

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 20 September 2016 at 7:30pm at The Mill Centre

Present

Chairman Mr David Hook, Vice Chairman Mr Richard Delf, Mrs Liz Allen, Mr Stephen Burley, Mr Hamish Rose, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

Mr Andrew Driver.

Apologies

Apologies were received from County Councillor Allison Thomas and Mr Roger Parker.

Declarations of Interest

Mr Delf declared a prejudicial interest in his planning application and Mr Workman an interest in the same application.

Minutes of the previous meeting

Mr Burley proposed, Mr Turner seconded and it was unanimously agreed the minutes of the meeting on 23 August 2016 be approved.

Public Participation

Comments made are recorded under the relevant sections below – reduced Bus Service.

County/District Councillor update

County Councillor Thomas had provided a written report to the Clerk as follows:

County matters:

“Devolution

The consultation is complete and the overall assessment is that there is support for Devolution across Norfolk and more marginal support for an elected Mayor. The County Council meets on Nov 3rd to make its decision. The reality is that the residents of the four Norfolk Districts not in the proposed combined authority do not have a vote for the Mayor. This means that only 46% of Norfolk residents have a say. I would be interested to know what Parish Councillors think and if you support the proposals or not.

Ward boundary review

Ward boundary review is underway at present. Initial proposals submitted see some changes proposed for Hempnall Ward. This may not be the final outcome as the Boundary Commission may change everything but as it stands Woodton and Bedingham would move to Earsham and Topcroft and Tasburgh would join Hempnall. There will be firm proposals and a consultation later this year.

Budgets

Budgets are a real challenge at County Hall as it seems that proposals agreed in Feb budget meeting are already proving difficult to achieve. This has resulted in large predicted overspends. As this is my area of responsibility. I have made it clear that the expectation is that departments live within the budgets they proposed six months ago and said were achievable!”

District matters:

Hopefully the Hempnall "bends" will be re-textured soon. If you want to submit an application via Parish Partnership for anything let me know.”

Play Area Project

HEMPNALL PARISH COUNCIL

Mr Workman had informed Mrs Howard of the action we are taking to support her.

The Clerk with the help of Mr Parker had submitted a revised planning application.

The Clerk had advertised for help with fund raising in the newsletter and received an offer of assistance from Mr Colin Hawes.

Mrs Allen proposed, Mr Delf seconded and it was unanimously agreed that the Clerk to contact Mr Hawes with the plans for a quote subject to Mrs Howard's agreement which will be sought by Mr Workman.

IN
PW

Mrs Allen reported the concrete table tennis facilities details had been obtained for use by the playing field group if they wished.

Road traffic accidents / speeding in Hempnall

The Clerk reported that NCC are to apply a shot-blast treatment round the bend in question and on the lead up straights and at a couple of other locations within the village. Basically, this is ball bearing being fired at the road surface that removes any excess binder and retextures the aggregate surface providing extra grip. The retexturing programme starts on week commencing 3rd October. There are a few sites in Norwich to do first and Hempnall should be done by the end of that week or the early part of the following week. The Clerk to Monitor.

IN

Planning Applications

New applications since the last meeting:

Mr Delf explained his application and left the meeting.

2016/1979 - Mr & Mrs R Delf, The Poplars Mill Road Hempnall - Formation of new entrance, construction of a boundary wall and removal of one tree. Mr Hook proposed, Mr Turner seconded that the application be approved subject to the tree being preserved and trimmed by a tree surgeon.

Mr Workman counter proposed, Mr Burley seconded that the application be approved. This counter proposal was defeated 2 votes for and 4 against.

The original proposal was agreed 4 votes for and 2 against.

IN

Mr Delf returned to the meeting.

2016/2055 - Mrs Green, Cutlers, Mill Road Hempnall NR15 2LP - Replace windows – Mr Burley proposed, Mr Turner seconded and it was unanimously agreed that the application be approved.

IN

2016/2145 - Ms Michelle Edwards, 19 Field Lane Hempnall - Retention of shed for use as additional accommodation – Mr Burley proposed, Mrs Allen seconded and it was agreed with 2 abstentions that the application be refused.

IN

2016/2162 - Mr & Mrs A Tooke, Connaught Place, The Street, Hempnall - Rear extension – Mr Turner proposed, Mr Delf seconded and it was unanimously agreed that the application be approved.

IN

Applications approved since the last meeting:

2016/1779 - Mr Peter Sherry, Claydonfields 27 Alburgh Road Hempnall - Proposed Erection of attached garage (retrospective).

2016/1806 - Hempnall Town Estate Property Charity, Krons Meadow The Krons Hempnall - Proposed Footbridge connecting Swan Meadow with Krons.

HEMPNALL PARISH COUNCIL

2016/1840 - Mr Munson , Green Boughs , Mill Road, Hempnall - Discharge of conditions 3 - materials and 4 - Specific details of permission 2016/0447 (Side and roof extensions and detached garage).

Applications refused since the last meeting:

2016/1300 - Mr Michael Essinger, Land to North West of Silver Green, Silver Green - Erection of two detached single storey timber sheds (retrospective)

Applications withdrawn since the last meeting:

2016/0447 – Consultation.

The Clerk had written to SNC to enquire why 2016/0447 plans now shown on the SNC website are nothing like those sent to the parish council and the site's neighbours for comment and asked why were we and the neighbours were not consulted. He had not received a response, so will chase.

IN

Mr Hook proposed, Mr Burley seconded and it was unanimously agreed that the Clerk should also make contact with SNC planning enforcement officer, Andy Baines, to ask him to make enquiries about a swimming pool and glass doom being built, which were apparently not on the plans.

IN

Letter to SNC re 1986/2462

2016/1113 - Mr & Mrs Tracy & Simon Oakley, 1 Alburgh Road, Hempnall, NR15 2NP - Removal of Condition 3 of planning application 1986/2462 (Erection of Bungalow) - To remove the agricultural occupancy tie. - The Clerk had written to SNC and circulated their response.

Matters arising from previous Parish Council meetings – completed

Repairs to bridge hand rail

This has yet to be repaired by NCC.

Mrs Allen proposed, Mr Rose seconded and it was unanimously agreed that Mr Delf and Mr Rose would make the repairs

RD/HR

Signs on Waste bins

The Clerk had ordered and placed "Please no glass bottles" signs on each of the bins and informed Mr Cracknell.

Use of Playing Field for business rental terms

The Clerk had drafted an article for the newsletter and issued the agreement.

Newsletter

The Clerk had drafted and published the newsletter.

Matters arising from previous Parish Council meetings – awaiting others

Nobb's Lane Spur

We await NCC investigations. Further forms are required to be completed. Mr Hook will co-ordinate.

DH

Playing Field Container

Mr Delf will arrange for the container floor be concreted in due course.

RD

HEMPNALL PARISH COUNCIL

Hugmore Pond

The Clerk had instructed SNC to proceed with the sale on 1 July 2016 and has chase twice since for an update. The SNC solicitor responded yesterday stating *"I am currently on sick leave having suffered a broken leg in July 2016. In addition, I will be leaving SNC in early October 2016. In my absence the Community Assets team will be unable to resource progressing this land sale however I have requested my colleague Helen Sibley to refer this case to the Property Team as they may be able to progress discussions."* The Clerk had emailed Helen Sibley for a progress report.

IN

Playing Field Trees

The location decision was carried forward to November.

DH

Wildlife survey of the churchyard

Mrs Gill Turner had informed Mr Hook that the PCC were looking at this with a view to making recommendations on the upkeep of the old churchyard. Mr Hook had met with Mrs Turner, who had not heard from the Wildlife Trust. The "dog leg" area should be cut by contractors soon. The Clerk to ask the contractors to mow the path at the end of the conservation area and clear of overhanging nettles and brambles.

IN

Mr Workman proposed, Mr Delf seconded and it was unanimously agreed that the Clerk should seek a quote from Ian Smith to tidy around the war graves and the base of the millennium yew. Cut down elders growing alongside grave in conservation area and beside established yew in mown part of churchyard. Also consider taking some branches off the overhanging trees.

IN

Matters arising from previous Parish Council meetings – for discussion

Path between the tennis courts and the properties on Bungay Rd

Further quotes are being obtained for an alternative solution, as the costs so far are very high.

RD

Community Speed Watch

Mr Burley reported that activity continues and of late there had been several visits in Hempnall from the partnership.

SAM2 Report

Mr Turner stated that he would be circulating the latest report by the end of the week.

MT

Local Council Award Scheme

The Clerk to progress.

IN

Reduced Bus Service

The Clerk wrote to NCC and the bus company and received a response from NCC stating they spoke to Peter Lee at Anglian and he will bring up the suggestion of continuing the 15:40 bus through to Hempnall Green but the decision is ultimately the responsibility of his managers. Subsequently NCC wrote to advise that they had now had an opportunity to speak to a manager at the bus company and he had come back with a positive answer in that they are looking at timings on the 84 service because they are quite tight and will need changing. When this happens they will restore the service to terminate at Hempnall Green rather than Hempnall bus shelter. Unfortunately, they cannot give an exact date but NCC were informed it will be shortly. Mr Andrew Driver said that NCC had confirmed informally that the bus service would be reinstated to Hempnall Greens.

Footpath Maintenance

Mr Rose had taken up the matters with Highways and awaits a response.

HR

The Clerk had put the article in the newsletter.

The Clerk had asked NCC to cut priority footpaths.

HEMPNALL PARISH COUNCIL

The Clerk had established that footpath cutting is not covered under the Parish Partnership Scheme.

The Clerk had checked the insurance requirements and reported that if a contractor is used they should be insured and the parish council should ask for confirmation of their cover. The general public liability insurance of the parish council should also apply.

Mr Rose is obtaining quotes from Mr Clive Bird at Saxlingham to cut footpaths. HR

The matter to be carried forward to March meeting. IN

Mrs Allen proposed, Mr Rose seconded and it was unanimously agreed that Mr Rose to contact Highways to request if they could send some disc signs to erect to help mark some of the footpaths. HR

ROSPA report on Play area

The Clerk had circulated ROSPA's report prior to the meeting. Mr Delf reported that there were no high risk matters. The main medium risk items relate to extra rubber mats and digging over the bark.

Mrs Allen proposed, Mr Workman seconded and it was unanimously agreed that Mr Tony Medlar to be asked for a quote and if within authorisation limits and budget, the work should be undertaken. RD

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries
Various planning applications
Relevant notices/agenda and minutes
Temporary Road Closure in the Parish of Hempnall (Gas)
Devolution Notice
UK Power Networks: '105'
Devolution Briefing for the West Norfolk Voluntary Sector
CPRE Norfolk Rights of Way Newsletter
ROSPA Report
Emergency Road Closure in the Parish of Woodton (Burst water main)
Advanced notice of payphone removal consultations by BT with attachment
Parish Paths Seminar 2026 notes
Greater Norwich Local Plan: Issues Paper workshop 12 September, 6pm
Impact of Development in Long Stratton – responses to Newton Flotman PC
The future of health and social care in Norfolk and Waveney
Morningthorpe Hall Appeal
NALC Devolution Response
Rights of Local Councils to be notified of 'permissions in principle' applications
Letter from the new Planning Minister
CPRE Norfolk Rights of Way Newsletter

No further matters were raised from the above.

Items placed directly onto the Parish notice boards were:

Notice/Agenda for Parish Council meeting 23 August 2016
Notice/Agenda for Parish Council meeting 20 September 2016
Notice of completion of audit
Temporary Road Closure in the Parish of Hempnall (Gas)
Devolution Notice

HEMPNALL PARISH COUNCIL

No further matters were raised from the above.

Website

The following changes had been made since the last main meeting:

Added Parish Council approved minutes of 21 June 2016
Added Parish Council approved minutes of 19 July 2016
Added Parish Council draft minutes of 19 July 2016
Added Parish Council draft minutes of 19 July 2016/23 August 2016
Added Notice/Agenda for Parish Council meeting 23 August 2016
Added Notice/Agenda for Parish Council meeting 20 September 2016
Added various planning application details
Added various papers to be tabled at meetings
Added Annual Return for the year ended 31-03-16 as signed by auditors
Added Plumber to Local businesses

No further matters were raised from the above.

Correspondence from Parishioners

Hedge on the Krons

A parishioner, Mr Bernard Cudden, has requested the hedge on the right hand side of the road on the Krons going from the Fritton cross roads to be cut, it is a section going towards the bridge, if you are driving a van or a pick-up truck you have to drive well over to the right otherwise the hedge scrapes on your vehicle.

It was noted that this area is Morningthorpe parish and it was unanimously agreed that the Clerk inform Mr Cudden of this and pass on the details to the Morningthorpe Clerk.

IN

Football Club Floodlights

Mr Shurmer had written to state, Hempnall FC (HFC) had decided to disconnect the floodlights at the playing field as they had not used them for over a year as they now train elsewhere during the season.

The floodlights are the property of HFC and maintained by them, however only one works as the others require new bulbs, itself an expensive operation. HFC continue to pay a standing charge to Eon.

Rob Kelly of Hempnall school PTA have traditionally 'borrowed' the lighting for their annual fireworks function, and they are interested in keeping them 'live'. Mr Kelly has indicated The Friends of Hempnall School would be happy to contribute to keep a couple of these going.

HFC no longer wish to pay any further charges, and their current agreement with EoN is renewable on the 26th September. HFC has already had an accepted quote for the decommissioning, to avoid further standing charges - this is to be carried out early October. HFC state they will definitely have to continue with this unless they can hand over responsibility for the floodlights to either the school PTA, or the Parish Council.

Mr Shurmer wondered whether the PC would think it advantageous to maintain a set of lights, and take on the responsibility, perhaps 'leasing' the lights to users (this could include HFC in the future). He stated the lights still appear to be structurally sound, but HFC cannot vouch for the electrical integrity.

Mr Workman stated if the parish council took over the lights, it would need certificates covering the soundness of the structures and electrical safety to modern standards. Due to the age of the units, he did not think the electrical certificate would be granted.

Mr Workman proposed, Mr Turner seconded and it was unanimously agreed that the

HEMPNALL PARISH COUNCIL

parish council should not take over the lights. The Clerk to inform the Football Club and ask them to remove the lamp posts. The Clerk should also write to Mr Shurmer to ensure the Football Club electrical decommissioning should not cut off the Tennis Club supply.

IN

Alburgh Road Signs

Mr Jim Newell lives at 17a Alburgh Road, next door to Sycamore Farm, right on the blind bend. He wished to know who puts up signs concerning concealed entrances, as he felt one day he would not get out of his drive quickly enough, before somebody ploughs into him.

Mr Burley proposed, Mr Turner seconded and it was unanimously agreed that the Clerk directs Mr Newell to NCC Highways.

IN

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 20 July to 20 September 2016. The statement was in line with the annual budget. Mrs Allen proposed, Mr Workman seconded and it was unanimously agreed that the statement be approved.

External Audit of accounts to 31/03/16

The Clerk reported that a clean audit report had been received and the audit completion notice together with sections 1 to 3 of the Annual Return had been displayed on the parish council notice board. The Annual return in full had also been uploaded to the website.

Devolution

Mr Hook proposed, Mr Workman seconded and it was unanimously agreed that the Clerk and Mr Hook write to County Councillor Thomas expressing Hempnall Parish Council's opposition to the devolution proposals for Norfolk and Suffolk and to request that she does not support these proposals when a decision is made. Councillors consider that the devolution proposals would: create an extra unnecessary level of government which would include non-elected representatives from the LEP; create an expensive and unnecessary mayor and potentially weaken the existing important roles of Parish, District and County Councils. While large sums of money are being offered to sweeten the deal this is ultimately tax payers money which has to be provided either as a cost to the taxpayer or at the expense of other public services.

DH/IN

Dates for next year's meetings

Mr Burley proposed, Mr Workman seconded and it was unanimously agreed the following dates be set for next year's meetings, generally being the 3rd Tuesday of the month. The Clerk to make the relevant Mill Centre bookings.

IN

17/01/2017	7.30pm	Parish Council Meeting - Full
21/02/2017P	7.30pm	Parish Council Meeting - Planning
21/03/2017	7.00pm	Parish Meeting
21/03/2017	8.00pm	Parish Council Meeting - Full
18/04/2017 P	7.30pm	Parish Council Meeting - Planning
16/05/2017	7.30pm	Parish Council Meeting - Full - Annual Meeting
20/06/2017 P	7.30pm	Parish Council Meeting - Planning
18/07/2017	7.30pm	Parish Council Meeting - Full
22/08/2017 P	7.30pm	Parish Council Meeting - Planning
19/09/2017	7.30pm	Parish Council Meeting - Full
17/10/2017P	7.30pm	Parish Council Meeting - Planning
21/11/2017	7.30pm	Parish Council Meeting - Full
19/12/2017P	7.30pm	Parish Council Meeting - Planning

HEMPNALL PARISH COUNCIL

Items for Newsletter

- Cutting Hedges alongside footpaths

A parishioner had requested Councillors email addresses are published in addition to their telephone numbers. All councillors present gave their permission for the Clerk to do this. IN

Items for next meeting

- D Cracknell
- Village Hall AGM
- CPRE Pledge
- Greater Norwich Local Plan
- Parish Partnership Scheme

IN

Date of next meeting

The following meeting (subject to receipt of applications) will be primarily planning at 7:30pm on 18 October 2016.

The next Parish Council main meeting will take place on 15 November 2016 at 7:30 pm. IN

There being no further business, the meeting was closed at 9.40pm.

Signed _____ Date 18 October 2016

HEMPNALL PARISH COUNCIL

FINANCIAL STATEMENT

Presented to meeting on 20 September 2016

Current Account

(Payments)/Receipts since last meeting:		£
05/07/2016	NSIB Interest	4.14
18/07/2016	tr bpa to c/a	500.00
19/07/2016	D Whiting - Moles	(200.00)
21/07/2016	CGM - grass cutting	(56.68)
22/07/2016	Mazars - Audit fee	(240.00)
27/07/2016	Playsafety ROSPA report	(100.80)
05/08/2016	NSIB Interest	4.25
12/08/2016	Eon - Streetlights electricity	(7.01)
22/08/2016	Football club rent	337.50
	Norse Eastern Ltd - Newsletter	
23/08/2016	printing	(48.00)
23/08/2016	A Buck - Playing Field Rental	70.00
30/08/2016	CGM - grass cutting	(56.68)
	Hempnall Village Hall - PUA hire	
30/08/2016	refund	7.58
05/09/2016	NSIB Interest	4.25
11/09/2016	Eon - Streetlights electricity	(7.01)
		<u>211.54</u>
	Closing Balance	<u>279.37</u>

Business Premium Account

(Payments)/Receipts since last meeting:		£
18/07/2016	tr bpa to c/a	(500.00)
05/09/2016	Interest	8.22
		<u>(491.78)</u>
	Closing Balance	<u>65,574.39</u>