last few months. This has also highlighted speed of traffic generally throughout the village. He indicated that people were nervous to walk in the village and felt that it was important to ensure that public spaces were accessible by foot, cycle and motor vehicles. He was looking for a short term mitigation of the danger and is hoping that this will follow on from the meeting with Bob Edwards on the 20th May. In the medium/long term he felt that the residents and parish council should work together with NCC to reduce the risk from traffic and make the village feel like it is lived in and not just a rat run.

Elizabeth Truss MP, Secretary of State for Environment, Food and Rural Affairs, is said to be pushing NCC to review the designated HGV routes and it was asked if Hempnall could be considered as part of this review.

Mrs Allen stated that in the 40 years she had lived in Hempnall there had been numerous accidents especially where road narrows opposite her farm entrance, where wing mirrors are often lost. It was noted that there were insufficient signs warning drivers that the road narrowed. This was supported by Mr Cunningham.

It was also noted that there was a steep camber on road on the corners.

Mrs Medlar said that the size of the lorries is getting larger and asked if there could be a restriction size or weight restriction imposed.

Mrs Thomas agreed with the above comments and had arranged a site meeting with Bob Edwards of NCC Highways on Wednesday 20 May morning at a time to suit others from 8.30 onwards. Mrs Thomas will attend. Bob Edwards is not informed of accidents unless there is personal injury, so she thought that it would be a good idea to inform him of other incidents in order to increase priority for Hempnall.

Mr Turner did not think the road surface was to blame; he thought the issue was more likely to be excessive speed.

Mr Burley proposed, Mr Workman seconded and it was unanimously agreed that Mr Burley and Mr Hook would meet at 8:30 with Bob Edwards on 20th and cover the points raised above and seek practical short term solutions. If there are soft options available that the councillors think are suitable they are given permission to ask matters to proceed.

DH/SB

County/District Councillor update

Following the election in May 2015 County Councillor Alison Thomas was also elected the District Councillor representing Hempnall and was congratulated by councillors.

Mrs Alison Thomas reported that:

District matters:

- She will be on the planning committee at SNC and the chair of housing and public health/intervention committee and chair of the “pub of the year” committee.

County matters:

- She is willing to speak at committees on the parish council’s behalf.
- Adult social care is still a major concern due to budgetary constraints and the rising age profile of the population.
- Overall NCC has £150m of budget cuts to find which is likely to result in NCC ceasing to provide some services.

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Play Area Project / 2nd football pitch

Mrs Mathieson reported that there had been a site meeting of stakeholder's on Monday 27 April to look at practical issues.

Mr Workman reported that the second football pitch has been marked out and the proposed site of the play area is directly behind one of the goals, thus the children would be in danger being hit by a fast moving ball.

Concerns were expressed that the 2nd pitch as currently delineated would constrict the area available for the proposed play area.

Mr Workman proposed, Mr Delf seconded and it was unanimously agreed to find out if the football club intend to actually have a 2nd pitch and if so to discuss the best way to accommodate both pitches and the play area.

RD/PW

Repair to playing field equipment and maintenance of the playing field

Mr Delf reported the repairs were now complete. Councillors were very impressed with the result of the repairs. Mr Delf reported that the ground is uneven in places and this will need consideration later as part of the overall play area project.

The clerk to agenda maintenance of the playing field as a standing item.

IN

The clerk to agenda setting the charge to the playing field users and take into account the cost of hedging, spaying, fertiliser and general maintenance in addition to the village hall use.

IN

Planning Applications

Wind Turbines - Application 2013/0105 - revised

Mrs Allen left the meeting.

General Update

The solicitors were still in the process of attempting to recover the costs of the judicial review from TCI. The clerk to chase.

IN

It was noted that The Rt Hon Amber Rudd MP, Secretary of State for Energy and Climate Change, was promoting new legislation to remove the subsidy for onshore wind turbines and not allow development to go ahead if the local community object.

Mrs Allen returned to the meeting.

New applications since the last meeting:

Mr Delf left the meeting.

Mr & Mrs R Delf, The Poplars, Mill Rd, Hempnall - Proposed erection of conservatory to the rear of the dwelling and application of render to the west elevation – Recommended approval.

IN

Mr Delf returned to the meeting.

Mr & Mrs A Delf, Sunny Glen Field Lane Hempnall Norfolk NR15 2QZ - Proposed Single storey extension to rear of dwelling, porch canopy extension to side and internal alterations – Recommended approval.

IN

Applications approved since the last meeting:

There were none.

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Applications outside the parish boundary

There were none to consider.

South Norfolk Local Plan: Proposed Main Modifications and Sustainability Appraisal (4)

Consultation on the following Local Plan Documents is open until 5 June 2015.

- The Site Specific Allocations and Policies Document
- The Development Management Policies Document
- The Wymondham Area Action Plan

Mr Cunningham proposed, Mr Turner seconded and it was unanimously agreed that the documentation should be reviewed to see if any of the modifications affect Hempnall. If so, our policies should be restated.

DH/IN

Matters arising from previous parish council meetings – completed

New Councillor Packs

The clerk had sent introduction packs to the new councillors.

Footpath maintenance

The Clerk had written an article for the parish council newsletter.

HPC Newsletter

The clerk had drafted and issued.

Footpath repairs

Mr Rose had followed up these matters up with NCC Highways.

HGVs on Lundy Green

The clerk sought clarification as to whether to write to the owners of the strawberry greenhouse business and was instructed to do so.

IN

Mr Hugh Tweeddale legacy

The clerk had informed Mrs Mathieson that the remaining £1,643.83 was to be used towards the play area project.

Playing Field Rent

The clerk had issued the invoice and liaised with Mr Shurmer.

Playing Field responsibilities

The clerk had responded to Mr Shurmer and Mr Youngman.

Parish Council Newsletter

The clerk had drafted and published the election special.

Matters arising from previous parish council meetings – awaiting others

Nobb's Lane Hedges

Mr Hook would continue to monitor.

DH

Nobb's Lane Spur

We await NCC investigations. Further forms are required to be completed. Mr Hook will co-ordinate.

DH

Road sinking on Saxlingham Road

We await NCC Highways.

IN

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Matters arising from previous parish council meetings – for discussion

The Hempnall Trust – HPC Representative Trustees

The clerk had notified The Hempnall Trust and sent a letter of thanks to Mr Workman as well as the exiting Mrs Johnson. Mrs Askew had since decided to resign so the clerk had informed councillors at the beginning of April that another rep was needed. The clerk had also added an advert to the parish council's website.

The vacancy will be advertised again in the newsletter.

IN

The Krons Verges / parking at the school / cars parked on pavements / potholes

The clerk invited NCC Highways to attend a site meeting in The Krons followed by a visit to The Street to consider:

- parking issues around the school area
- parking on the pavements, particularly between the village sign and the church around mid-morning
- parking on the pavements on the corner near the old barbers.
- potholes by the bridge on The street and just past Delf's Garage

As previously circulated, Mr Edwards of NCC Highways responded as follows:

"The Krons

I am well aware of the issues with the traffic flow but, as most Hempnall and Morningthorpe residents know, the C201 is heavily used at commuter times by those from the south who try to avoid the A140. I realise they mount the verges but verges are usable highway and we would not seek to deny their use for traffic passing. There is nothing we can reasonably do to prevent the traffic levels without risking more traffic going through The Street. My personal feeling is that this would be much more disruptive to a much greater number of residents.

Parking near the school.

This is a problem around virtually every school in the County but we have no measures for addressing the parking. Do you have an idea of what you would wish to achieve? We regularly receive complaints from those in the vicinity of schools about the chaos at school times. If we were to try and address the issues with parking restrictions, it does not reduce the number of cars so merely moves the congestion further along the road.

Parking on footways.

This is an offence under Laws HA 1835 sect 72 & RTA sect 34 and the Highway Code - Section 123 says: You MUST NOT drive on or over a pavement except to gain lawful access to a property. Consequently, this is a matter for the police as I have no powers to enforce the traffic laws.

Potholes

I'll get these programmed for repair.

I am happy to meet if there is something I can influence and I am aware of the issues raised. The reality is, though, that these issues are simply beyond what we can influence without impacting on others."

Mr Rose stated that the issue re the Krons is pedestrian risk accessing Krons Meadow. Perhaps at least pedestrian signage could be erected.

Mr Hook and Mr Burley to discuss all the above matters with Bob Edwards at the meeting on 20th May.

DH/SB

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Path between the tennis courts and the properties on Bungay Rd

It was noted that this path was very uneven and had been won down in the middle. It had been agreed at the parish meeting that it needed levelling but with caution as there was a water pipe running along its length.

Mr Delf proposed, Mr Cunningham seconded and it was unanimously agreed that Mrs Allen would seek quotes for work to be undertaken.

LA

Local Council Award Scheme – Parish Council Action Plan

The final matter to attend to is to publish on the website the parish council's action plan for the current year. The clerk had circulated a proforma prior to the meeting.

IN

It was agreed that points to include in the action plan would be considered between now and the next meeting.

ALL

Tug-o-war Funds

The clerk had written a letter for Mr Delf to use that asked Mr Steward and the remaining ex members of the Tug-o-war club to sign and return the letter if they agreed to use the funds for new equipment on playing field.

Mr Delf reported that this matter is still in progress.

RD

Krons and The Street BT fibre optic cabinets

The clerk had written to BT expressing concerns about the location of the cabinets and asked that they be moved. The cabinet at the Krons has now been moved, however BT responded as follows re the cabinet at The Street:

“From an engineering perspective the original cabinet needed to be increased in size to accommodate additional capacity needed in the area for fibre Broad Band. The cabinet location is fixed by the existing underground ductwork that carries the network cables.

The upgrade of the existing cabinet is Government funded only covers the work necessary to improve the Broadband speeds and does not allow for any other changes i.e. to reposition the cabinet.

In this particular case, whilst it might not be a popular, the cabinet will remain in its current position.”

Chip Van

Mr Cunningham had liaised with the chip van owner about potential alternate sites. He reported that the van can park on his garage forecourt.

Damage to highway by gully clearing

The clerk had reported this to NCC Highways who had asked for more detail as they had received a similar report from Saxlingham. The clerk had supplied more detailed information.

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries
Relevant notices/agenda and minutes
Norfolk weekly update extra
May 2015 election nominations
May 2015 election results
HPC Newsletter Spring 2015 election special
The Hempnall Trust HPC Rep vacancy notification

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Statement of Nominations for District Council
Statement of Nominations for MPs
South Norfolk Local Plan: Proposed Main Modifications and Sustainability Appraisal (4)
Training course notifications
Long Stratton Area Action Plan Examination invitation to appear at the hearing
Training for clerks and councillors
Play area training course
Various emails re SAM2 theft
Various emails re Accidents on Bungay Rd

No further matters were raised from the above.

Items placed directly onto the parish notice boards were:

Notice/Agenda for parish council meeting 21 April 2015
Notice/Agenda for parish council meeting 19 May 2015
Various papers for the next meeting
HPC Newsletter Spring 2015 election special
May 2015 election results – Parish Council
Statement of Nominations for District Council
Statement of Nominations for MPs

No further matters were raised from the above.

The items placed in the information pack envelope circulated to all Councillors on 19 May were:

There were no items.

Website

The following changes had been made since the last main meeting:

Added Notice/Agenda for parish council meeting 21 April 2015
Added Notice/Agenda for parish council meeting 19 May 2015
Added HPC Newsletter Spring 2015 election special
Added Parish Council approved minutes of 20th January 2015.
Added various planning application details
Added May 2015 election results – Parish Council
Added Statement of Nominations for District Council
Added Statement of Nominations for MPs
Added Election results
Added new councillor details to Who's Who?
Removed old councillor details from Who's Who?

No further matters were raised from the above.

Correspondence from Parishioners

These matters have been covered elsewhere on the agenda.

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 18 March to 19 May 2015. The statement was in line with the annual budget. Mr Workman proposed, Mr Delf seconded and it was unanimously agreed that the statement be approved.

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Internal Audit

The Clerk asked if councillors wished the internal audit for the year ended 31st March 2015 to be completed by Mrs J Franks.

Mrs Allen proposed, Mr Workman seconded and it was unanimously agreed that Mrs J Franks be engaged to carry out the audit.

IN

Chain harrow

Mr Youngman had informed the clerk that the chain harrow that he uses to level the football pitch is almost past its best. The Playing Fields Users purchased it in 2006 for £189.41. He wished to know if it was possible to purchase a new one from the Hugh Tweeddale legacy. The clerk pointed out that in the March meeting councillors had earmarked this legacy for the new play equipment.

Mr Delf proposed, Mr Workman seconded and it was unanimously agreed that the clerk respond to Mr Youngman pointing out that as the harrow was only used for the football pitch, he should address his request to the football club. The previous harrow had been purchased via the PUA at a time when the football club paid a rent towards ground maintenance and this was no longer the case.

IN

Theft of SAM2

Mr Turner had reported that the SAM2 unit had been stolen from outside the Old Chapel on the night of 3 May. This had been reported to the police under crime no CR24712/15/0.

The clerk is submitting an insurance claim.

IN

Standing Orders Review

The clerk had sent copies of the standing orders to councillors to consider prior to the meeting. Having undertaken the annual review Mr Workman proposed, Mr Delf seconded and it was unanimously agreed that no amendments were necessary

Risk Assessment Review

The annual risk assessment review will be carried forward. The clerk to suggest a suitable formal review document structure for the next meeting.

IN

Declaration of Interests Review

The clerk reminded councillors that all new Councillors must complete their Register of Interests form within 28 days of election. Re-elected or re-appointed members can continue to rely on their existing registration, however it is advisable that they check their interests to ensure that they are still accurate. Councillors should send their copy of the forms to the Monitoring Officer at SNC with a copy to the clerk.

ALL

Items for Newsletter

- Urge householders not to cut their hedges during the nesting season
- Tell PC of incidents re traffic in the village. Suggest they write to NCC Highways with a copy to the clerk.
- The Hempnall Trust rep vacancy
- Results of meeting with Bob Edwards

IN

Items for next meeting

- Approval of accounts for the year ended 31st March 2015.
- Clerk's Salary Review

IN

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Recent Deaths

It was noted with sadness the recent passing of Mr Bob Tweeddale and Mr Neville Day, both of whom had made significant contributions to village life.

Date of next meeting

The following meeting (subject to receipt of applications) will be primarily planning at 7:30pm on 16 June 2015.

The next Parish Council main meeting will take place on 14 July 2015 at 7:30pm.

There being no further business, the meeting was closed at 9:55 pm.

Signed _____ Date 16 June 2015

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Presented to meeting on 19 May 2015

Current Account

(Payments)/Receipts since last meeting :		£
07/04/2015	NSIB Interest	5.31
08/04/2015	Cunningham's Garage - padlocks and fencing	(18.00)
09/04/2015	Delf's Garage - play bark & bin	(26.50)
14/04/2015	Eon - streetlight electricity	(10.51)
24/04/2015	SNC Precept	15,883.00
25/04/2015	Tr c/a to BPA	(15,500.00)
25/04/2015	Hempnall Group of Parishes	(35.00)
01/05/2015	CGM Landscape - Grass Gutting Apl	(56.68)
01/05/2015	HMRC VAT refund	271.06
05/05/2015	NSIB Interest	5.14
11/05/2015	Eon - streetlight electricity	(10.17)
19/05/2015	Zurich Insurance plc	(373.31)
19/05/2015	Hempnall Group of Parishes	(35.00)
31/03/2015	tr BPA to C/a	1,606.60
18/03/2015	Roys - mole traps	(9.98)
18/03/2015	Stinky Ink - printer ink	(27.54)
18/03/2015	UK2 Internet sub re domain	(8.98)
18/03/2015	I Nelson stamps / /mileage	(22.33)
18/03/2015	D Hook Exp - postage	(3.20)
18/03/2015	D Hook Exp - mileage	(6.40)
18/03/2015	D Hook Exp - photocopying/ stationery/printing	(26.42)
18/03/2015	D Hook Exp - phone	(2.50)
27/03/2015	SNC - dog bin emptying	(294.25)
31/03/2015	CGM Landscape - Grass Gutting Mar	(56.68)
30/03/2015	Delf's - recharge paint for pay equipment	(255.12)
30/03/2015	Mark Ashford & Son - repair/paint to play equipment	(1,755.00)
		<u>(762.46)</u>
Closing Balance		<u>912.26</u>

Business Premium Account

(Payments)/Receipts since last meeting :		£
25/04/2015	Tr c/a to BPA	15,500.00
30/03/2015	Tr c/a to BPA	(1,606.60)
		<u>13,893.40</u>
Closing Balance		<u>43,406.56</u>