

HEMPNALL PARISH COUNCIL

**Minutes of the Parish Council meeting held on Tuesday 13 November 2018 at 7:30pm
at The Mill Centre**

Present

Chairman Mr David Hook, Vice Chairman Mr Richard Delf, Mrs Liz Allen, Mr Stephen Burley, Mr Kevin Cunningham, Mr Roger Parker, Mr Hamish Rose, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

Mr Julian Wells.

Apologies

Apologies were received from County & District Councillor Alison Thomas.

Declarations of Interest

Mrs Allen declared a pecuniary interest in the item re land off Bungay Road.

Mrs Allen and Mr Hook declared an interest in the Improvements to Swan Meadow footpath item.

Minutes of the previous meeting

Mr Burley proposed, Mr Delf seconded, and it was unanimously agreed the minutes of the meeting on 23 October 2018 be approved.

Public Participation

Potential Strawberry Farm Development

There was nothing further to discuss.

County/District Councillor update

Mrs Thomas had provided the following report to the Clerk:

Long Stratton bypass

Long Stratton Bypass application is likely to be re-consulted on before Christmas as there are a number of changes afoot in response to the initial responses. Most especially changes in the number of roundabouts on the Bypass and an over bridge at Hall Lane.

B1527/A140 Roundabout

The Hempnall roundabout planning application is in and will hopefully be determined at the December planning committee at County. I am intending to go to that meeting so if there is anything specific you wanted me to add on your behalf please let me know.

Other Matters

The new Chief Executive at South Norfolk Council Trevor Holden will start work in January. This is a joint post as he will also be Chief Executive of Broadland DC.

The Managing Director is leaving Norfolk County Council and he may not be replaced if an Executive Leader model is adopted when the Cabinet system is re-introduced next May.

I will be spending my highway budget this year in Tasburgh to address concerns following the recent fatality.

The Childrens Centre consultation has ended. Long Stratton Centre proposed to be the District hub.

My district local member budget is likely to be used up by Hempnall School.

The children from Hempnall sang at the South Norfolk Chairman's reception on Fri evening and really did themselves proud.

HEMPNALL PARISH COUNCIL

Planning Applications

Land off Bungay Road, Hempnall – Development – Pre-Application

Mr Julian Wells of F W Properties who are working with the Allen's on the development of the above site made a presentation to the meeting. The main points of interest were as follows:

- The site will fit approximately 20 new residential properties with shared access with the village hall on Bungay Road
- Bidwells are the sales agents
- There are likely to be 2 x 4 bed houses, most others will be 3-4 bed houses and 2-3 bed bungalows
- The percentage of affordable housing on the site is specified as 28% to 29% but this is subject to abnormalities of the site and financial viability
- The will probably link with Broadland Housing to supply affordable rental and shared ownership properties – likely to be 2 x 1 bed and 2 x 2 bed properties.
- There will probably be no access via Rowland Drive
- Highways will determine what is acceptable, but it may provide an opportunity for traffic calming on Bungay Road
- The aim is to make a full planning application in the first quarter of 2019
- They anticipate work will start on site six months thereafter
- There will be a public consultation in the Mill Centre / Village Hall prior to the application
- The parish council will feed in comments following the public consultation

IN

New applications since the last meeting:

2018/2429 - Mr James Ireson, High House, Field Lane, Hempnall - Proposed single storey rear extension, extending 4.5m from the rear wall of the original dwelling house, with a maximum height of 2.5m and an eaves height of 2.5m. – Mr Turner proposed, Mrs Allen seconded, and it was unanimously agreed that the application be approved.

Applications approved since the last meeting:

There were none.

Applications refused since the last meeting:

There were none.

Applications withdrawn since the last meeting:

There were none.

Applications outside the parish boundary since the last meeting:

There were none.

Affordable Housing

Carried forward in the absence of a report from Saffron.

Matters arising from previous Parish Council meetings – completed

Retrospective Planning Applications Statement of Principle

The Clerk had added the statement to the planning policies document.

Centennial of the end of World War I

The Clerk had purchased a wreath and Peter Workman and Roger Parker had represented the parish council at the memorial service. The Clerk had also paid for the wooden crosses.

WWI silhouettes

The Clerk had noted to include this issue for discussion at the Parish Council meeting in July 2019.

HEMPNALL PARISH COUNCIL

Newsletter

The Clerk had drafted and issued.

Date for October meeting

The Clerk had changed the booking, notified councillors and updated the website.

NCC Highways resource allocation

The Clerk had written to NCC Highways to express concern about the apparent need for somebody to have been injured or killed before further road safety measures can be taken and had circulated their response which included the following explanation: *“To clarify, we do have to prioritise capital funding (new infrastructure) across the County, and as such what resources we have available need to be targeted to locations where we already have a speed related accident injury record.”*

MUGA – Sign

The sign had been obtained and erected.

Roger Davy Plaque

The plaque had been obtained and erected by the Clerk on the railings that surround the Oak tree planted in memory of Roger.

Greater Norwich Local Plan - additional sites

The Clerk and Mr Hook are to respond to the consultation in accordance with the motion passed at a previous meeting of the Parish Council.

Position of sign near Allen’s farm

The Clerk had informed NCC Highways.

Bus Service

The Clerk had written to Mr P J Moore.

It was noted that many buses had been running late since the publication of the new timetable. Mr Turner proposed, Mr Workman seconded, and it was unanimously agreed that the Clerk should write to the bus company pointing this out as villagers were confused as to whether the bus would come or not and some were walking away before the bus eventually arrived. The Clerk to also point out that the turnaround time in Norwich is not sufficient for parishioners to spend quality time in Norwich and ask if it was possible to move the 10:20 service to an earlier time.

IN

Speed platforms / humps

The Clerk had written to NCC.

Bushes behind mobile goals

These had been cut.

Matters arising from previous Parish Council meetings – awaiting others

Nobb’s Lane Spur

Further forms are required to be completed. Mr Hook will co-ordinate.

DH

Local Council Award Scheme

We await the 2019 audit.

IN

Parish Partnership 2019-20

We await a response in early 2019.

IN

Tug-o-war poles

Mrs Allen had indicated to the Clerk the work would be undertaken over winter.

LA

HEMPNALL PARISH COUNCIL

NCC road safety improvements

We await NCC Highways.

IN

Parish Council Notice board

The plastic front is to be replaced.

RD

The Greens bus shelter

Mr Parker had completed the work on the roof but subsequently somebody had poked a hole in it. Mr Parker will review the situation in Spring 2019 with a view to replacing the roof.

RP

Cigarette box outside the bus shelter

Mr Delf / Mr Parker are to fix it on the bus shelter.

RD/RP

Bin in the village car park

Mr Delf had repaired the outer case and awaits delivery of a new inner bin.

RD

Bus shelter seat repair

Mr Delf is progressing the repair.

RD

Matters arising from previous Parish Council meetings – for discussion

Road safety matters

It was noted that the SAM2 results were showing the average speed of traffic through the village was increasing. Mr Hook proposed, Mr Turner seconded, and it was unanimously agreed that the Clerk should write to NCC Highways with the SAM2 results and ask for their suggested solution to speeding problems in the village. Councillors found it unacceptable that somebody has to be killed or seriously injured before action is taken when the data from SAM2 and the accident record provides evidence of a very real problem. There is a high chance of a serious accident occurring with pedestrians in particular at risk.

IN

Webcams

The Clerk had investigated if it was legal to erect webcams along the B1527 for evidence of accidents and speeding vehicles and had circulated the relevant rules to councillors.

It was thought it was not practical to implement a system where the council could comply with the relevant rules.

Play Area Repairs & ROSPA report

Messrs Delf and Parker reported they will obtain a quote for:

- protective surface around swings and slides
- Swing shackle repair/replacement
- filling gaps in the slide.

RD/RP

Playing Field container

Messrs Delf and Parker to obtain a quote to repair the container floor.

RD/RP

Improvements to Swan Meadow footpath

Mr Hook and Mr Rose had met with Jimmy Dye on site with a view to preparing a path 1m wide with the potential for water run-off. Mrs Allen suggested Mr Dye could talk to Mr Rob Allen if he wished with regard to the practicalities of the work involved in levelling the path.

Mrs Allen said they would be able to cut the path on an ad-hoc basis.

Mr Hook would obtain a quote from Mr Dye.

DH

Football Club Ball Net

Mr Hook relayed the Football Club's comments re netting and framework behind the goals to prevent balls hitting the hedge or being lost in the adjoining farmer's field.

HEMPNALL PARISH COUNCIL

Mr Shurmer had provided a quote from Net World Sports for permanent posts and nets which could be erected behind the goals, with the nets being taken down by the football club between matches. The cost would be £609.95 plus VAT. The football club asked if the parish council would consider buying this equipment if they made a contribution of 50%.

Mr Hook proposed, Mrs Allen seconded, and it was unanimously agreed Mr Hook and Mr Workman should meet Mr Shurmer on site to identify the troublesome bushes and work out an effective solution.

DH

SAM2 Report

Mr Turner had circulated the reports to councillors since the last main meeting.

Mr Turner indicated Woodton parish council had offered to purchase our 1/3 share of the jointly owned SAM2. Mr Turner proposed, Mr Burley seconded, and it was unanimously agreed that Mr Turner informs Woodton PC that the 1/3 could be purchased if we are successful in obtaining a second SAM2 via the Parish Partnership Scheme.

MT

Community Speed Watch

Mr Burley reported that Lesley Mitchenall had kindly agreed to take over as Speedwatch coordinator. The Clerk had contacted Mrs Mitchenall who had agreed her appointment and that her contact details could be published in the next newsletter. The Clerk had also updated the website accordingly.

The call for volunteers would be made again in the next newsletter.

IN

Footpath Maintenance - cutting

Mr Rose had contacted NCC regarding next year's cutting dates and awaits a response. A footpath sign on Alburgh Rd was still missing.

HR

Tennis club sign

Mrs Allen informed the meeting this matter could now be removed from the agenda.

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries
Various planning applications
Relevant notices/agenda and minutes
Poster re scam mail
Roadworks 14-18 January 2019 Filed Lane
USAF Exercise 1-3 October 2018
District & Parish Elections 2 May 2019
South Norfolk Council and Broadland District Council Joint MD Trevor Holden
Tree Liabilities and Cemetery/Memorial Management
NCC Highways resource allocation
Greater Norwich Local Plan Regulation 18 Consultation - New, Revised and Small Sites 29 October - 14 December 2018
Simon Oakley Case update
Purple Tuesday
Norfolk County Council budget consultation for 2019/20
CPRE Norfolk is celebrating 85 years

No further matters were raised from the above.

Items placed directly onto the Parish notice boards were:

Relevant notices/agenda
Poster re NHS First Signs
Notice of completion of audit

HEMPNALL PARISH COUNCIL

GNDP poster

No further matters were raised from the above.

Website

The following changes had been made since the last main meeting:

Added relevant notices/agenda and minutes
Added various planning application details
Added various papers to be tabled at meetings
Added the newsletter.
Added audit report
Updated new Village hall booking clerk details

No further matters were raised from the above.

Correspondence from Parishioners

Field Lane SAM2

Following the article in the Newsletter Mr Edgar Peachment requested the SAM2 to be used on Field Lane. Mr Turner explained there was only one 30mph repeater sign and it is too close to the road and the SAM2 unit would be hit by traffic. The Clerk to respond that there is no suitable lawful location to mount the SAM2.

IN

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 19 September to 13 November 2018. The statement was not materially out of line with the annual budget. Mr Delf proposed, Mr Workman, and it was unanimously agreed the statement be accepted.

Quarterly Budget Report

The Clerk presented a verbal quarterly budget report.

D Cracknell

Mr Workman proposed, Mr Cunningham seconded, and it was unanimously agreed that a gratuity of £700 be paid for his sterling work around the village over the last year in maintaining the bus shelter, litter clearance and bin emptying. The Clerk to write a thank you letter and make payment.

IN

Tree Liabilities and Cemetery/Memorial Management

It was agreed the trees had been attended to recently

It was agreed Messrs Delf and Workman together with Mrs Allen will carry out push tests on the gravestones.

RD/PW/
LA

Items for next newsletter

The Clerk to draft and issue covering the following matters in the next issue:

- Ditch and water courses Clearance – grass cuttings
- New Speedwatch co-ordinator
- Roundabout

IN

Items for next main meeting

- Playing Field / Village hall rental setting
- Precept
- Position of bench on playing field and posts around oak tree

IN

HEMPNALL PARISH COUNCIL

Date of next meeting

The next Parish Council planning meeting will take place on 11 December 2018 and the next main meeting on 15 January 2019 both at the Mill Centre at 19:30.

IN

There being no further business, the meeting was closed at 9:12pm.

Signed _____ Date 11 December 2018

DRAFT

HEMPNALL PARISH COUNCIL

FINANCIAL STATEMENT

Presented to meeting on 13 November 2018

Current Account

(Payments)/Receipts since last meeting:		£
18/09/2018	tr bpa to c/a	900.00
18/09/2018	Norse Eastern Ltd - Playing field grass cutting	(818.96)
19/09/2018	R Parker - printer cartridges	(16.98)
26/09/2018	SNC Precept	8,825.00
28/09/2018	tr bpa to c/a	(8,000.00)
30/09/2018	tr bpa to c/a	1,000.00
30/09/2018	Ian Nelson Salary	(792.30)
30/09/2018	expenses	(64.00)
05/10/2018	NSIB Interest	4.19
06/10/2018	CGM - grass cutting	(56.68)
12/10/2018	Eon - Streetlight Electricity	(9.80)
15/10/2018	SNC Adopter payment	200.00
19/10/2018	Ian Nelson Salary PAYE	(198.00)
23/10/2018	PKF Littlejohn LLP	(240.00)
24/10/2018	CPRE - Subs	(36.00)
24/10/2018	Norse Eastern Ltd - Magazine printing	(48.00)
24/10/2018	Vistaprint - MUGA sign	(18.27)
24/10/2018	Signomatic - R Davy Plaque	(39.16)
24/10/2018	I Nelson - stamps	(0.58)
24/10/2018	CIL 2017/18	608.04
26/10/2018	Hempnall Group of Parishes - advert	(60.00)
28/10/2018	P Stone - Crosses	(52.50)
01/11/2018	D Whiting - Moles Churchyard	(160.00)
04/11/2018	CGM - grass cutting	(56.68)
05/11/2018	NSIB Interest	4.88
07/11/2018	Bartlett Signs - Muga sign	(43.20)
07/11/2018	K & M Lighting Services	(121.96)
10/11/2018	Hempnall Football club rent	675.00
12/11/2018	Eon - Streetlight Electricity	(10.12)
		<hr/>
		1,373.92
		<hr/>
	Closing Balance	1,637.22
		<hr/>

Business Premium Account

(Payments)/Receipts since last meeting:		£
18/09/2018	tr bpa to c/a	(900.00)
28/09/2018	tr bpa to c/a	8,000.00
30/09/2018	tr bpa to c/a	(1,000.00)

HEMPNALL PARISH COUNCIL

6,100.00

Closing Balance

60,865.09

DRAFT