

# HEMPNALL PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday 15 January 2019 at 7:30pm  
at The Mill Centre

## **Present**

Mr Peter Workman – chair Mr Stephen Burley, Mr Hamish Rose, Mr Mike Turner, and the Clerk Mr Ian Nelson.

## **Members of the public present**

There were none.

## **Apologies**

Apologies were received from County & District Councillor Alison Thomas, Mr David Hook, Mrs Liz Allen, Mr Richard Delf and Mr Roger Parker.

## **Declarations of Interest**

There were none.

## **Minutes of the previous meeting**

Mr Turner proposed, Mr Rose seconded, and it was unanimously agreed the minutes of the meeting on 13 November 2018 be approved.

## **Public Participation**

Mrs Thomas had provided the following report to the Clerk:

### ***Road Closure***

Firstly, as per the TRO sent yesterday the B1527 access to the A140 will be closed from 28th Jan for utility movement.

### ***Roundabout***

The Hempnall roundabout construction proper will commence in March 2019 but you will already notice some initial works going on. At that point, access to the A140 from the B1527 on the Hapton side will close for the construction of the roundabout.

### ***Bypass***

We are still awaiting revised application for bypass/housing in Long Stratton and parishes will be consulted in the usual way when that arrives and another Parish Councillors meeting organised at that point.

### ***New managing director***

We now have a new managing director for South Norfolk and Broadland Councils and his first task is to undertake a senior management review and this is coming to Full Council on Monday.

### ***Road improvements in Hempnall***

Some good news on the highway front. Hempnall is in this year's resurfacing programme which will commence from spring onwards.

### ***Speeding***

I know that perceived speeding is still an issue of concern and I attended the Neighbourhood Policing meeting earlier this week in Long Stratton which sadly was very poorly attended by residents across the area. I raised concerns with the Beat Manager and Inspector Savarajah about Hempnall. Can I please suggest that you also re contact them to reiterate the point from the communities' perspective.

### ***Childhood service***

The new Childhood service proposals will be coming to Children's Services committee soon and will hopefully be well received as it has been tested by experts outside the Council and is seen to be a significant improvement in provision for early years.

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## Planning Applications

### **New applications since the last meeting:**

2019/0008 - Mr Dan Gray, Agricultural Building at Field House Stud, Field Lane, Hempnall - Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwelling house (QA and QB) – Mr Rose proposed, Mr Turner seconded and it was unanimously agreed that comment should be made that although there were objections to the building, it was located outside the development area of the village and the parish council's policy is to recommend refusal of any application outside the development area.

IN

### **Applications approved since the last meeting:**

2018/2429 - Mr James Ireson, High House, Field Lane, Hempnall - Proposed single storey rear extension, extending 4.5m from the rear wall of the original dwelling house, with a maximum height of 2.5m and an eaves height of 2.5m.

2018/2281 - Mr Martin Balls, 20 Coronation Crescent Hempnall - Erection of garage to front.

2018/1936 - Mr Andrew Rodger, Scots Bungalow, Field Lane, Hempnall – Outline application to demolish the existing 3-bedroom bungalow and construct 4 new 3-bedroom bungalows. – passed for 3 dwellings.

### **Applications refused since the last meeting:**

There were none.

### **Applications withdrawn since the last meeting:**

There were none.

### **Applications outside the parish boundary since the last meeting:**

There were none.

### **Affordable Housing**

No report had been received so the matter was carried forward.

IN

## Matters arising from previous Parish Council meetings – completed

### **Newsletter**

The Clerk had drafted and issued.

### **Greater Norwich Local Plan - additional sites**

The Clerk and Mr Hook had responded to the consultation.

### **Bus Service**

The Clerk had written to Connect.

### **Parish Council Notice board**

The Clerk had cleaned the plastic front with the help of equipment from Mr Delf.

### **Cigarette box outside the bus shelter**

Mr Delf / Mr Parker are to fix it on the bus shelter.

### **Bin in the village car park**

Mr Delf had repaired the outer case and awaits delivery of a new inner bin.

### **Field Lane SAM2**

The Clerk had responded to Mr Edgar Peachment.

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## **D Cracknell**

The Clerk had written a thank you letter and made payment.

## **Matters arising from previous Parish Council meetings – awaiting others**

### **Nobb's Lane Spur**

Further forms are required to be completed. Mr Hook will co-ordinate.

DH

### **Local Council Award Scheme**

We await the 2019 audit.

IN

### **Parish Partnership 2019-20**

We await a response in early 2019.

IN

### **Tug-o-war poles**

Mrs Allen had indicated to the Clerk the work would be undertaken over winter.

LA

### **NCC road safety improvements**

We await NCC Highways.

IN

### **The Greens bus shelter**

Mr Parker will review the situation in Spring 2019 with a view to replacing the roof.

RP

### **Bus shelter seat repair**

Mr Delf is progressing the repair.

RD

## **Matters arising from previous Parish Council meetings – for discussion**

### **Road safety matters**

The Clerk had written to NCC Highways with the SAM2 results. It was noted the B1527 is to be resurfaced in 2019/20. We await the implementation of the other improvements.

IN

### **Play Area Repairs & ROSPA report**

Messrs Delf and Procter reported they will obtain a quote for:

- protective surface around swings and slides
- Swing shackle repair/replacement
- filing gaps in the slide.

RD/RP

An amount has been allowed for in the budget for 2019/20.

### **Playing Field container**

Messrs Delf and Parker to obtain a quote to repair the container floor.

RD/RP

### **Improvements to Swan Meadow footpath**

Mr Rose had chased a quote from Mr Dye.

HR

### **Football Club Ball Net**

Mr Hook and Mr Workman should meet Mr Shurmer on site to identify the troublesome bushes and work out an effective solution. Mr Workman thought there would not be problem if the offending bush could be identified.

DH/PW

### **SAM2 Report**

Mr Turner had circulated the reports to councillors since the last main meeting.

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## **Community Speed Watch**

The Clerk had included an article in the newsletter.

Lesley Mitchenhall had reported the following to the Clerk: *“There has been some background activity with our Speedwatch group in so far as I and Janet Overton, the Norfolk Constabulary Speedwatch Co-ordinator, have reviewed the sites and have added a new one by the village sign, and cleared up some issues with the way we operate in others.*

*I am now trying to get a session going in the next week or two as there is a National Speed Campaign being held between the 14<sup>th</sup> to the 27<sup>th</sup> January in conjunction with the TISPOL (The International Speed Policy).”*

The chairman thanked Mr Burley for steering the group from inception.

## **Footpath Maintenance - cutting**

Mr Rose is to contact Jodie at NCC regarding this year’s cutting dates and awaited a response.

HR

## **Tree Liabilities and Cemetery/Memorial Management**

Mr Workman had carried out a push test on the gravestones and reported there were 3 tombstones giving rise for concern with some movement. Mrs Allen and Mr Parker to be asked to join Mr Workman to review.

PW/RP  
/LA

## **Correspondence**

***Items given directly to Councillors or representatives since the last main meeting were:***

Various police crime summaries  
Various planning applications  
Relevant notices/agenda and minutes  
HPC - Can we help your Town or Parish?  
Norwich Western Link options consultation information  
Crimestoppers is looking for volunteers  
Long Stratton Police Street Surgery poster  
Police How to Contact Us poster  
Community Speed Watch Figures  
Police Public Meeting - Tuesday 08/01/2019  
SNC BDC Joint Planning Service  
Norwich Western Link Options Consultation now open  
B1527 Hempnall Road, Long Stratton road closure  
Car overturned in Mill Rd 17th December  
A Thomas re Mill Road resurfacing  
Temporary closure of Field Lane in the Parish of Hempnall - new gas connection (my ref STRO2205)  
Police Public Meeting Poster  
Roadworks likely 11/04/19  
Temporary closure of Hempnall Road in the Parish of Long Stratton - utility and site clearance works in advance of construction of a new roundabout  
Parish council elections 02/05/2019  
South Norfolk Council's Big Litter Pick Scheme 2019

No further matters were raised from the above.

***Items placed directly onto the Parish notice boards were:***

Relevant notices/agenda  
Long Stratton Police Street Surgery poster  
Police How to Contact Us poster  
Temporary closure of Field Lane in the Parish of Hempnall - new gas connection (my ref STRO2205)  
Police Public Meeting Poster

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No further matters were raised from the above.

## ***Website***

The following changes had been made since the last main meeting:

Added relevant notices/agenda and minutes  
Added various planning application details  
Added various papers to be tabled at meetings  
Added the newsletter.

No further matters were raised from the above.

## **Correspondence from Parishioners**

There was none.

## **Financial Statements**

### **Movements since last meeting**

The Clerk presented the financial statement attached to these minutes showing the movements from 14 November 2018 to 15 January 2019. The statement was not materially out of line with the annual budget. Mr Burley proposed, Mr Turner, and it was unanimously agreed the statement be accepted.

### **Quarterly Budget Report**

The Clerk presented a verbal quarterly budget report re the movements for the 9 months ended 31 December 2018.

### **Playing Field / Village hall rental setting**

The village hall has set its rental charge to the parish council for the year ended 31 December 2019 at £1,390.

<b><u>Playing Field Users Rental setting 2019/20</u></b>	<b>19/20</b>
Income from Football Club	1,400.00
Income from Tennis Club	175.00
Village Hall Rent	(1,390.00)
Spraying the field	(90.00)
Tree/hedge maintenance	0.00
Grass cutting	0.00
	<u>90.00</u>

Mr Burley proposed, Mr Rose seconded, and it was agreed that the parish council will charge the Football Club £1,400 and the Tennis Club £175 for the year ended 31 March 2020. The Clerk to issue the invoices.

IN

### **Statement Regular Payments**

The Clerk presented the statement of regular payments to the meeting Mr Rose proposed, Mr Turner seconded, and it was unanimously agreed that the statement be approved.

### **Budget/Precept 2019/20**

The Clerk presented the budget for 2019/20 as previously circulated to Councillors.

The Clerk reported that SNC had informed him the grant attributable to Hempnall in order to compensate for Council Tax Support ("CTS") would be £Nil as they are not receiving any central funding for CTS. The tax base is 448 properties.

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The play area maintenance allowance was set to be around an extra £2500 to enable the necessary surfaces to be done along with some other medium risk requirements to try to get the play area down to low risk

Mr Workman proposed, Mr Rose seconded, and it was agreed unanimously that the precept in addition to the Council Tax Support be set at £17,650, the same level as 2018/19. IN

The Clerk to inform SNC of the required precept prior to the deadline of 21 January.

## **Position of bench on playing field and posts around oak tree**

Mr Rose proposed, Mr Turner seconded, and it was agreed unanimously that Mr Medlar should be approached for a quote to move the bench to the new location and to construct protective posts around the memorial tree. PW

## **Parish Meeting**

This will take place at 7pm on 19<sup>th</sup> March 2019. The Clerk to send out notices etc IN

## **Items for next newsletter**

The Clerk to draft and issue covering the following matters in the next issue:

- Hedge cutting whilst birds nest IN

## **Items for next main meeting**

- Parish Meeting IN
- Field Lane Bungalow Development IN

## **Date of next meeting**

The next Parish Council planning meeting will take place on 26 February 2019 at the Mill Centre at 19:30 and the next main meeting on 19 March 2019 at the Mill Centre approximately 20:00 following the annual parish meeting. IN

There being no further business, the meeting was closed at 8:48pm.

Signed \_\_\_\_\_ Date 26 February 2019

# HEMPNALL PARISH COUNCIL

## FINANCIAL STATEMENT

Presented to meeting on 15 January 2019

### Current Account

<b>(Payments)/Receipts since last meeting:</b>		<b>£</b>
19/11/2018	D Cracknell	(700.00)
22/11/2018	Royal British Legion - wreath	(17.00)
22/11/2018	Stamps	(2.90)
24/11/2018	SNC re dog bins	(336.00)
29/11/2018	Hempnall Football club rent	675.00
05/12/2018	CGM - grass cutting	(56.68)
05/12/2018	NSIB Interest	4.73
18/12/2018	D Hook Expenses	(8.20)
18/12/2018	D Hook Expenses - Ink	(15.68)
18/12/2018	Mill Centre booking fees 2019	(173.50)
31/12/2018	tr bpa to c/a	1,000.00
31/12/2018	Ian Nelson Salary	(856.30)
31/12/2018	Ian Nelson Salary PAYE	(198.00)
31/12/2018	expenses	(64.00)
11/12/2019	Eon - Streetlight Electricity	(9.80)
31/12/2018	bank charges not applied	24.00
04/01/2019	CGM - grass cutting	(56.68)
07/01/2019	NSIB Interest	4.88
10/01/2019	Zurich Municipal - Insurance	(74.55)
11/01/2019	Eon - Streetlight Electricity	(10.12)
13/01/2019	tr bpa to c/a	1,300.00
15/01/2019	Inkcredible - Ink cartridge set	(73.33)
15/01/2019	I Nelson - stamps	(1.74)
15/01/2019	Amitola Ltd	(1,680.00)
		<u>(1,325.87)</u>
<b>Closing Balance</b>		<u>311.35</u>

### Business Premium Account

<b>(Payments)/Receipts since last meeting:</b>		<b>£</b>
03/12/2018	Barclays Interest	29.29
31/12/2018	tr bpa to c/a	(1,000.00)
13/01/2019	tr bpa to c/a	(1,300.00)
		<u>(2,270.71)</u>
<b>Closing Balance</b>		<u>58,594.38</u>