

# HEMPNALL PARISH COUNCIL

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## Minutes of the Parish Council meeting held on Tuesday 21 June 2016 at 7:30pm at The Mill Centre

### Present

Chairman Mr David Hook, Vice Chairman Mrs Liz Allen, Mr Richard Delf, Mr Stephen Burley, Mr Kevin Cunningham, Mr Roger Parker, Mr Hamish Rose, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

### Members of the public present

County Councillor Allison Thomas.

### Apologies

None were received.

### Declarations of Interest

There were none declared.

### Minutes of the previous meeting

Mr Delf proposed, Mr Burley seconded and it was unanimously agreed the minutes of the meeting on 17 May 2016 be approved.

### Public Participation

See County/District Councillor update.

### County/District Councillor update

#### *County matters:*

County Councillor Thomas spoke on devolution which if passed would result in more local decision making power over a greater pot of funds for various services. The councils in Norfolk and Suffolk are voting on the matter starting next week. Assuming the county and district councils wish to proceed, the matter will then be open for public consultation online from 5 July to the end of August 2016.

#### *District matters:*

None reported.

### **Play Area Project**

The Clerk had followed up with Mrs Howard regarding grant deadlines and had been informed it was no longer an issue.

The Clerk had contacted Mr Bob Norman re the Cricket Club and Mrs Franks re the Youth Club and reported that they had kindly agreed to release the funds below for use on the play area project.

Trust Funds - Cricket Club	£400.00
Trust Funds - Hempnall Youth Club	£625.09

This brings the total funds available to £24,801.24.

The Clerk had now been informed by Mrs Howard that the price of the MUGA was £31,283.49 plus VAT not £31,283.49 inclusive of VAT as previously informed. There is therefore a further £6,482.25 to raise. There is a grant of £2,000.00 applied for from the EDP Community Fund from which a response is awaited.

Mr Hook proposed, Mrs Allen seconded and it was unanimously agreed the Clerk and Mr Workman should invite Mrs Howard to the next meeting to discuss a way forward and potential help with the project.

IN/PW

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## **Football Pitch Alterations / Youth Pitch**

There had been some confusion over the position of the MUGA. Mr Parker reminded councillors of the position agreed at the parish council meeting held on 21 July 2015, namely:

- To be off-line from the tennis courts and 15m from them.
- The youth shelter not to be repositioned.
- To be 5m from the football pitch
- The concrete existing pad would not be reusable
- Consideration should be given to avoid the gas main route – Mr Burley to supply a map of this.
- The zip wire should be positions along the hedge line for safety reasons

Mr Hook proposed, Mrs Allen seconded and it was unanimously agreed that Messrs Workman, Burley, Parker and Delf meet at 10am on Friday 24 June to measure out the agreed location of the MUGA and consider the football pitch location. If the second pitch does not fit as per the plans agreed by SNC, a revised application could be made. The Clerk to send a copy of the plans submitted by the fund raising group to obtain planning permission to Messrs Workman, Burley, Parker and Delf to assist with measuring out the area.

PW/SB/  
RP/RD

IN

## **Road traffic accidents / speeding in Hempnall**

It had been noted that NCC/the police appeared to have been monitoring traffic speeds and counts on Bungay Rd on the approach to the S-bends from the Woodton direction. The Clerk had made enquiries of NCC, however they reported that they had not undertaken a survey and it could have been the police or a contractor but they would not release results as a matter of policy.

Mr Parker, Mr Hook, Mr Turner, Mr Joolz Clarke and Ms Lesley Mitchenhall had attended a meeting with NCC at which Bob Edwards and Tracy Jessop were present. Mr Hook reported it had been quite a constructive meeting with things back on the table that it had been thought had been ruled out, even talk of the possibility of a chicane. NCC had agreed to undertake a "lab" skid resistance test so there was no need for the parish council to arrange for a private PSV test.

Mr Turner proposed, Mr Rose seconded and it was unanimously agreed in principal to explore the Parish Partnership Scheme 2017/18 for road improvements. The Clerk to contact NCC Highways to thank them for the meeting and ask when the lab test will be available. The Clerk to also inform NCC the parish council had voted to apply for improvements under the Parish Partnership Scheme.

IN

It was reported that the 20mph sign by Mrs Allen's rattles in the wind. The Clerk to report this to the Highway Rangers.

IN

Mr Burley reported that a resident and member of the speed watch team, had asked if the 30mph limit at Broaden Lane could be extended further out of the village so it starts before the housing area. It was noted that the data from SAM and Speed Watch showed the problem was with vehicles leaving the village rather than entering. Mr Burley proposed, Mr Workman seconded and it was agreed 7 votes for and 2 against that the Clerk contact NCC Highways to make enquiries about the possibility of relocating the 30 mph sign.

IN

## **Planning Applications**

### **New applications since the last meeting:**

2016/1240 - Mr Alan F.G Brown, Frog Hollow Barondole Lane Hempnall - Proposed 50 metre pond – Mr Delf proposed, Mr Rose seconded and it was unanimously agreed that the application be approved

IN

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2016/1300 - Mr Michael Essinger , Land To North West Of Silver Green, Silver Green - Erection of two detached single storey timber sheds (retrospective).

The Clerk read the letter from Mr & Mrs Waddington.

Mr Workman proposed, Mr Turner seconded and it was unanimously agreed that the application be refused. The structures were not suitable in that position and the parish council does not condone retrospective applications.

IN

## **Applications approved since the last meeting:**

2016/0762 - Mr Colin Hawes, Hempnall House, Lundy Green, Hempnall, Norfolk, NR15 2NU - Proposed conversion of Cider House and adjoining office to ancillary accommodation, stud-work walls to create two bedrooms, reduce angle of existing steps between the office and cider house, new access staircase to cellar, new hearth and knock through to back of existing fireplace enabling a dual aspect woodturning stove to be fitted, install kitchen units around southern and western walls. The exterior of the building would not be altered in any way.

2016/0953 - Mrs Hilary Battye , Forge Cottage, The Street, Hempnall - Enlarge opening and replace French windows with bifold doors in.

## **Matters arising from previous Parish Council meetings – for discussion**

### **Hugmore Pond**

The Clerk had determined that the value provided by SNC did not take into account the triangle of land opposite Hugmore Pond as that triangle is not owned by the parish council.

Mr Workman proposed, Mr Turner seconded and it was unanimously agreed that the Clerk instruct SNC to proceed with the sale.

IN

### **Standing Orders Review**

The Clerk had sent copies of the standing orders to councillors to consider prior to the meeting.

Mr Workman proposed, Mr Parker seconded and it was unanimously agreed that the standing orders be approved and the Clerk to publish on the website.

IN

### **Playing Field business rent**

The Clerk had finalised the terms and conditions and contacted Mrs Buck who had agreed to the terms. It was agreed the rent would be set at the next meeting.

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## **Correspondence from Parishioners**

### **Hempnall House**

Mr & Mrs Hawes, the new owners of Hempnall House had written a positive note to Mr Burley re the parish council's environmental lighting policy. The Clerk had thanked them for their comments and welcomed them to the village.

### **Morningthorpe Recycling Centre**

The Clerk read the email from Mr Daniel Scott highlighting the very dangerous situation caused by the drivers of about 10 vehicles queuing for the recycling centre at Morningthorpe.

County Councillor Thomas remarked that vehicles are legally allowed to park on the road and that staff at the recycling centre are not allowed to manage the traffic. County Councillor Thomas had made representations about this last year and suggested that the parish council make representations to NCC Highways and cc Bob Edwards.

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It was noted the issue had improved since the recycling centre opened for more than 3 days per week, however it was a problem when the site is shut to allow the bins to be replaced.

Mr Parker proposed, Mr Burley seconded and it was unanimously agreed that the Clerk write to Mr Scott to report the matter is being monitored and that the matter had been drawn to the attention of County Councillor Thomas.

IN

## **Financial Regulations Review**

The Clerk had sent copies of the revised financial regulations to councillors to consider prior to the meeting.

Mr Burley proposed, Mrs Allen seconded and it was unanimously agreed that the financial regulations be approved and the Clerk to publish on the website.

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## **Items for next meeting**

The following matter is to be added to the agenda for the next meeting:

Back Lane / footpaths

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## **Date of next meeting**

The next Parish Council main meeting will take place on 19 July 2016 at 7:30 pm.

There being no further business, the meeting was closed at 9:30 pm.

Signed \_\_\_\_\_ Date 19 July 2016