

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 18 April 2017 at 7:30pm at The Mill Centre

Present

Chairman Mr David Hook, Vice Chairman Mr Richard Delf, Mr Stephen Burley, Mr Roger Parker, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

Apologies

Apologies were received from Mrs Liz Allen.

Declarations of Interest

There were none.

Minutes of the previous meeting

Mr Delf proposed, Mr Workman seconded and it was unanimously agreed the minutes of the meeting on 21 March 2017 be approved.

Public Participation

There were no members of the public present

Planning Applications

New applications since the last meeting:

2017/0679 - Mr Colin Hawes, Hempnall House, Lundy Green Hempnall - Revision to 2016/1673 - modified roof shape for car store – Mr Turner proposed, Mr Parker seconded and it was unanimously agreed that the application be approved. IN

2017/0756 - Mr And Mrs John Nolan, The Old Vicarage The Street, Hempnall - Erection of wall along northern Boundary – Mr Hook proposed, Mr Delf seconded and it was unanimously agreed that the application be approved subject to there being no detrimental effect on the existing hedge or trees and subject to the Conservation Officer's comments with regard to the materials to be used and the shape of the wall being accepted. IN

2017/0627 - Erection of one single storey shed (Retrospective) and creation of vegetable growing area. Shed to be used for the storage of gardening tools and equipment. Land will be largely left untouched except for the creation of a small vegetable patch. – Mr Burley proposed, Mr Parker seconded it should be refused in order to be consistent with the previous HPC decision on this building. The motion was passed 3 votes for, 2 against and 1 abstention. IN

2017/0778 - Mr Lewis Bird, 9 Coronation Crescent Hempnall - First floor rear extension – Mr Burley proposed, Mr Delf seconded and it was unanimously agreed that the application be approved. IN

2017/0681 - Mr & Mrs P Askew, 39 Alburgh Road Hempnall - Porch canopy extension and extension of front parking area – Mr Turner proposed, Mr Delf seconded and it was unanimously agreed that the application be approved. IN

2017/0628 - Mr Clive Britcher, 2 Pevensey House The Street Hempnall - Replacement of three windows on the north side of the property – Mr Burley proposed, Mr Parker seconded and it was unanimously agreed that the application be approved. IN

Amendment to 2017/0257 - Mr & Mrs Stephen Toll, Lower, Broaden Lane Hempnall - Single storey side and front extensions with new enclosure for new staircase to first floor. Conversion of existing outbuilding into ancillary living accommodation. No comment made.

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Applications approved since the last meeting:

2016/2988 - Mrs A F Lamb, Barn Adj Pear Tree Farm, Alburgh Road, Hempnall - Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwelling house (QA and QB).

Applications refused since the last meeting:

None.

Applications withdrawn since the last meeting:

None.

Call for Sites for the GNLP to 2036

Mr Hook had reviewed documentation regarding the above, namely:

Appendix 1 Greater Norwich Local Plan: High Level Timetable to Adoption

This states that the Call for Sites period was May-July 2016.

The results of this Call for Sites were published on maps and in tables that the parish council has seen and discussed and made comments upon.

The notes provided with the maps and tables state that the assessment of sites should be: completed by the summer of 2017 and that this assessment process will identify both Favoured and Reasonable Alternative sites. At this point the emerging GNLP will be subject to public consultation.

We (the PC) should see this Regulation 18 consultation in the autumn (October-December 2017).

Matters arising from previous Parish Council meetings – for discussion

Footpath Maintenance

Carried forward.

HR

Football Club Floodlights

Carried forward.

IN

Mill Rd Sewers

Mr Burley reported the sewers had been jetted out again so hopefully the problem had been resolved.

Review Training Policy

The Clerk had sent copies of the training policy to councillors to consider prior to the meeting. Having undertaken the annual review Mr Workman proposed, Mr Delf seconded and it was unanimously agreed that no amendments were necessary.

Review Code of Conduct

The Clerk had sent copies of the code of conduct to councillors to consider prior to the meeting. Having undertaken the annual review Mr Workman proposed, Mr Delf seconded and it was unanimously agreed that no amendments were necessary.

Review Complaints Procedure

The Clerk had sent copies of the Complaints procedure to councillors to consider prior to the meeting. Having undertaken the annual review Mr Workman proposed, Mr Delf seconded and it was unanimously agreed that no amendments were necessary.

Standing Orders Review

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The Clerk had sent copies of the standing orders to councillors to consider prior to the meeting. Having undertaken the annual review Mr Workman proposed, Mr Delf seconded and it was unanimously agreed that no amendments were necessary.

Risk Assessment Review

The Clerk had sent copies of the risk review to councillors to consider prior to the meeting. Mr Burley proposed, Mr Parker seconded and it was unanimously agreed that subject to the matter below the risk assessment be approved.

Mr Delf proposed, Mr Turner seconded and it was unanimously agreed that an annual inspection to be carried out by councillors of equipment and facilities on the playing field in the spring. It was agreed to make the first inspection on 10am 24 April.

RW RP
RD MT

The concrete garage to be inspected as part of the above.

Mr Delf reported wood sections on the slide unit needed urgent repair. Mr Hook proposed, Mr Workman seconded and it was unanimously agreed that the repairs should be made urgently and a cost of up to £1.000 was approved. Mr Delf to fence off the area with immediate effect.

RD

The annual old churchyard push test on gravestones to be carried out.

RD/PW

Declaration of Interests Review

The Clerk reminded councillors that it was their responsibility to update their declarations of interest in real time by either emailing the Compliance and Risk Manager at SNC and the Clerk with minor changes or submitting a new form for significant changes.

Action Plan

The Clerk had sent copies of the draft action plan to councillors for consideration prior to the meeting. Mr Turner proposed, Mr Burley seconded and it was unanimously agreed the draft be finalised. The Clerk to publish on the website and provide councillors with a copy.

IN

Items for next meeting

- Hedging in Mill Rd / impact on pavements
- Queuing traffic at the Morningthorpe recycling centre

IN

Date of next meeting

The next Parish Council main meeting will take place on 16 May 2017 at 7:30pm.

IN

There being no further business, the meeting was closed at 8:45pm.

Signed _____ Date 16 May 2017