

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 18 September 2018 at 7:30pm at The Mill Centre

Present

Chairman Mr David Hook, Mr Stephen Burley, Mr Roger Parker, Mr Hamish Rose, Mr Mike Turner and the Clerk Mr Ian Nelson.

Members of the public present

County & District Councillor Alison Thomas, Mr Robert Jupp, Mrs Sylvia Driver, Mr Andy Driver, Mrs Vivien Jupp, Mrs Pauline Waddington, Mr Kevin Waddington, Mrs Julia Davey, Mr Keith Davey, Mr Matt Rudling, Mr Oliver Rudling, Mr Terence Read, Mrs Rachelle Read, Mrs Libby Millward-Stone, Mr David Millward, Miss Natasha Read, Mr Joss Rodger.

Apologies

Apologies were received from Mrs Liz Allen.

Declarations of Interest

There were none.

Minutes of the previous meeting

Mr Parker proposed, Mr Turner seconded, and it was unanimously agreed the minutes of the meeting on 21 August 2018 be approved.

Public Participation

Potential Strawberry Farm Development

All members of the public present attended to comment on the proposed development of Spring Farm Spring Lane Hempnall (Strawberry Farm)

Mrs Jupp had explored the possibility of engaging a barrister to provide legal opinion and guidance re the requirement of an EIA.

She had also arranged a public meeting at the Mill Centre on 27 September at 7pm and distributed leaflets advertising this.

Mrs Jupp explained the potential flooding issues and the existing system of surface water control.

It was noted there were strong arguments for the various matters covered by and EIA to be considered. Mrs Thomas and the Parish Council had supported the need for an EIA but the only way a pre-application EIA could be obtained now was if it can be shown SNC have acted incorrectly, which is why Mrs Jupp is seeking legal opinion.

It was also noted that the matters covered under an EIA are likely to be covered as part of the planning application itself.

It was stated that most of the existing development had taken place without planning permission and concern was expressed that further development would take place in the same way. Mrs Thomas advised that if there was evidence of such unapproved development it should be brought to the attention of SNC Enforcement Team which could challenge this to ask them to stop or apply for planning permission. The owners could also apply for a certificate of lawfulness for the existing development. Mrs Thomas offered to attend the Enforcement Office with Mrs Jupp.

The Environment Agency would deal with any matters re sewage not being treated correctly.

Mr Hook explained the Parish Council must not be pre-determined in order that it can vote effectively on any future planning application on this matter although councillors could

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express a pre-disposition towards a particular viewpoint. Any action that the Parish Council might take must wait until after the Parish Council decision on the planning application has been made.

County/District Councillor update

Long Stratton bypass

Mrs Thomas reported that she was hopeful of an announcement in the near future for central government funding of the Long Stratton bypass which would mean it would no longer be dependent upon the developers, however this would not override their requirement to make a contribution.

B1527/A140 Roundabout

Mrs Thomas reported that a consultation was about to start regarding the speed limits between the roundabout and Long Stratton.

Planning Applications

New applications since the last meeting:

There were none.

Applications approved since the last meeting:

2018/1408 - Mr Stephen Toll, Lower Croft Broaden Lane Hempnall – Non-material amendment of permission 2017/0257 - to change the external wall covering on new build section only to 10mm Cedral Lap board in Black.

2018/1455 - Mr & Mrs A Tooke, Connaught Place, The Street Hempnall - Dormer window and velux rooflights to front and velux to rear to form loft conversion.

2018/0684 - Mr & Mrs Neil And Sarah Batchelor, Failte, Silver Green, Hempnall - Removal of existing rear conservatory. Single storey extension to the rear and side of property.

2017/2534 - Mr Richard Harper, Willow Lodge, Hempnall Road, Morningthorpe - Erection of replacement dwelling and formation of new access for business unit.

2018/0162 - Mr Colin Hawes, Hempnall House Lundy Green Hempnall - Construction of a greenhouse on west end of stable block.

Applications refused since the last meeting:

There were none.

Applications withdrawn since the last meeting:

There were none.

Applications outside the parish boundary since the last meeting:

2018/2043 - Mr Richard Harper, The European Trade Centre, Hempnall Road, Morningthorpe - Retention of existing B1 offices with storage of helicopter parts.

Mr Rose proposed, Mr Burley seconded, and it was unanimously agreed that the Clerk should request SNC take into account the NCC ELZ, NPPF, and SNC DM policies in regard to external lighting at this location.

IN

Affordable Housing

The Clerk and Mr Hook had written to SNC and NCC, copying in Mrs Thomas, to support Saffron and request that the site owned by SNC adjacent to Millfields be made an exception site.

Mr Hook reported that Big Sky Developments (the company who oversee such matters on behalf of SNC) have received the suggestion favourably and we await further developments.

IN

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NCC had confirmed they had logged our letter as a representation to the Greater Norwich Local Plan re site GNLP0220 so it could be taken into account when making a detailed assessment of the sites.

2018/0824 – Environmental Impact Assessment (EIA) Screening Opinion, Spring Farm Spring Lane Hempnall - Screening Opinion for proposed poly tunnels and associated works.

The Clerk and Mr Hook had written to SNC and received the following response:

“I refer to your email dated 24 July 2018. I have also received several letters from residents concerned about the Council’s response to the recent request for a screening opinion in respect of this proposal. I have today responded individually to these residents and the following paragraphs are included in my replies;

The process of Environmental Impact Assessment (EIA) requires the local planning authority to decide whether a proposal would be likely to have significant effects on the environment. The EIA process in the context of the planning system is governed by separate Regulations, most recently amended in 2017.

Under these Regulations, an applicant can submit a request (seek a screening opinion) to the local planning authority (LPA) to determine whether their proposal falls within the threshold of these regulations, whether significant effects on the environment are likely and hence whether an Environmental Statement is required. Only a very small proportion of development will require an Environmental Impact Assessment.

As in this case, an applicant can submit a request for a screening opinion prior to the submission of any planning application. In accordance with the Council's current Scheme of Delegation, application 2018/0824 was considered by the assigned case officer, in consultation with their senior officer, and a negative screening opinion was issued (Environmental Statement would not be required).

In considering this request for a screening opinion, officers concluded that it would be possible to assess the likely environmental impacts of this proposal through the submission of supporting information that would, in any event, be required as part of any planning application. This would be likely to include;

*Landscape Visual Impact Assessment
Transport Statement
Ecology Report
Arboricultural Impact Assessment
Heritage Impact Assessment
Flood Risk Assessment
Noise Assessment
Contamination Assessment*

For this reason, officers concluded that an Environmental Statement would not be required.

I would also like to clarify that this was not a planning application but sought an opinion (a screening opinion) from the local planning authority as to whether any planning application should include an environmental statement. As this was not a planning application, the local planning authority did not undertake any publicity or notify adjoining occupiers. We did however informally seek the views of various consultees to inform our own deliberations although this is not a requirement of the Regulations. Should a planning application subsequently be submitted, adjoining owners/occupiers will be notified, a notice publicising the application will be posted at the site, it will be advertised in the local press and included in the Council's weekly list of new planning applications. We will also consult the Parish Council and District Members.

I hope that this clarifies the reasons for our response in this instance. If you or any residents

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have any further queries, please do not hesitate to contact me.

Regards

*Blanaid Skipper
Planning Officer"*

Please also see comments under public participation.

Matters arising from previous Parish Council meetings – completed

Long Stratton Development

The Clerk and Mr Hook had written to SNC.

Clerk's Salary Review / GDPR Pay

The Clerk had made the approved adjustments.

SAM2 Brackets

Mr Turner had ordered and awaited delivery of 3 sets.

Churchyard Moles

Mr Whiting was in the process of treating the moles.

Newsletter

The Clerk had drafted and issued.

Dates for next year's meetings

The Clerk had finalised the bookings and updated the website.

Matters arising from previous Parish Council meetings – awaiting others

Nobb's Lane Spur

Further forms are required to be completed. Mr Hook will co-ordinate.

DH

Wildlife survey of the churchyard

We await the PCC.

DH

Local Council Award Scheme

We await the 2018 audit.

IN

MUGA – Sign

The Clerk still awaits the contractor.

IN

Playing Field Oak Tree

The Clerk still awaits the contractor.

IN

Parish Partnership 2019-20

The Clerk had applied for another SAM2 unit and awaits a response which is due in the new year. Mrs Thomas had kindly supported the application.

IN

Tug-o-war poles

Mrs Allen had indicated to the Clerk the work would be undertaken over winter.

LA

Speed limits painted on the road

We await NCC Highways.

IN

Greater Norwich Local Plan - additional sites

The Clerk and Mr Hook to write when consultation begins in Oct/Nov 2018.

IN/DH

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Matters arising from previous Parish Council meetings – for discussion

Road safety matters

Road surface test

The Clerk had chased but not heard back from NCC Highways re the road surface investigation, Mrs Thomas would also follow up.

IN

It was noted that the B1527 had been roughened on the bends in the village, but that the surface was already becoming smoothed over so soon after the completion of the work.

Parish Partnership

Mrs Thomas had supported the parish partnership application for a SAM2 unit.

NCC Highways proposed improvements

The Clerk had circulated an email from Highways setting out their proposed work.

Mrs Thomas had allocated £1,500 (out of her £6,000 budget for all the parishes she represents) of last year's budget and allocated a further £1,500 of her budget this year towards road safety improvements for Hempnall and she was thanked for this.

In general councillors did not think the measures put forward by NCC Highways were sufficient to effectively reduce traffic hazards, however it was acknowledged it was a step in the right direction. The view was expressed that having implemented NCC Highways recommendations and following our own efforts with SAM2 and Speedwatch, if the problems persisted, there would be even more grounds for further action than if NCC highways recommendations were rejected.

Mr Turner proposed, Mr Parker seconded and it was unanimously agreed to accept NCC Highways recommendations. Mrs Thomas said that she would inform Highways. The Clerk to Monitor.

IN

Mrs Allen had written to the Clerk to request Highways ensures that the new sign proposed to go opposite her farm gateway near the electric pole is as close to the pole as possible and not on the road side of it as she already has great difficulty getting the large farm machinery, especially the combine etc, out of there from the farm. The Clerk to inform Mrs Thomas.

IN

Chicanes

The Clerk had followed up with Mrs Thomas regarding chicanes who had responded stating that the current funding does not provide sufficient funds for chicanes to be a viable option.

Platforms

The Clerk is investigating the possibility of having 4" platforms across the B1527 but had not received a response – the Clerk to follow up.

IN

Play Area Repairs & ROSPA report

Carried forward in the absence of Mr Delf.

RD

Playing Field container floor

Carried forward in the absence of Mr Delf.

RD

Improvements to Swan Meadow footpath

The Clerk had written to Mr Allen to thank Mr Allen and provided the assurances re the path / indemnity.

Mr Rose had sought permission from NCC and currently awaited a response from them re the level of public liability insurance required by the contractor.

HR

Mr Hook to obtain a quote for the work from Jimmy Dye to prepare the path 1m wide with water run-off.

DH

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Football Club Balls

The contractor has cut the hedges except around the goal posts. Mr Hook to ask for the remaining area to be attended to.

DH

SAM2 Report

Mr Turner had circulated the reports to councillors since the last main meeting.

Community Speed Watch

Mr Burley reported he had changed job and now left early in the morning, returning late evening each day, so was not in a position to lead the Speedwatch team any longer. He will try to appoint a team leader from amongst the existing members and assistance would also be sought via the HPC newsletter.

SB

Mr Burley was thanked for his leadership to date.

Footpath Maintenance - cutting

Mr Rose had contacted Jodie at NCC regarding next year's cutting dates and awaited a response.

HR

Parish Council Notice board

The replacement of the "glass" was carried forward in the absence of Mr Delf.

RD

Tennis club sign

Carried forward in the absence of Mrs Allen.

LA

The Greens bus shelter

Mr Parker had liaised with Tony Medlar and the work had been carried out. Mr Parker was progressing the work on the roof.

RP

Cigarette box outside the bus shelter

The Clerk had purchased a cigarette box and would liaise with Mr Delf re fixing it on the bus shelter.

IN/RD

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries
Various planning applications
Relevant notices/agenda and minutes
Results of first Norwich Western Link consultation
Rural affordable housing - a major campaign success!
SNC re Residents Parking Issues
Hempnall Traffic Signs (Plan)
Surface Dressing on The Street
Gambling Act Policy 2019 – Consultation

No further matters were raised from the above.

Items placed directly onto the Parish notice boards were:

Relevant notices/agenda

No further matters were raised from the above.

Website

The following changes had been made since the last main meeting:

Added relevant notices/agenda and minutes
Added various planning application details
Added various papers to be tabled at meetings

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Added the newsletter.

No further matters were raised from the above.

Correspondence from Parishioners

Litter following football club use of playing field

A parishioner had complained about the amount of litter left on the playing field / dug out area etc following use of the area by the football club. This matter had been raised with the football club which had responded by sending an appropriate email to committee members and clearing the litter.

Bus Service

Mr P J Moore of Ditchingham had written regarding the bus service in Hempnall. Mr Burley proposed, Mr Turner seconded, and it was unanimously agreed that the Clerk should acknowledge his letter and monitor the situation pending timetable changes.

IN

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 18 July to 18 September 2018. The statement was not materially out of line with the annual budget. Mr Burley proposed, Mr Rose, and it was unanimously agreed the statement be accepted.

External Audit of accounts to 31/03/18

The Clerk reported he had been contacted by the external auditors but as yet no report had been issued.

IN

Items for next newsletter

The Clerk to draft and issue covering the following matters in the next issue:

- SAM2 speed data
- Speed watch vacancies
- Summary of current road safety activity
- Parish partnership application
- More road safety initiatives to follow

IN

Items for next meeting

- D Cracknell
- Village Hall AGM

IN

Date of next meeting

Mr Hook asked for the next meeting to be moved from the 16th to 23rd October, the Clerk to change the Mill centre booking and the website and notify all councillors.

IN

The next Parish Council planning meeting will take place on 23 October 2018 and the next main meeting on 13 November 2018 both at the Mill Centre at 19:30.

IN

There being no further business, the meeting was closed at 9:20pm.

Signed _____ Date 23 October 2018

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FINANCIAL STATEMENT

Presented to meeting on 18 September 2018

Current Account

(Payments)/Receipts since last meeting:

£

19/07/2018	NSIB Interest	4.11
25/07/2018	Ian Nelson Salary	(400.00)
25/07/2018	Ian Nelson Salary PAYE	(100.00)
06/08/2018	NSIB Interest	4.25
07/08/2018	A J Medlar - Greens Bus shelter faciers	(140.00)
11/08/2018	Eon - Streetlight Electricity	(10.12)
18/08/2018	tr bpa to c/a	800.00
21/08/2018	Norse - Magazine printing	(48.00)
21/08/2018	Delfs - paint for telephone box	(123.17)
30/08/2018	PC World - laptop	(440.18)
30/08/2018	I Nelson - stamps	(6.38)
04/09/2018	CGM - grass cutting	(56.68)
05/09/2018	NSIB Interest	4.25
11/09/2018	Eon - Streetlight Electricity	(10.12)

(522.04)

Closing Balance

263.30

Business Premium Account

(Payments)/Receipts since last meeting:

£

18/08/2018	tr bpa to c/a	(800.00)
03/09/2018	Barclays Interest	27.99

(772.01)

Closing Balance

54,765.09